

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

March 21, 1941

HBL:AA

MEMORANDUM FOR MR. TOLSON

RE: VICTOR P. KEAY

Special Agent

Entered on Duty
Efficiency Rating, May 1, 1940
Present Grade and Salary
Last Salary Change
Accounting Course
Marksmanship
Qualified in all firearms
Failed to qualify with:

June 25, 1934
Good
CAF-11 \$4000
June 16, 1940
Enrolled - completed 31
Expert
Yes - to date
None

SAC Hottel points out that this Agent has been out of his district on a special assignment for a number of months and he is unable to submit a further efficiency report on him. At this office there were twenty-eight Grade CAF-11 employees, and SAC Hottel considered this Agent to be fifteenth in relative efficiency. SAC Hottel recommended that this Agent receive a \$200 increase in salary.

On the date of July 3, 1940, SAC Norris at St. Louis, stated that he considered this Agent to be an experienced, well qualified Agent.

On the date of September 17, 1940, SAC Hottel stated this Agent indicated in his completed investigations that he is well informed as to the Bureau's policies, rules and regulations, and he believed him to be possessed of good judgment, initiative and resourcefulness. He stated he willingly performed overtime; was amenable to discipline; appeared loyal to the service; could be used on dangerous assignments; and should perform excellent work in connection with police training schools; on the whole his work was very satisfactory; handled a few administrative duties very well; possessed of supervisory and administrative ability; presents a good physical appearance and has a good personality.

By letter dated September 21, 1940, this Agent was informed that he was being placed on leave without pay for an indefinite period beginning 9:00 a. m. on September 22, 1940.

Res. Caf 12 \$4600 7 APR 1 1941
Respectfully,
H. B. Long

TOLSON
CHIEF CLERK

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

SJD:LH

April 16, 1941

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

MEMORANDUM FOR MR. TOLSON

Re: Victor P. Keay,
Special Agent

In view of the fact that Mr. Victor P. Keay has been removed from the status of on leave without pay, effective 9:00 A.M., April 16, 1941, it is recommended that he be given a promotion from Grade CAF-11 at \$4,000 to Grade CAF-12 at \$4,600.

Respectfully,

P. E. Foxworth

54 APR 26 1941

67-3654-122
SEARCHED
SERIALIZED
INDEXED
FILED
APR 17 1941
FBI - WASH.

TOLSON

WATSON - GLENN
WYF

for memo
This was done
on 4-16-41
WYF

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. Victor P. Keay

Date **April 16, 1941**

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: **Special Agent**
3. Salary: **\$4000 per annum**
5. Division:

2. Grade: **Caf 11**
4. Seat of Government: ☐
Field: ☐
6. Appropriation: **"Salaries and Expenses, 7"**

PROPOSED ACTION

7. Title: **Special Agent**
9. Salary: **\$4600 per annum**
11. Division:
13. Effective: **April 16, 1941**
15. Remarks:

8. Grade: **Caf 12**
10. Seat of Government: ☐
Field: ☐
12. Appropriation: **"Salaries a"**
14. Position: ☐
Additional: ☐
Vice:
Identical:

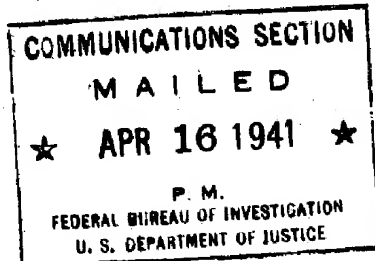
Respectfully submitted,

GC: Chief Audit Section

Director, Federal Bureau of Inv.

(Title)

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Carson.....
Mr. Quinn Tamm.....
Mr. Hendon.....
Mr. Tracy.....
Miss Gandy.....



34

N

36842
the
54
JF

11

April 30, 1941

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
1437 A Street, Northwest
Washington, D. C.

Dear Mr. Keay:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$4000 per annum in Grade GAF 11, to \$4600 per annum in Grade GAF 12, effective April 16, 1941.

Sincerely yours,

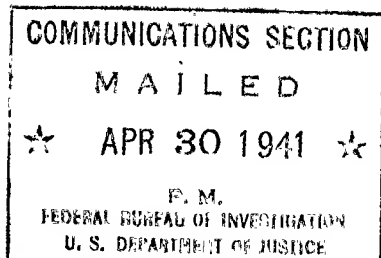
J. Edgar Hoover

John Edgar Hoover
Director

Enclosure

cc: SAC, Washington Field Office

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

EF:ee

April 16, 1941

Mr. Victor P. Keay
Federal Bureau of Investigation
Department of Justice

Dear Mr. Keay:

You are hereby transferred from one position to another in
the Federal Bureau of Investigation as indicated:

From

Position: **Special Agent**

Assignment: **Field**

Grade: **Caf 11** Salary: **\$4000 per annum**

Appropriation: **"Salaries and Expenses, Federal Bureau of
Investigation," FIELD**

To

Position: **Special Agent**

Assignment: **Field**

Grade: **Caf 12** Salary: **\$4600 per annum**

Appropriation: **"Salaries and Expenses, Federal Bureau of
Investigation," FIELD**

Effective: **April 16, 1941**

Respectfully,

Robert H. Jackson

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Additional position

*File
4-30-41
McGuire*

FEDERAL BUREAU OF INVESTIGATION

RECOMMENDATION FOR LEAVE WITHOUT PAY

Mr.
Miss
Mrs.

Mr. Victor P. Keay

Date **April 16, 1941**

1. Title: **Special Agent**
2. Salary: **\$4000 Per annum**
3. Grade: **Gaf 11**
4. Division or Bureau: **Federal Bureau of Investigation**
5. Appropriation: **"Salaries and Expenses, FBI."**
6. Commencing (date): **9:00 A. M. on September 22, 1940**
7. Ending (close of): **9:00 A. M. on April 16, 1941**
8. Indefinite.*

9. Letter to employee required: Yes ☒ No ☐

10. Remarks: **With reference to the Bureau's recommendation of September 21, 1940 placing Mr. Keay on leave without pay for an indefinite period beginning at 9:00 A. M. September 22nd, it is requested that same be terminated at 9:00 A. M. April 16, 1941.**

CC: Chief Audit Section

Director, Federal Bureau of Investigation

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Foxworth
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ APR 16 1941 ★
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

67-36842
APR 16 1941
G. L.

COPIES

April 12, 1941

SJD:JPB

MEMORANDUM FOR MR. TOLSON
TAMM
FOXWORTH

On April 15, 1941 it will be necessary to pay the salaries of a number of employees assigned to SIS Division. These salaries cover the period from 4/1/41 to 4/15/41, inclusive. There is set out below a schedule of these salaries and there are attached hereto five checks in the total amount of \$1,704.98 covering these payments. It is requested that these checks be approved and returned to this office for transmittal:

<u>EMPLOYEE</u>	<u>AMOUNT</u>	<u>CHECK #</u>	<u>PAYABLE TO</u>
V. P. Keay	\$166.66	86	V. P. Keay
N. Ferris	108.33	147	Mrs. N. Ferris
E. K. Thompson	175.00	148	E. K. Thompson
	158.33	149	
	175.00		
	137.50		
	145.83		
	100.00		
C. W. Moore	166.66		
	191.67		
J. R. Jones	80.00		
	100.00	150	
	<u>\$1,704.98</u>		

(The City Bank (For Cashier's Check))

(\$1,154.99)
Checks to be obtained in
NYC and mailed from there.

Check #86 has been drawn on The National City Bank of New York. All other checks have been drawn on The City Bank Washington, D.C.

Respectfully,

S. J. DRAYTON

Enclosures

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

RETURN DIRECTLY TO SIS DIVISION

NATIONAL CITY BANK OF NEW YORK
SUCURSAL BUENOS AIRES

Buenos Aires, 1/4/41 de 194...

Señor Vincent P. Keay

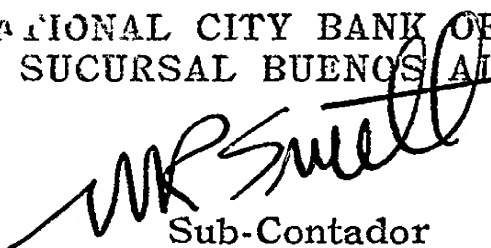
Esmeralda 570, Piso ~~XX~~ Bajo, N° 15

Muy señor(es) nuestro(s):

Rogamosle(s) se sirva(n) pasar por la
Oficina de Giros-Ordenes de Pago (en el subsuelo)
a la brevedad posible munido de los comprobantes
personales necesarios.

Saludamos a Vd(s). muy atte.

THE NATIONAL CITY BANK OF NEW YORK
SUCURSAL BUENOS AIRES



Sub-Contador

Asunto:
Orden de Pago N° 56615

THE NATIONAL CITY BANK

OF NEW YORK

CASILLA CORREO 1396

BUENOS AIRES

REPUBLICA ARGENTINA



00,05

PERMISO
1914

57714

Received afternoon

April 24

4th J.H.B.

Sr. Vicente P. Keay

C/o James H. Baker

~~Emeralda 570 piso bajo 15~~

Princo Argentina

330 Corrientes

Capital



BOL. MITRE 110. SAN MARTIN

April 15, 1941

Received of Mr. SPENCER J. DRAYTON, Check #86, drawn
on The Importers and Exporters Service Account at
The National City Bank of New York, and made
payable to me in the amount of \$166.66. This
amount covers my salary for the period from
April 1, 1941 to April 15, 1941, inclusive.

VICTOR F. KEAY

Original receipt is attached to
Voucher for Check #86.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

RETURN DIRECTLY TO SIS DIVISION

St. Louis, Mo. 5/2/41

JKP

Special Agent in Charge,
Washington, D.C.

Dear Sir:

On the second day of my leave I developed a streptococcal infection of the throat and was ordered to bed by the doctor for a period of from three to five days. The infection is under control but the doctor advises that I not travel before the middle of next week in order that all the infection will be gone. It is not certain that it will be gone by that time but should be if progress is normal. I will therefore continue on sick leave during the coming week and will report for duty on Monday May 12 unless otherwise instructed.

My address will continue to be in care of the St. Louis Field Office.

Very truly yours,

Walter F. Keay

P.S. Please mail pay check to me in care of the St. Louis Office.

cc-Mr. Drayton

123X

NOT RECORDED
MAY 10 1941
MAY 10 3 09 PM '41

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

.....
OFFICIAL BUSINESS

Penalty For Private Use To Avoid
Payment Of Postage, \$300

Victor P. Keary

54 MAY 31 '41

RECORDED

31-36842-124	
Recorded
Serialized
Numbered
MAY 27 1941	
FEDERAL BUREAU OF INVESTIGATION	SHE

MAILED
JUN 1 1941

36



42 MAY - 3 1941

NAME

STATUS

DATE

Keay, V.P.

F.B.I.

5/13/41

LABORATORY EXAMINATION

6092

N.M.S. Form 16.

U.S. NAVAL MEDICAL SCHOOL
Naval Medical Center
Washington, D.C.

Request of

Address:

Dr. Feen
F.B.I. RoomRequest for Blood KAHN and Blood
WASSERMANN TESTS.

B

REPORT

KAHN

WASSERMANN

Qualitative

Quantitative
UnitsCholesterolized
Antigen

NEGATIVE

b6
b7C

"BLOOD TYPE"

B

Lieut. Comdr. (MC), U.S.N. (MC), U.S.N.

LABORATORY EXAMINATION

NAME KEAY, V.P.

RATE F.B.I.

DATE 5-13-41

N.M.S. Form 6

U.S. NAVAL MEDICAL SCHOOL
Naval Medical Center
Washington, D.C.

Request of

Dr. Feen

Address:

F.B.I. Room

Diagnosis

Character of examination desired

URNALYSIS

Amount: 24 hrs. Submitted

Color Amber Transparency Clear

Reaction Acid Sp. Gr. 1.022

Albumin Positive: Less than 10 Mgm. %

Sugar Negative

Occult blood Negative Special

Casts

Cylindroids Mucus Few threads

Leucocytes 0-1 per high dry field

Erythrocytes

Epithelium Occasional squamous

Crystals Few amorphous urate

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.
Place

May 13 1941

HISTORY

Name Victor P. Keay Age 36 years, 7 months
Nativity (state) Mo. Married, Single, Widowed: M. Number of Children 1

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Measles, Chicken pox, Whooping Cough.

Fractured Right leg

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Mumps - 1923

Streptococcus throat - 1941

Bone felon - left thumb - 1924

Father (Living? yes State of Health Fair
(Dead? _____ Cause & age at death? _____)

Mother (Living? yes State of Health Good
(Dead? _____ Cause & age at death? _____)

Brothers (Number living 5 State of Health good
(Number dead _____ Cause & age at death? _____)

Sisters (Number living 5 State of Health good
(Number dead _____ Cause & age at death? _____)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? yes Alcoholics? Social Drugs? No

36

Victor P. Keay
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? normal

Other eye conditions? -

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? - For what purpose? -

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? - Left eye? -

Near: Uncorrected vision of right eye? J.T. Left eye? J.T.

Corrected vision of right eye? - Left eye? -

Remarks: -

Color sense: Normal

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no

Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear - feet. Left ear - feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear - Left ear -

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? -

Fauces: Condition of tonsils? normal Pharynx? normal

Signature of Examining Specialist.

Height? 5 feet, 7 inches. Weight, stripped? 163 Pounds.

General appearance:	(Robust? <u>✓</u>)	Complexion:	(White? <u>✓</u>)
	(Puny? _____)		(Colored? _____)
	(Plethoric? _____)		(Blonde? <u>✓</u>)
	(Anaemic? _____)		(Brunette? _____)
	(Corpulent? _____)		(Florid? _____)
	(Emaciated? _____)		(Sallow? _____)

Skin: Diseases? n

Hair: Color: Light Brown Thickness n

Glands: Enlargement: n Other abnormalities n

Head, Depressions? n Asymmetries? _____

Facial disfigurement? n Facial asymmetry? n

Abnormalities of speech? n

Neck: Goitre? n Other conditions? n

Chest: Inspiration 39 inches. Expiration 36 inches. Respiratory rate? 16

Inspection: n

Lungs: Palpation: n

Percussion: n

Auscultation: n

X-ray examination: _____

Heart: Palpation: n

Percussion: n

Auscultation: n

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 92 After exercise 124

Condition of heart after exercise: n

Blood pressure, Systolic? 100 Diastolic? 70 Pulse pressure 30

Abdomen:

Circumference at umbilicus? 34" Tenderness? n
Other abnormalities? n
Liver, percussion? n Palpation? n
Spleen, percussion? n Palpation? n
Inguinal rings? Relaxation, R. Hernia? n

Scrotum:

Varicocele? n Hydrocele? n Sarcocoele n

Testicles:

Induration? n Atrophy? n
Other conditions? n

Penis:

Epispadias? n Hypospadias? n
Condition of prepuce? n Venereal diseases? n

Anus:

Hemorrhoids? n Fistulae? n
Prolapse of bowel? n Other conditions n

Spine:

Tenderness? n Curvature? n

Reflexes:

Pupillary: n Cremasteric: n
Patellar: n Babinski: n Ankleclonus: n

Upper Extremity:

Missing fingers? n Contractures of hand? n
Condition of joints? n Other conditions? n

Lower Extremity:

Flat foot? 1° Bilateral Bowed legs? n
Knock-knees? n Varicose Veins? n

Hammer toes? n Bunions? n

Other abnormalities? n

Agility:

Co-ordination of muscular movements? n Romberg? n

Defects of gait? n

Mental Condition? n

(Note: If indicated refer to specialist)

Temperature? _____

Has this person been successfully vaccinated within 5 years? yes 1938

Has this person had prophylactic typhoid inoculation? yes Date last taken Sept 1958

Urine: Color? see Sp. Gr.? _____ Albumin? _____ Sugar? _____

Reaction? Report Shreds? _____ Blood cells? _____

Pus cells? attached Casts? _____ Epithelial cells? _____

Blood: Red corpuscles per C.mm _____ White corpuscles per C.mm _____

Differential count _____

Blood serologic tests (syphilis): _____ Haemoglobin per cent: _____

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocoele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

DENTAL EXAMINATION OF _____

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

TONGUE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands _____

Sinus _____

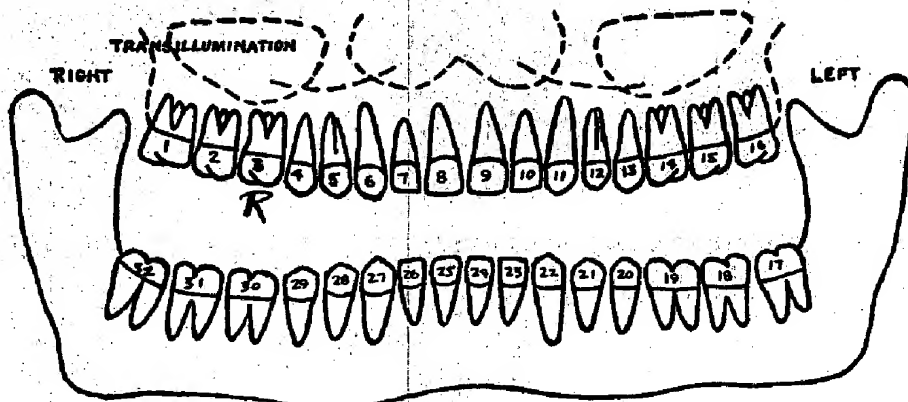
Throat _____

ARCH

<input type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input checked="" type="checkbox"/>	Ovoid

DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-distal-occlusal
- W. Bucco-lingual-occlusal



☒ Root
 ☐ Abscess
 ☐ Impacted
 ☒ Crown
 ☐ Devitalized
 ☐ Dummy bridge
 ☐ On denture
 ☐ Missing
 ☒ Extraction indicated

X-ray No. _____ X-ray reading _____

Gingival disease (indicate nature and extent) _____

Conditions of appliances replacing teeth _____

Remarks: _____

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 5-13-41 (Signature) _____

Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Repressed Nucleus, 1° Bilateral.
2. Reduced inguinal ring, Right.
3. Mild Sadel's condition. Probably pyelitis in origin.
4. _____
5. _____

Recommendations:

None

SA
7/1

1. Is this man capable of strenuous ☒ moderate _____ light _____
or very light _____ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation
in raids or other work connected with the detection and apprehension
of criminals which might entail the practical use of firearms?
(Indicate YES or NO) No

Remarks:

A. J. McConnell
B. J. Pearson

Administrative action by Federal Bureau of Investigation.

DIRECTOR

JCB

May 6, 1941

Special Agent in Charge
Washington, D. C.

Dear Sir:

It is desired that one of the following
Special Agents be instructed to report to Bureau
Headquarters at Washington, D. C., at 9:00 A.M.,
on Monday, May 19, 1941, for attendance at an
In-Service Training Course for a period of two weeks:

Cannon, J. W.

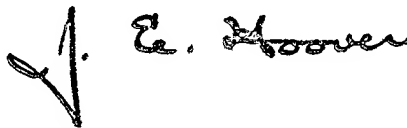
Good, J. D.

Keay, V. P.

There is enclosed a statement with respect
to the In-Service Training Course which you should
furnish to the Special Agent designated to attend.

The Bureau should be advised immediately as
to the name of the Agent who will report to Washington
for attendance at this school.

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. E. Hoover". The signature is stylized, with a large, sweeping initial "J" and a distinct "E".

John Edgar Hoover
Director

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

SJD:DAJ

July 3, 1941

MEMORANDUM FOR MR. TOLSON

Re: Victor P. Keay
Special Agent

Entered on Duty: June 25, 1934
Present Grade & Salary - CAF 12, \$4600
Office of Assignment - Washington Field

On the date of July 3, 1940, SAC Norris at St. Louis stated that he considered this Agent to be an experienced, well qualified Agent.

On the date of September 17, 1940, former SAC Hottel stated that this Agent indicated in his completed investigations that he is well informed as to the Bureau's policies, rules and regulations, and he believed him to be possessed of good judgment, initiative and resourcefulness. He stated he willingly performed overtime; was amenable to discipline; appeared loyal to the service; could be used on dangerous assignments; and should perform excellent work in connection with police training schools. He stated that on the whole his work was very satisfactory and he had handled a few administrative duties very well; that he had supervisory and administrative ability, presented a good physical appearance and had a good personality.

During the In-Service Training School which he attended from June 2 to June 14, 1941, Mr. Keay was interviewed by Mr. E. A. Tamm, who stated that he believed Mr. Keay had developed materially in the last year and that he thought he was in a better than average category at this time. Mr. Tamm stated that while it appeared that he had no training in administrative or executive duties he believed he presented definite possibilities for development along these lines. Mr. Tamm recommended that he be considered for assignment to the Seat of Government at such time as there was a vacancy on the supervisory staff.

RECORDED
Respectfully,

P. E. Foxworth

67-36612-125

Routed	Recorded
Searched	Indexed
Numbered	Filed
JUL 21 1941	
FEDERAL BUREAU OF INVESTIGATION	

TOLSON
THREE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Coffey _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Mr. Tracy _____
Miss Beahm _____
Miss Gandy _____

May 26, 1941

PERSONAL AND CONFIDENTIAL

Mr. Victor F. Keay
Federal Bureau of Investigation
United States Department of Justice
1437 K Street, N. W.
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on May 13, 1941.

This report reflects the following physical defects:

Depressed arches - 1st bilateral.
Relaxed right inguinal ring.
Mild tachycardia (rapid heart action)
(probably of psychic origin).

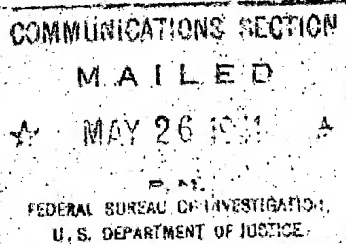
The Board of Examining Physicians makes the following recommendations:

None

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "B".

Sincerely yours,



John Edgar Hoover
Director

CC: Mr. Clegg
CC: SAC, Washington

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RHL:lrd

July 21, 1941

b6
b7C

Mr. Tolson ☒
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth ☒
Mr. Glavin ☒
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Coffey _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Mr. Tracy _____
Miss Beahm _____
Miss Gandy _____

MEMORANDUM FOR MR. TOLSON

Victor J. Keay

A young lady employed at the Social Security Board telephonically advised that three Agents of the Federal Bureau of Investigation had been in her office and after they had left she had noticed a letter which had apparently been dropped by them.

I sent a messenger after this letter and it has been determined that it is serial number [redacted] concerning [redacted] applicant, Typist-Messenger. This serial was routed to SA Keay.

Mr. McKee has been advised of this and instructed to have the Agents involved submit memoranda.

Respectfully,

R. H. Laughlin
R. H. Laughlin

5 AUG 12 1941

67-36842-126	
Routed	Recorded
Searched	Index
Numbered	Filed
JUL 21 1941	
FEDERAL BUREAU OF INVESTIGATION	

THREE

**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

July 23, 1941

KMP:ETA

Director
Federal Bureau of Investigation
Washington, D. C.

RE: VICTOR P. KEAY
Special Agent

Dear Sir:

In accordance with telephonic instructions received from Mr. W. R. GLAVIN, Assistant Director, on July 22, 1941, there is transmitted herewith, a memorandum prepared by Special Agent V. P. KEAY covering his knowledge of the loss of an investigative serial recovered at the Social Security Board.

It is desired that when the investigative serial in this matter has served its purpose in the Bureau, it be returned to the Washington Field Office for inclusion in the file.

Very truly yours,

S. K. McKee
S. K. McKEE
Special Agent in Charge

Enclosure

5 AUG 12 1941

67-36842-129	
Routed.....	Recorded.....
Search.....	Number.....
AUG 1 1941	
FEDERAL BUREAU OF INVESTIGATION	

THREE

Serial returned 8-8-41 Weyler

Washington, D. C.

July 21, 1941

VPK:LR

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE

On the afternoon of July 21, 1941, about 1:45 P.M., I called at the Personnel Office, Social Security Board, for the purpose of verifying an employment record. At this time I had a number of serials out on the desk at this office and at this time apparently inadvertently left the serial relating to [redacted] Applicant - Typist-Messenger.

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Prior to returning to the office I discovered I did not have this serial although I had no work on it but inasmuch as it was left in the afternoon and the Social Security Board was closed I expected to call for it on the morning of July 22, 1941. I had determined by reflection that this serial was left at the Social Security Board inasmuch as it was not possible that it could have been lost or left at any other place. However, on returning to the office I was informed that the serial had been returned.

Respectfully submitted,

V. P. KEAY
Special Agent

F. E. I.	
JUL 22 1941	
WASHINGTON, D. C.	

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

July 25, 1941

JBW:FW

MEMORANDUM FOR MR. GLAVIN

RE: VICTOR P. KEAY
Special Agent

Entered on duty	6/25/34
Reported to field	7/29/34
Present grade and salary	CAF-12 \$4600
Last salary change	4/16/41
Accounting course	Completed 31
Marksmanship	Expert
Qualified in all firearms:	Yes, to date
Failed to qualify with:	None

REMARKS

At the conclusion of this Agent's training on July 28, 1934, Mr. Keith said he had ambition and would properly develop with a minimum of supervision. He was assigned to the Cincinnati office on July 29, 1934.

On September 30, 1934, Mr. Connelley said he was a young man of rather insignificant, colorless personality, and it was believed that he would never develop into other than an ordinary Agent.

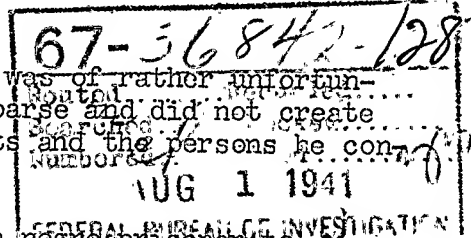
On March 31, 1935, Mr. Connelley said he had developed satisfactorily in handling the various routine assignments, and it was believed that he would develop into an average Agent.

This Agent attended a Retraining School ending October 5, 1935, at which time Mr. Lester said he was sincere, fairly alert physically but rather slow mentally.

On September 30, 1935, Mr. Harris said he was of rather unimpressive personal appearance, his features being somewhat coarse and did not create a favorable first impression; that he made good contacts and the persons he contacted were apparently impressed with his ability.

On December 16, 1935, this Agent allowed a negro prisoner to escape from him at Cincinnati, Ohio, and the circumstances reflected that this

Mr. Tolson ☒
Mr. E. A. Tamm ☐
Mr. Clegg ☐
Mr. Foxworth ☒
Mr. Glavin ☒
Mr. Ladd ☐
Mr. Nichols ☐
Mr. Rosen ☐
Mr. Carson ☐
Mr. Drayton ☐
Mr. Quinn Tamm ☐
Mr. Hendon ☐
Mr. Coffey ☐
Mr. Harbo ☐
Tele. Room ☐
Tour Room ☐
Mr. Nense ☐
Mr. Tracy ☐
Miss Beahm ☐
Miss Gandy ☐



Agent and the Agent who accompanied him were careless in permitting the fugitive to escape. This Agent received a suspension without pay for 7 days.

On March 31, 1936, Mr. Harris said in general his judgment was very sound; that he believed he was developing into a better than average Agent and that he unquestionably made good contacts.

On July 1, 1936, his salary was raised to \$3200.

Agent was assigned to the Birmingham office on Sept. 6, 1936.

On November 30, 1936, the United States Attorney at Dayton, Ohio, commended this Agent for his assistance in a bank robbery involving Michael F. Beaver.

On January 1, 1937, his salary was raised to \$3300.

On March 4, 1937, he was designated the Resident Agent at Aberdeen, Mississippi.

On May 1, 1937, SAC Clegg said he had shown indications of being possessed of latent administrative ability; that his work had been entirely satisfactory; and that he was entitled to the rating of good.

On July 1, 1937, he was promoted to Grade CAF-10 at \$3500.

On July 9, 1937, the Director talked to this Agent and said he made a favorable and substantial appearance, and he thought he had definite possibilities.

This Agent attended a Retraining School from June 28 - July 7, 1937, at the conclusion of which Mr. Clegg said he was not outstanding in any respects, but he did appear to be a good reliable Agent.

In an inspection report of the Memphis office in August, 1937, Mr. Foxworth said he was self-reliant, dependable, interested in his work, and was loyal.

On Nov. 1, 1937, SAC Clegg said he presented a fair appearance, dressed neatly, had a fair personality and a good knowledge of the Bureau's work; that he was well liked by all, a good automobile driver, and he believed he had some administrative ability.

On January 1, 1938, his salary was raised to \$3600.

On May 1, 1938, SAC Clegg said he had some administrative ability and he thought he was ready for a supervisory position.

The Director talked to this Agent on July 9, 1938, and said he seemed to take a particular interest and pride in the War Risk Insurance cases which he had handled.

On July 1, 1938, his salary was increased to \$3700.

On July 1, 1938, at the conclusion of a Retraining School Mr. Clegg said this Agent appeared to be a rather self-confident type who was not, however, outstanding in personal qualifications; that he seemed to be rather practical minded, interested in his work and well qualified as a good substantial Agent.

On Sept. 5, 1938, he was assigned to the St. Louis office.

During an inspection of that office in December, 1938, Inspector Egan said he was a hard worker, conscientious, willing and above average. SAC Norris said he was a thorough investigator, submitted good reports, and had a good knowledge of the Bureau's technical and firearms equipment.

On May 1, 1939, SAC Norris said he did a large volume of work, was well thought of by officers, dressed neatly, was even tempered, was industrious, loyal, honest, and a very good Agent.

On June 1, 1939, he was reallocated to Grade CAF-11 at \$3800.

On May 1, 1940, SAC Norris said his knowledge of his duties was far above the average and that he performed his investigative duties with vigor and energy, was very accurate, dictated rapidly, conducted himself well on dangerous assignment, always took the lead in his investigations, and willingly assumed responsibility.

On June 16, 1940, his salary was raised to \$4000.

On July 2, 1940, he was assigned to the Washington Field Office.

On Sept. 16, 1940, former SAC Hottel said he presented a good physical appearance although somewhat short in stature and had a good personality; that he got along very well with the local police; that his work had been very satisfactory; and that in his opinion he possessed supervisory and some administrative ability. He was placed on leave without pay for an indefinite period beginning Sept. 22, 1940. His leave without pay was terminated on April 16, 1941, and on that date he was reallocated to grade CAF-12 at \$4600.

This Agent attended an In-Service School from June 2, to June 14, 1941, during which Mr. E. A. Tamm said he had developed materially in the last year or so and that he thought he was in a better than average category at that time and that he believed he presented definite possibilities for development along administrative or executive lines and recommended that he be considered for assignment to the SOG at such time as there was a vacancy on the supervisory staff.

On July 21, 1941, this Agent called at the personnel office of the Social Security Board for the purpose of verifying an employment record and while there lost a serial on the case entitled [redacted] Applicant - Typist, Msgr" and after his departure a young lady called and advised the Bureau that the

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- 4 -

serial had been found. This Agent stated that prior to his return to his office he discovered that he did not have the serial and determined by reflection that it was left at the Social Security Board; that as he was working with some new Agents he did not want them to know that he had lost the serial so expected to call for it on the following morning as the Board was closed for the day; however, upon returning to the office he was informed that the serial had been returned.

Respectfully,

J. B. Wilcox
J. B. Wilcox

*Recommend letter of censure
and demotion #200
of 7/26-*

*I agree and also recommend
~~cancellation of pending~~
~~transfer to Seat of South~~*

7/26
✓

*Per. Rec. & sys.
Letter to Key
7/26/41
OK.
H.*

*8-16-41
L. J. Jones
8-16-41
m. g.*

July 28, 1941

Mr. Victor F. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

I have been advised that you were recently responsible for the loss of a Bureau serial and I wish to express to you my extreme displeasure over your carelessness in failing to safeguard Bureau property.

In view of your negligence you are advised that you are being demoted in grade and salary to CAF 11, \$4400 per annum.

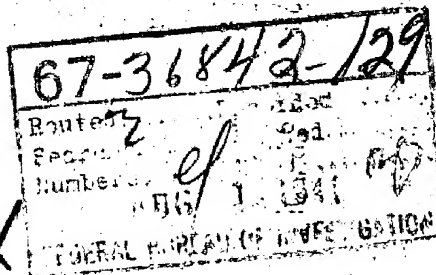
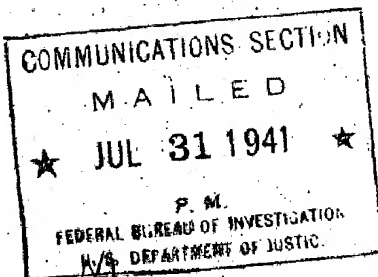
Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

CC: Mr. Foxworth

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



Lee

SJD:DAJ

July 3, 1941

MR. TOLSON

RE: ADDITIONAL SUPERVISOR --
SIS DIVISION

It will be recalled that the personnel assigned to the SIS Division for intelligence work in Latin America has been considerably increased recently until there are approximately fifty Special Agents and Special Employees working out of this division. In addition, the Director has stated that he desired the Bureau's coverage in Latin America to be further increased immediately. At the present time the supervisory staff in the SIS Division consists of supervisors W. A. Collier, M. S. Davis and S. J. Drayton.

Mr. Davis is a new supervisor and approximately two hours of each day are spent by him in attending the Spanish school at the Washington Field Office. It is planned that after two months he will be replaced and assigned to one of the Latin American countries. I point this out because the SIS Division does not have the benefit of his services as a full time supervisor.

In addition, the number of reports and administrative detail as the result of the increase in investigative personnel has greatly increased during the last few weeks. Further, considerable time is spent in the training of the additional personnel to be sent to Latin America. In view of this, with the present supervisory personnel it is impossible to promptly handle all of the work in the SIS Division. The inability to handle information flowing into the SIS Division promptly minimizes the value of the information obtained inasmuch as it is necessary to promptly refer the information received to the interested individual or agency - such as the President, the State Department, ONI, G-2, and appropriate field offices.

I am of the definite opinion that for this reason we should immediately increase the supervisory staff in the SIS Division, and I suggest that Special Agent V. P. Keay be assigned to this division as a supervisor. It will be recalled that Mr. Keay has had an SIS assignment and is quite familiar with the nature of the information desired and the problems involved. There is attached hereto a brief summary of Mr. Keay's personnel file.

Respectfully,

P. E. Foxworth

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

SJD

RSW:JC

June 17, 1941

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b7c

MEMORANDUM FOR MR. NICHOLS

On the morning of June 15, 1941, Special Agent H. G. Fahsb, Jr., of this Section, attended the Public Speaking Class of the In-Service Training School, for the purpose of ascertaining the speaking ability of the Special Agents in attendance. There is listed below the name of each Special Agent observed together with comments and recommendations as to the type of group before which each Agent is capable of representing the Bureau.

[redacted] has a pleasing appearance and a good delivery, and it is believed that with added experience he could represent the Bureau before any group.

E. C. Wenig - Mr. Wenig's choice of words was only fair and he presented a very mature appearance. It is believed he is capable of representing the Bureau as a speaker before small groups.

V. T. Keay - This Agent's talk was on "Sabotage," and was intensely interesting. However, since he has somewhat of a "fog horn" voice it is believed that he should be used sparingly as a speaker.

[redacted] spoke on "Foreign Funds." His voice was very good and carried well. However, he had a tendency to rely too much on his notes. It is believed that with some supervision and an opportunity to speak before small groups at first, Agent Morin should develop into a capable speaker.

[redacted] is one of the older Agents and he has had much experience. He spoke on "Interesting Cases on Road Trips." With his background he should be able to make very interesting talks before small groups. However, he needs a little more seasoning as a speaker before he is ready to speak before larger gatherings.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

Memorandum for Mr. Nichols

- 2 -

[redacted] - This Agent spoke on "Jehovah's Witnesses." Although his talk was very interesting every semblance of facial expressions and gestures was absent. His general platform conduct was not that of a speaker. By using this Agent as a speaker before small groups at first he should acquire the necessary experience to fit him to speak before any group.

J. D. Furrh - This Agent spoke on "Observations and Suggestions for Quarterly Police Conferences." His talk was on a timely subject and indicated that it had been well prepared. His delivery was good, although not outstanding. It is felt that Furrh is as good a speaker now as he ever will be and that he is capable of representing the Bureau before moderately large audiences.

E. N. Notesteen - This Agent gave a very interesting talk. It is believed that with added experience to acquire more confidence and enthusiasm he would be able to represent the Bureau before any audience.

J. L. Flood - Agent Flood spoke on "Assistance New Agents Can Get from the Technical Laboratory." It is felt that this Agent should be used only before small groups.

[redacted] topic was "The XB-19 Douglas Bomber." This Agent was very familiar with his topic and his talk was interesting and informative. However, it is felt that he should be used only before small audience inasmuch as he did not appear to be a very forceful speaker.

J. Horn - This Agent appeared to be very nervous and had an annoying habit of shifting from one foot to the other. It is not felt that he is a qualified speaker and therefore should not be utilized in speaking engagements.

J. C. Neely - This Agent spoke on "Knowing the Reliability of Informants." This Agent had a commanding appearance and it is believed that with the experience gained from speaking before smaller groups at first he should develop into a speaker who is capable of representing the Bureau before groups of any size.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

Memorandum for Mr. Nichols

- 3 -

W. M. Keefer - This Agent has a pleasing, modulated voice. However, it is doubted that he is capable of speaking loud enough to be heard by all the members of a large audience. For this reason it is deemed advisable to use him only before small groups.

W. F. Webber - This Agent is a far better than average speaker. He has the decorum of a speaker and it is believed that he is capable of representing the Bureau before practically any size group.

G. E. Danielson - This Agent depended too much on his notes. However, his voice carried well and it is believed with added experience he would be capable of representing the Bureau before groups of average size.

J. W. Wolf - It is believed that this Agent will develop into a better than average speaker. However, at this time he appears inexperienced and for this reason it is felt that he should be used before small groups at first in order to gain experience.

[] - It is felt that this Agent should not be used as a speaker.

[] - This Agent might be used very sparingly before smaller groups.

[] - This Agent's voice does not carry very well and in general he does not appear to be a speaker.

[] - This Agent's voice is low and monotonous. For this reason it is felt that he should be used as a speaker only sparingly if at all.

It should be noted that the last few Agents mentioned were forced to cut their speeches appreciably inasmuch as the class was pressed for time. This fact is mentioned as it may have some bearing on the caliber of the talk each of these Agents delivered.

Respectfully,

R. G. Hendon

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

AFC:MH

July 1, 1941

~~CONFIDENTIAL~~

Special Agent in Charge
Washington, D. C.

RE: V. P. KEAY
SPECIAL AGENT

Dear Sir:

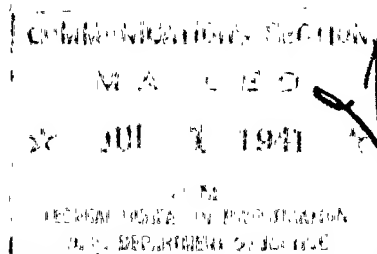
The above-named Special Agent attended an In-Service
training course at the Seat of Government from June 2, to
June 14, 1941.

He attained the following grades:

Photographic Training	Average
Notebook	Good
Written Examination	94½
Hip Shooting	96
Practical Pistol Course	75
Shotgun	100
.30'06 Rifle	77
.351 Rifle	93
Machine Gun	90
Night Firing	—
Reasoning	88

The firearms grades should be entered on the individual
field firearms training record card.

Very truly yours,



John Edgar Hoover
Director

cc - Mr. V. P. Keay

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

AFC:MH

June 24, 1941

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Carson.....
Mr. Drayton.....
Mr. Quinn Tamm.....
Mr. Hendon.....
Mr. Tracy.....
Miss Gandy.....

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE
June 2, 1941 TO June 24, 1941
SPECIAL AGENT - V. P. Keay
EOD - 6-25-34
GRADE - CAF 12
SALARY - \$4,600

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	Average
Notebook	Good
Written Examination	94½
Hip Shooting	96
Practical Pistol Course	75
Shotgun	100
.30'06 Rifle	77
.351 Rifle	93
Machine Gun	54 90
Night Firing	--
Remington 81	88

REMARKS: Interviewing Official - Mr. E. A. Tamm

Mr. Tamm states "I talked to the above Agent during a recent session of the Retraining School. I believe that this man has developed materially in the last year or so and I think that he is in a better than average category at this time. While it appears that he has not had any training in administrative or executive duties, I believe that he presents definite possibilities for development along these lines. I recommend that he be considered for assignment to the Seat of Government at such time as there is a vacancy on the supervisory staff."

Very truly yours,

H. H. Clegg

JOHN EDGAR HOOVER
DIRECTOR

**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

April 15, 1941

Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time advocated the overthrow of the Government of the United States by force or by violence.

I am not now, nor have I been a member of any organization that advocates the overthrow of the Government of the United States by force or by violence.

Very truly yours,

Victor P. Keary

Subscribed and duly sworn to before me by the above-named person, this 15th day of April, 1941, at city of Washington, county of _____, and State (or Territory or District) of Columbia

O. Eugene Calum
Notary Public

37

REL:REB

June 16, 1941

Mr. Victor P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
1437 K Street Northwest
Washington, D. C.

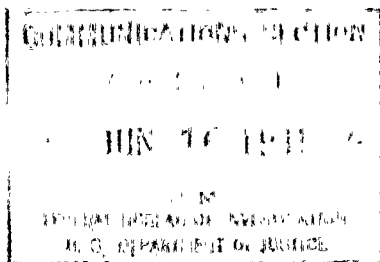
Dear Mr. Keay:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director



JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 30, 1941

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Victor D. Keay Address 3906 4th St. North
Arlington, Va.
Relationship Wife

Very truly yours,

Victor D. Keay
Special Agent

Wash FSC

✓

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

PEF:CSH

July 28, 1941

MEMORANDUM FOR MR. TOLSON

RE: VICTOR P. KEAY
Special Agent
Caf 12, \$4600
EOD 6/25/34

Agent Keay reported to the National Defense Division on the morning of July 25th, on transfer from the Washington Field Office, and has been assigned as a supervisor in the SIS Division.

Respectfully,

P. E. Foxworth

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Coffey _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Mr. Tracy _____
Miss Beahm _____
Miss Gandy _____

b6
b7C

67-36841-1301
AL

TOLSON

Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

July 29, 1941

McCarty
W. A. T. O.
THREE

SKM:ETA

Director
Federal Bureau of Investigation
Washington, D. C.

RE: V. P. KEAY
Special Agent
Firearms Training

Dear Sir:

It is noted that Special Agent V. P. KEAY at the time of his departure to the Bureau under transfer, on July 25, 1941, was delinquent in firearms training to the extent of one course each in the Practical Pistol Course and the .351 Rifle. It was not possible for him to remove these delinquencies without delaying his departure under transfer.

EOD 6-25-41

The attention of the Bureau is called to the fact that during the month of June 1941, he attended an In-Service Training School, during which he received firearms training and scores of 75% and 93% respectively in the Practical Pistol Course and .351 Rifle.

In the event the firing of these courses in the In-Service Training School does not suffice to remove the delinquencies, the Bureau is requested to take action to see that the delinquencies are removed, inasmuch as this employee is now assigned to the Bureau.

Very truly yours,

S. K. McKee
Special Agent in Charge

67-36843-131
ROUTED
JUL 30 1941
FEDERAL BUREAU OF INVESTIGATION

**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

August 2, 1941

SKM:ETA

Director
Federal Bureau of Investigation
Washington, D. C.

~~CONFIDENTIAL~~

RE: V. P. KEAY
Special Agent

Dear Sir:

Transmitted herewith is special efficiency report submitted as to Special Agent V. P. KEAY, due to his departure for the Bureau under transfer. It is requested that he be afforded an opportunity to read and initial this report.

Also transmitted herewith, are his entire personnel file, field firearms record and leave record card.

It is noted that as of January 1, 1941, he had accrued 60 days of annual leave and 68 days of sick leave. During the current year, he was granted 4 days and 1 hour of annual leave, and 7 days and 4 hours of sick leave. Leave slips covering this leave are also transmitted herewith.

Very truly yours,

S. K. McKEE
Special Agent in Charge

Enclosures

67-36842-132

Index	
Search	
Number	81-5
DATE	AUG 3 1941
FEDERAL BUREAU OF INVESTIGATION	

FILES SECTION

**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

August 2, 1941

SKM:ETA

EOD 6-75-34

Director
Federal Bureau of Investigation
Washington, D. C.

~~CONFIDENTIAL~~

RE: V. P. KEAY
Special Agent
Special Efficiency Report

Dear Sir:

This special efficiency report is submitted in view of the transfer of this employee to the Bureau.

Agent KEAY returned to duty status in April 1941 from special assignment, and entered on general assignment at the Washington Field Office during May 1941. The character of his assignment here was general. This Agent is an experienced employee, and I wish to state that I regard him as a seasoned Special Agent whose services, all in all, are good, or possibly better.

He is a good automobile driver. His range conduct is good, and he has no difficulty qualifying in the use of various Bureau weapons. During his assignment here, there was no opportunity to observe him as a witness. Based upon my general observations, I am of the opinion that he possesses some supervisory ability.

He presents a good personal appearance, dresses suitably, and conducts himself in such general fashion that I feel he is a credit to the organization.

Very truly yours,

S. K. McKEE
Special Agent in Charge

I have read the above

V. P. K.

File
wg
81

67-

FEDERAL BUREAU OF INVESTIGATION

Mr. Miss Mrs. Mr. Victor P. Kasy Date July 28, 1941

New appointment ☐ Transfer ☐ Promotion ☒ Demotion ☐ Separation ☐

PRESENT STATUS

1. Title: **Special Agent** 2. Grade: **CAF 12**
3. Salary: **\$4600 per annum** 4. Seat of Government: ☐ Field: ☐
5. Division: 6. Appropriation: **"Salaries and Expenses, FBI"**

PROPOSED ACTION

7. Title: **Special Agent** 8. Grade: **CAF 11**
9. Salary: **\$4400 per annum** 10. Seat of Government: ☐ Field: ☐
11. Division: 12. Appropriation: **"Salaries and Expenses, FBI"**
13. Effective: **August 1, 1941**
14. Position: Additional: ☐ Vice: ☐ Identical: ☐
15. Remarks:

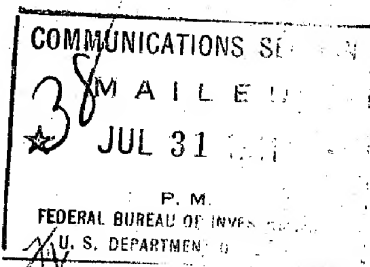
Respectfully submitted,

CC: Chief, Audit Section

Director, Federal Bureau of Investigation

(Title)

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



36842

PW

WJH:

August 8, 1941

Special Agent in Charge
Washington, D. C.

Dear Sir:

Reference is made to your letter of July 23, 1941, enclosing an investigative serial regarding Walter John Peterson, applicant, which was left by Special Agent Victor P. Keay at the Social Security Board. As requested by you, this serial is returned for inclusion in the files of your office.

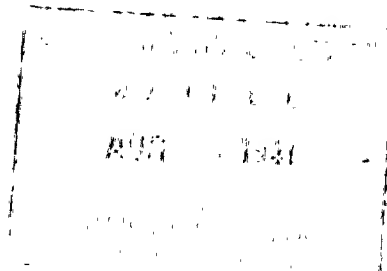
Very truly yours,

John Edgar Hoover
Director

Enclosure

134

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



August 16, 1941

Mr. Victor P. Kasy
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

There is enclosed a letter from the Acting Attorney General transferring you from the position of Special Agent in Grade CAF 12, \$4500 per annum, to the position of Special Agent in Grade CAF 11, \$4400 per annum, effective August 1, 1941.

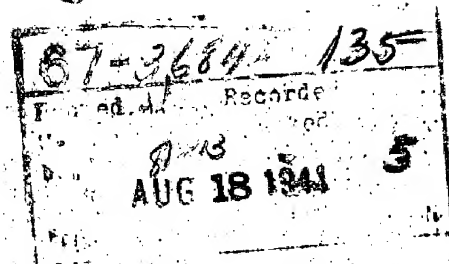
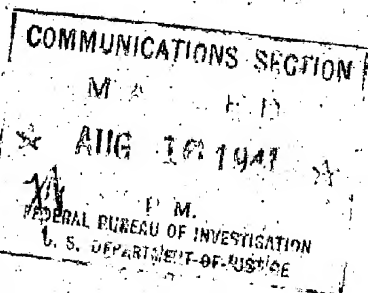
Very truly yours,

John Edgar Hoover
Director

Enclosure 1

CC: Mr. Foxworth

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



[Handwritten signature]

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

July 28, 1941

BF:hlm

**Mr. Victor P. Keay
Federal Bureau of Investigation
Department of Justice**

Dear Mr. Keay:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: CAF-12 Salary: \$4400 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation," FIELD

To

Position: Special Agent

Assignment: Field

Grade: CAF-11 Salary: \$4400 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation," FIELD

Effective: August 1, 1941

Respectfully,

(signed) **Francis Biddle**

Acting Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Additional position

August 5, 1941

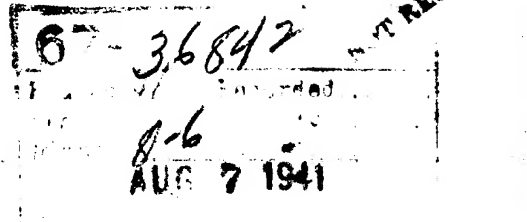
Special Agent in Charge
Washington, D. C.

Dear Sir:

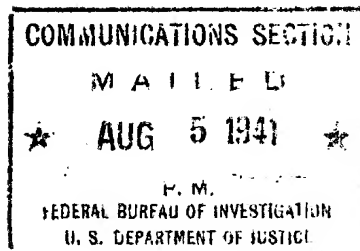
It is requested that you forward the field
personnel file of Special Agent Victor P. Keay to the
Bureau in the event you have not already done so.

Very truly yours,

John Edgar Hoover
Director



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Dwyer _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

September 13, 1941

SKM:ETA

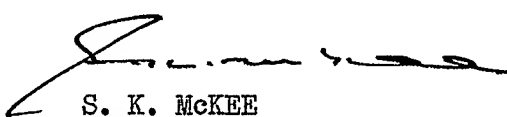
Director
Federal Bureau of Investigation
Washington, D. C.


RE: VICTOR P. KEAY
Special Agent

Dear Sir:


Transmitted herewith is a copy of the personal status letter executed by Agent KEAY while assigned to this office, which it is requested be placed in his personnel file as a matter of record.

Very truly yours,


S. K. McKEE
Special Agent in Charge

Enclosure 

67-36842-136	
ROUTED	ROUTED
SEARCHED	INDEXED
SERIALIZED	FILED
SEP 16 1941	
FEDERAL BUREAU OF INVESTIGATION	



37 SEP 18 1941

HHC:MET

August 23, 1941

b6
b7c

MR. FOXWORTH

There are set out below the grades of the Supervisors in your Division who attended the Supervisors' Conference held on August 11, 1941:

	<u>Examination</u>	<u>Notebook</u>
S. S. Alden	100	Excellent
G. M. Alderson	100	Excellent
[REDACTED]	72½	Excellent
[REDACTED]	100	Very Good
[REDACTED]	85	Good
W. D. Blood	100	Excellent
[REDACTED]	50	Very Good
[REDACTED]	87½	Very Good
G. C. Burton	100	Excellent
[REDACTED]	100	Good
J. W. Cannon	100	Very Good
G. H. Carson	94	Good
[REDACTED]	100	Very Good
J. A. Gimperman	100	Good
W. A. Collier	100	Very Good
[REDACTED]	94	Very Good
W. S. Crawford, Jr.	85	Good
[REDACTED]	100	Very Good
D. Currie, Jr.	100	Good
[REDACTED]	82	Excellent
[REDACTED]	88	Very Good
M. A. Donahoe	100	Very Good
[REDACTED]	94	Good
[REDACTED]	75	Very Good
[REDACTED]	78	Excellent
[REDACTED]	100	Excellent
[REDACTED]	87½	Very Good
E. G. Fitch	100	Very Good
[REDACTED]	100	Very Good
[REDACTED]	94	Very Good
[REDACTED]	100	Good
G. A. Grill	100	Very Good
G. E. Higdon	75	Good

-2-

	<u>Examination</u>	<u>Notebook</u>
W. C. Hinze, Jr.	100	Excellent
F. C. Holloman	100	Excellent
J. C. Holmes	81 $\frac{1}{2}$	Good
[redacted]	100	Excellent
E. C. Jones	75	Very Good
H. M. Kimball		Very Good
V. P. Keay	100	Good
R. P. Kramer	88	Good
P. F. Kriethe, Jr.	87 $\frac{1}{2}$	Good
R. J. Lally	87 $\frac{1}{2}$	Excellent
R. E. Lanctot	88	Very Good
L. L. Laughlin	100	Very Good
H. B. Long	100	Good
[redacted]	87 $\frac{1}{2}$	Good
L. J. McGee	100	Very Good
T. S. McInerney	100	Very Good
K. R. McIntire	100	Very Good
[redacted]	100	Good
[redacted]	100	Very Good
[redacted]	100	Very Good
J. K. Mumford	100	Very Good
[redacted]	75	Excellent
T. H. Pirnie	100	Excellent
W. N. Provinse	75	Very Good
H. Ranstad	100	Excellent
[redacted]	75	Good
R. R. Roach	88	Very Good
[redacted]	87 $\frac{1}{2}$	Very Good
W. H. Skelly	100	Excellent
[redacted]	100	Very Good
F. J. Smith	100	Good
R. B. Smith	100	Good
M. C. Spear	100	Very Good
J. C. Strickland	100	Good
[redacted]	87 $\frac{1}{2}$	Very Good
A. M. Thurston	100	Very Good
E. W. Timm	100	Very Good
D. L. Traynor	100	Very Good
F. D. Vechery	100	Excellent
P. J. Wacks	100	Excellent
A. E. White	100	Good
H. E. White	88	Excellent
J. H. Williams	100	Good
[redacted]	100	Excellent.

It is noted that you made a grade of 100 on the examination.

Very truly yours,

John Edgar Hoover
Director

JOHN EDGAR HOOVER
DIRECTOR



FCH:LH

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

September 22, 1941

MEMORANDUM FOR THE DIRECTOR

Re: Victor P. Keay,
Special Agent

Entered on Duty: 6/25/34
Grade and Salary: CAF-11, \$4400
45-Day Efficiency Report

EOD 6-25-34

Mr. Tolson ☒
Mr. E. A. Tamm ☒
Mr. Clegg ☒
Mr. Foxworth ☒
Mr. Glavin ☒
Mr. Ladd ☐
Mr. Nichols ☐
Mr. Rosen ☐
Mr. Carson ☐
Mr. Drayton ☐
Mr. Quinn Tamm ☐
Mr. Hendon ☐
Mr. Coffey ☐
Mr. Harbo ☐
Tele. Room ☐
Mr. Nease ☐
Mr. Tracy ☐
Miss Boehm ☐
Miss Gandy ☐

Special Agent Victor P. Keay has been assigned to the SIS Division since July 25, 1941 in a supervisory capacity. During this period of time Agent Keay has performed his duties in a highly satisfactory manner and has required a minimum amount of supervision. He is thoroughly acquainted with the work of this Division.

Mr. Keay is a hard worker, is loyal to the Bureau and is interested in his work. He is an above average special agent. It is believed that he will obtain a great deal of experience in his present assignment as a supervisor which experience will broaden his field of capabilities.

Respectfully,

P. E. Foxworth

I have read this:

V. P. Keay

87-36842-137

Indexed	_____
Classified	_____
Serialized	_____
FILED	SEP 26 1941
FEDERAL BUREAU OF INVESTIGATION	

THREE

Called Collier
for info re: 10/20
7/1/42

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
November 6, 1941

FCH:mm

MEMORANDUM FOR MR. TOLSON

Re: VICTOR P. KEAY
EOD - 6/25/34
CAF 11 - \$44.00

In accordance with the request of the Chief Clerk's Office, the following special efficiency report is being submitted on this Special Agent.

Special Agent Keay has been assigned to the SIS Division since July 25, 1941, in a supervisory capacity. Agent Keay has performed his duties in a highly satisfactory manner and has required a minimum amount of supervision. He is thoroughly acquainted with the work of this Division.

Mr. Keay is a hard worker, works an average amount of overtime willingly, is loyal to the Bureau, and is interested in his work. I consider this Agent as definitely above average.

Respectfully,

[Signature]
D. M. Ladd

V. P. Keay

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin *[initials]* _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Quinn Tamm _____
Mr. Holloman _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Miss Boehm _____
Miss Gandy _____

67-36842-138

ROUTED TO.....	RECORDED.....
SEARCHED.....	INDEXED.....
NOV 25 1941	
FEDERAL BUREAU OF INVESTIGATION	

FREE

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Nov. 17, 1941

JEM:FW

MEMORANDUM FOR MR. GLAVIN ✓

RE: VICTOR P. KEAY
Special Agent

Entered on duty
Reported to field
Present grade and salary
Last salary change
Accounting course
Marksmanship
Qualified in all firearms:
Failed to qualify with:

6/25/34
7/29/34
CAF-11 \$4400
8/1/41
Completed 31
Expert
Yes, to date
None

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

b6
b7C

REMARKS

On July 2, 1940, he was assigned to the Washington field office. On April 16, 1941, he was reallocated to Grade CAF-12 at \$4600.

During June, 1941, he attended the In-Service Training Course at which time Mr. Tamm said he had developed materially in the last year or so, that he was in a better than average category at that time, and that he believed he presented definite possibilities for development along administrative or executive lines and recommended he be considered for assignment to the Seat of Government at such time as there was a vacancy on the supervisory staff.

On July 21, 1941, this Agent called at the personnel office of the Social Security Board for the purpose of verifying an employment record and while there lost a serial on the case entitled [redacted] Applicant - Typist, Messenger" and after his departure a young lady called and advised the Bureau that the serial had been found. This Agent stated that prior to his return to his office he discovered that he did not have the serial and determined by reflection that it was left at the Social Security Board; that as he was working with some new Agents he did not want them to know that he had lost the serial so expected to call for it on the following morning as the Board was closed for the day; however, upon returning to the office he was informed that the serial had been returned. On July 26, 1941, you recommended a letter of censure and a demotion of \$200. The Director and Mr. Tolson concurred in your recommendation. On July 28, 1941, he was advised of the censure and demotion in grade and salary. Effective August 1, 1941, he was reallocated to Grade CAF-11 at \$4400.

On August 2, 1941, SAC McKee said the character of his assignments in the Washington field office was general; that he was an experienced employee and he regarded him as a seasoned Special Agent whose services all in all were good or possibly better; that he was a good automobile driver, his range conduct was good, had no difficulty qualifying in the various weapons; that there had been no opportunity to observe him as a witness; that he felt he possessed some supervisory ability; and that he presented a good personal appearance, dressed suitably, conducted himself in such general fashion that he felt he was a credit to the organization.

On July 25, 1941, he was assigned to Division Five as a supervisor in the SIS section. On Sept. 22, 1941, Mr. Foxworth said he performed his duties in a highly satisfactory manner and has required a minimum amount of supervision; that he was thoroughly acquainted with the work in the SIS Division; that he was a hard worker, was loyal to the Bureau, was interested in his work, was an above average Special Agent, and it was felt that he would obtain a great deal of experience in his present assignment as a supervisor, which experience would broaden his field of capabilities.

On Nov. 6, 1941, Mr. Ladd said he performed his duties in a highly satisfactory manner and has required a minimum amount of supervision; that he was thoroughly acquainted with the work in the SIS Division; that he was a hard worker, put in an average amount of overtime willingly, was loyal to the Bureau, was interested in his work, and that he considered him definitely above average.

Respectfully,

J. P. Mohr
J. P. Mohr

*Rec 12-4600
✓ 8/11/18*

*Pass. Rec. to Dept.
11-22-41
along
file*

pw

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

0
Mr. Victor P. Keady

Date November 22, 1941

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

- | | |
|-----------------------------|---|
| 1. Title: Special Agent | 2. Grade: CAP 11 |
| 3. Salary: \$4400 per annum | 4. Seat of Government: <input type="checkbox"/>
Field: <input checked="" type="checkbox"/> |
| 5. Division: | 6. Appropriation: "Salaries and Expenses, FBI" |

PROPOSED ACTION

- | | |
|---|--|
| 7. Title: Special Agent | 8. Grade: CAP 12 |
| 9. Salary: \$4600 per annum | 10. Seat of Government: <input type="checkbox"/>
Field: <input checked="" type="checkbox"/> |
| 11. Division: | 12. Appropriation: "Salaries and Expenses, FBI" |
| 13. Effective: December 1, 1941 | |
| 14. Position: | 15. Remarks: |
| Additional: <input type="checkbox"/> - trans-
Vice: <input type="checkbox"/>
Identical: ferred August 1, 1941 | |

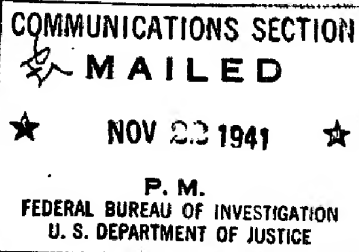
b6
b7c

Respectfully submitted,

CC: Chief, Audit Section

Director, Federal Bureau of Investigation

Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Egan _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



FEDERAL BUREAU OF INVESTIGATION

Date

8/6/41

Supervisor

Victor P. Keay

Division

SIS

SUPERVISORS TRAINING PROGRAM

Initials of Div. or Sec.
Chief to be added after
training received

Subject	Time	Time of Appointment	Initials of Div. or Sec. Chief to be added after training received
Organization of the Director's Office	1/2 hr.	2 pm 7-26-41	
Training and Inspection Division Including Manual Interpretations	1 hr.	will call	
Investigative Division	2 hrs.	will call	
National Defense Division	2 hrs.	will be 10 am	
Identification Division	1 hr.	8-1-41	
Technical Laboratory	2 hrs.	10 am 8-7-41	
Chief Clerk's Office	2 hrs.	will call	
Files Section	4 hrs.	2 pm 8-1-41	
Communications Section	1/2 hr.	will call (10 am Friday)	
Crime Records Division	2 hrs.	will call	
Crime Statistics Section	2 hrs.	will call	

INSTRUCTIONS

Each new Supervisor upon reporting to Washington should complete this form in duplicate, first telephoning the Division or Section for an appointment to receive training in such Division or Section. The date and time of each appointment should be indicated in the proper column. Upon completion of this schedule, one copy should be sent to the Training and Inspection Division as a record of the scheduled appointments. The original copy should be retained by the Supervisor being trained. Upon completing the instructions in each Division or Section, the head of such Division or Section should affix his initials in the proper column showing that training has been received. When all training has been completed, the original copy of this form should be forwarded to the Training and Inspection Division for examination before it is forwarded to the personnel file of the Supervisor as a permanent record that this supervisory training was received.

On the first day the Supervisor reports to the Bureau, he should confer with his immediate superior or Division Chief to ascertain the general nature and scope of duties and he should be furnished a Supervisors' Manual and a chart showing the organization of the work in his Division. The first full day the Supervisor is in Washington, he should also take a regular tour of the Bureau conducted by a tour leader.

All of the above program of instructions must be completed during the first two weeks of a Supervisors' assignment to the Washington headquarters.

December 2, 1941

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

It is with pleasure that I am enclosing a letter
from the Attorney General advising you of your promotion
from \$4400 per annum in Grade CAF 11 to \$4600 per annum in
Grade CAF 12, effective December 1, 1941.

Sincerely yours,

John Edgar Hoover
Director

36842-140
DEC 3 1941
FEDERAL BUREAU OF INVESTIGATION

Enclosure *and*
CC - Mr. Ladd
CC - Mr. Reader

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED
DEC 2 1941
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

41
MAY 9 1967

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

RE: 1875

November 22, 1941

Mr. Victor P. Keay
Federal Bureau of Investigation
Department of Justice

Dear Mr. Keay:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 11 Salary: \$4400 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" FIELD.

To

Position: Special Agent

Assignment:

Grade: CAF 12 Salary: \$4600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" FIELD.

Effective: December 1, 1941

Respectfully,

41

Francis Biddle

Attorney General.

By the Attorney General:

Linton M. Collins

Acting

The Assistant to the Attorney General.

Vice: - transferred August 1, 1941

b6
b7C

JOHN EDGAR HOOVER
DIRECTOR



VPK:im

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

July 20, 1942

MEMORANDUM FOR CHIEF CLERK

Please be advised that I have received my
Selective Service questionnaire from Local Board
#1, Arlington County, 3004 Lee Highway, Arlington,
Virginia.

It is requested that this be returned to the
local board on or before July 23, 1942, and, therefore,
the executed questionnaire is being forwarded today.

Respectfully,

Victor P. Keay
Victor P. Keay

4 AUG 2

-36842-141

EX
10/21/42

7 file
[Signature]

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

FOR DEFENSE



April 15, 1942

MEMORANDUM FOR MR. LADD

b6
b7C

This is to advise you that on the written examination given at the quarterly conference of supervisors on March 26, 1942, the following grades were made by supervisors attached to your division:

[REDACTED]	100	[REDACTED]	100
S. S. Alden	87 $\frac{1}{2}$	E. G. Fitch	100
G. M. Alderson	100	R. G. Fletcher, Jr.	100
W. H. Alexander	87 $\frac{1}{2}$	[REDACTED]	87 $\frac{1}{2}$
[REDACTED]	100	[REDACTED]	87 $\frac{1}{2}$
	87 $\frac{1}{2}$	C. S. Franich	87 $\frac{1}{2}$
W. E. Assmus	88	[REDACTED]	100
E. A. Baird, Jr.	87 $\frac{1}{2}$	[REDACTED]	90
W. H. Baker	100	[REDACTED]	100
J. T. Batts, Jr.	62 $\frac{1}{2}$	[REDACTED]	100
[REDACTED]	75	[REDACTED]	87 $\frac{1}{2}$
[REDACTED]	100	W. T. Gray	100
	75	[REDACTED]	75
W. D. Blood	100	W. A. Hilgendorf	75
[REDACTED]	75	W. C. Hinze, Jr.	100
[REDACTED]	100	M. E. Hopton	100
G. C. Burton	87 $\frac{1}{2}$	J. Horn	100
G. C. Callan	100	J. P. Hyland, Jr.	87 $\frac{1}{2}$
[REDACTED]	87 $\frac{1}{2}$	[REDACTED]	94
J. W. Cannon	100	E. C. Jones	100
[REDACTED]	100	V. P. Keay	87 $\frac{1}{2}$
W. H. Caver	87 $\frac{1}{2}$	W. J. Kenney	87 $\frac{1}{2}$
[REDACTED]	100	H. M. Kimball	100
H. M. Clegg	100	C. A. Kincaid	85
[REDACTED]	100	P. Kriethe, Jr.	81
J. P. Coyne	100	R. J. Lally	100
W. S. Crawford	87 $\frac{1}{2}$	R. E. Lanctot	87 $\frac{1}{2}$
F. W. Crow	100	R. G. Lawrence	87 $\frac{1}{2}$
[REDACTED]	100	G. R. Levy	85
D. Currie, Jr.	87 $\frac{1}{2}$	J. B. Little	85 $\frac{1}{2}$
D. J. Dalbey	85	[REDACTED]	98
[REDACTED]	93 $\frac{1}{2}$	[REDACTED]	100
K. T. Delavigne	97	[REDACTED]	100
[REDACTED]	87 $\frac{1}{2}$	[REDACTED]	71
[REDACTED]	100	J. P. McMahon	87 $\frac{1}{2}$
E. A. Donahoe	95	[REDACTED]	87 $\frac{1}{2}$
R. O. Dunker	87 $\frac{1}{2}$	[REDACTED]	100
[REDACTED]	87 $\frac{1}{2}$	[REDACTED]	62 $\frac{1}{2}$
G. A. Everett	87 $\frac{1}{2}$	E. P. Morgan	87 $\frac{1}{2}$

APR 20 1942

Memo - Mr. Ladd
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[redacted]	94	J. S. Spratt	87 $\frac{1}{2}$
J. K. Mumford	95	C. G. Stetter	94
J. T. Murphy	100	J. F. Sullivan	87 $\frac{1}{2}$
J. C. Neely	100	E. W. Timm	100
G. D. Nelson	100	D. L. Traynor	100
[redacted]	81 $\frac{1}{4}$	L. L. Tyler, Jr.	87 $\frac{1}{2}$
C. L. Perryman	62 $\frac{2}{3}$	F. D. Vechery	87 $\frac{1}{2}$
T. F. Phelps	87 $\frac{1}{2}$	J. W. Vinson	100
W. N. Provinse	100	E. H. Walker	87 $\frac{1}{2}$
H. R. Ranstad	100	F. L. Welch	100
M. M. Reed	100	[redacted]	75
[redacted]	87 $\frac{1}{2}$	H. E. White	100
R. R. Roach	85	L. Whitson	100
[redacted]	75	J. H. Williams	87 $\frac{1}{2}$
W. H. Skelly	87 $\frac{1}{2}$	[redacted]	100
[redacted]	95	Y. M. Willoughby	100
C. W. Smith	87 $\frac{1}{2}$	J. R. Wilson	87 $\frac{1}{2}$
R. B. Smith, III	100	E. H. Winterrowd	75
M. H. Smythe	100	D. L. Wood	100
	87 $\frac{1}{2}$	W. W. Wood	100
	87 $\frac{1}{2}$	[redacted]	87 $\frac{1}{2}$
			100

It is suggested that you call the attention of those who failed to make a grade of 85 or higher to the necessity of studying their manuals more frequently and becoming more thoroughly acquainted with the regulations and instructions of the Bureau.

Very truly yours,

John Edgar Hoover

Director

REPORT OF EFFICIENCY RATING

REGULAR () INTERIM ()
PROBATIONARY 1ST () 2D ()

Classification Symbols

CAF 12
(Service) (Grade) (Class)

As of 3/31/42 based on performance during period from 3/31/41 to 3/31/42

Victor P. Keay
(Name of employee)

Special Agent
(Title of position)

FBI
(Bureau)

National Defense
(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW
MARK EMPLOYEE

- ✓ if adequate
- if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☐

- ____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
✓ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
✓ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
✓ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? no)
✓ (14) Ability to organize his work. (Yes or no)
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
____ (22) Effectiveness in adapting the work program to broader or related programs.
____ (23) Effectiveness in devising procedures.
____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
____ (27) Effectiveness in promoting high working morale.
____ (28) Effectiveness in determining space, personnel, and equipment needs.
____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
____ (30) Ability to make decisions.
____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A) _____
(B) 67-NDI RECORDED
(C) _____

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
A majority of underlined elements marked plus, and no element marked minus
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
A majority of underlined elements marked minus

Adjective rating	Numerical rating
Excellent	1
Very good	2 or 3
Good	4, 5, or 6
Fair	7 or 8
Unsatisfactory	9

Adjective rating Numerical rating

Rating official Very Good 3

Reviewing official _____

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by [Signature]
(Signature of rating official)

(Title)
Assistant Director
Federal Bureau of Investigation
(Title)

(Date)

Reviewed by [Signature]
(Signature of reviewing official)

JUN 3 1942
(Date)

Rating approved by efficiency rating committee JUN 3 1942
(Date)

Report to employee
(Adjective rating) (Numerical rating)

Re: VICTOR P. KEAY
Special Agent

3/31/42

This employee has performed his duties as a supervisor in a highly satisfactory manner and his work requires a minimum amount of supervision. He is thoroughly acquainted with the work, is a hard worker, is loyal to the Bureau, interested in his work and is definitely above average. Mr. Keay presents a neat personal appearance and has a very nice personality.

42

V.P.K.

Mr. Tolson
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Tolson:

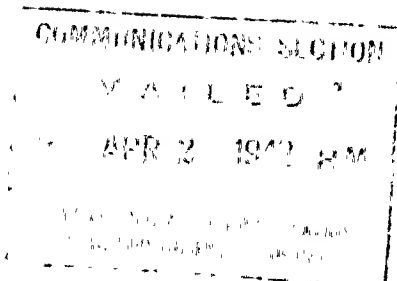
This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



15

**Federal Bureau of Investigation
United States Department of Justice**

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Virginia M. Keay Address 3908 N. 4th St.
Relationship Wife Arlington, Va.

Very truly yours,

Victor D. Keay
Special Agent

ack
4-7-42
[initials]

De E. W. 2266

H. H. Hair	Good	100
C. E. Higdon	Good	87½
W. A. Hilgendorf	Excellent	93 3/4
W. C. Hinze, Jr.	Good	100
J. C. Holmes	Good	100
J. Horn	Good	100
[REDACTED]	Excellent	94
E. C. Jones	Good	100
V. P. Keay	Good	100
W. J. Kenney	Excellent	94
H. M. Kimball	Good	100
C. A. Kincaid	Good	94
R. P. Kramer	- -	100
P. F. Kriethe, Jr.	Excellent	93 3/4
R. E. Lanctot	Good	94
L. L. Laughlin	Good	94
R. J. Lally	Excellent	100
R. E. Lethert	Good	100
J. B. Little	Good	100
H. B. Long	Good	93 3/4
[REDACTED]	Good	87½
[REDACTED]	Good	93 3/4
[REDACTED]	Good	77½
L. J. McGee	Good	100
T. S. McInerney	Good	100
K. R. McIntire	Good	100
E. A. McMillan	Fair	88
[REDACTED]	Good	97
[REDACTED]	Good	74½
[REDACTED]	Good	81¼
[REDACTED]	Excellent	100
J. K. Mumford	Excellent	100
J. T. Murphy	Excellent	100
G. D. Nelson	Good	93 3/4
[REDACTED]	Good	94
W. N. Provinse	Good	100
[REDACTED]	Good	100
R. R. Roach	Good	87½
[REDACTED]	Good	100
W. H. Skelly	Excellent	94
[REDACTED]	Good	100
R. B. Smith	Good	87½
M. H. Smythe	Good	81¼
M. C. Spear	Good	100
G. Stetter	Good	90
F. M. Stone	Good	100
J. C. Strickland	Good	--
[REDACTED]	Good	76
E. W. Timm	Good	100
F. L. Welch	Excellent	100

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b7c

72

[Redacted]

H. E. White

J. H. Williams

[Redacted]

J. R. Wilson

D. L. Wood

W. W. Wood

E. J. Younger

Good	93 3/4
Good	87 1/2
Good	100
Good	100
Excellent	93 3/4
Good	93 3/4
Good	100
Good	94

Very truly yours,

John Edgar Hoover
Director

HHC:BT

December 5, 1941

MEMORANDUM FOR MR. LADD

b6
b7C

There follows a list of the supervisors in your division, which list indicates the grades attained by the supervisors on their notebooks and on the examination given at the Fourth Quarterly Conference of Bureau Officials and Supervisors on the night of November 13, 1941.

<u>Name</u>	<u>Notebook</u>	<u>Examination</u>
Scott Alden	Good	100
G. M. Alderson	Good	100
[REDACTED]	Good	100
[REDACTED]	Good	87½
E. A. Baird	Good	100
[REDACTED]	Good	80
[REDACTED]	Good	87½
R. W. Black	Good	100
[REDACTED]	Excellent	100
[REDACTED]	Good	100
[REDACTED]	Good	93½
G. Burton	Good	100
G. C. Callan	Excellent	100
J. W. Cannon	Good	100
[REDACTED]	Good	100
W. H. Caver	Good	93 3/4
[REDACTED]	Good	94
[REDACTED]	Excellent	100
W. S. Crawford	Good	94
F. W. Crow	Good	100
[REDACTED]	Good	100
D. Currie, Jr.	Good	100
D. J. Dalbey	Good	87½
[REDACTED]	Good	93 3/4
[REDACTED]	Excellent	100
E. A. Donohoe	Good	100
[REDACTED]	Good	93 3/4
R. O. Dunker	Good	87½
[REDACTED]	Excellent	94
G. A. Everett	Excellent	93 3/4
[REDACTED]	Excellent	100
[REDACTED]	Good	100
E. G. Fitch	Good	100
R. G. Fletcher	Good	100
D. A. Flinn	Good	100
C. S. Franich	Excellent	100
[REDACTED]	Good	100
[REDACTED]	Good	100
W. T. Gray	Good	100
[REDACTED]	Good	100

RHL:MOB

July 30, 1942

Local Board Number 1
Selective Service System
3004 Lee Highway
Arlington, Virginia

Gentlemen:

Reference is made to the Selective Service case of Mr. Victor P. Keay, who is duly registered at your Board. I desire to advise you that Mr. Keay has been employed as a Special Agent of this Bureau since June 25, 1934, and is still employed in that capacity.

In connection with this matter, I am transmitting herewith, D.S.S. Form 42-A executed by me under date of July 25, 1942, requesting that occupational deferment in Class II-B be granted to him. It will be noted that Mr. Keay is presently performing duties in a position which has been listed as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in Local Board Release Number 75, which was issued under date of December 29, 1941.

I want you to know that it is my desire to cooperate to the fullest extent with your Board and, of course, I shall keep you promptly advised should there be any change whatsoever in the occupational status of this registrant with this Bureau.

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

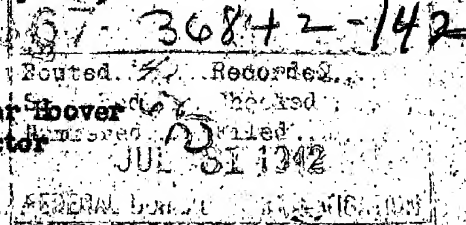
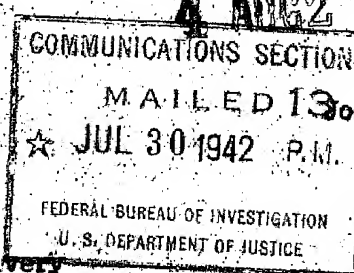
Enclosure

Special Delivery

Registered

Return Receipt Requested

cc: Mr. Ladd



497119

AFFIDAVIT TO SUPPORT CLAIM FOR OCCUPATIONAL DEFERMENT

INSTRUCTIONS.—This form is to be filled out by an employer or other person who has knowledge of the registrant's eligibility for Class II deferment as a necessary man in his civilian occupation or activity. If the registrant owns and operates his own business, he may fill out this form himself.

All parts except Part E should be filled out for a registrant engaged in a business, occupation, or profession.

Parts A, E, F, G, and H should be filled out for a registrant pursuing a course of instruction in preparation for work necessary to the War Production Program.

A. IDENTIFICATION OF REGISTRANT:

1. Local Board No. 1 Arlington Arlington Virginia
(County) (City) (State)
2. Name of registrant VICTOR P. KEAY Order No. _____

B. INDUSTRY, BUSINESS, OR SERVICE IN WHICH REGISTRANT IS ENGAGED:

1. Name of firm, corporation, partnership, etc. Federal Bureau of Investigation, United States
Department of Justice
2. Description of industry or other activity See attachment
3. Is the activity seasonal? No If so, what is the season? _____
4. Has your product or service any relationship to the War Production Program? Yes If so, specify As mentioned
under E. 2, the Bureau has investigative jurisdiction over all violations
pertaining to the internal security of the United States.
5. Is your product or service necessary to the health, safety or interest of the community or the Nation? Yes If so, specify See attachment
6. (a) Have you any War Production contracts or subcontracts? _____ If so, specify _____
- (b) Do any of the above contracts carry specific priority ratings? _____ If so, specify _____
7. Approximate percentage of product or service currently produced for use of—
- (a) The general public _____
- (b) The Government _____ See attachment
- (c) A primary contractor of the Government _____ Explain item (c) here _____

8. If an agricultural pursuit, state

(a) Size and type of farm

(b) Number of acres under cultivation

Number of livestock, poultry, etc.

(c) Principal product

(d) Number of persons employed for wages

C. OCCUPATION OF REGISTRANT:

1. What is the title of his present job or position? Special Agent

2. On what date did he enter upon present duties? June 25, 1934

3. What is his weekly rate of pay? \$4,600 annually (CONFIDENTIAL)

4. Is he a—

(Check one)

☒ Regular employee.

☐ Seasonal employee.

☐ Temporary or occasional employee.

☐ Other (specify):

5. Has he a journeyman rating?

6. Is he—

(Check one)

☐ Skilled.

☐ Semiskilled.

See attachment D. 6. a.

☐ Unskilled.

(a) Is he in training as an apprentice or learner?

(State which)

(b) How long has he been in such training?

(c) On what date will he complete his training?

(d) For what work is he preparing?

7. (a) Give an ACCURATE and FULL description of his duties. (If possible use United States Employment Service job specifications) See attachments B. 2 and D. 6. a.

(b) On what specific product or service is he primarily engaged? See attachment B. 2

8. Is the registrant trained or experienced in more highly skilled work than that in which he is now engaged?

If so, specify

D. DATA RELATIVE TO "NECESSITY" OF THE REGISTRANT:

(See last page of this form for definitions of "necessary man" and regulations regarding deferment.)

1. Have you had difficulty in recruiting workers with the registrant's qualifications or skill? Yes If so, explain action taken, and results See attachment

2. Do you anticipate that you would have difficulty in recruiting workers with the registrant's qualifications or skill now or in the future? Yes If so, upon what grounds do you base your anticipation? See attachment D. 1

3. Would the registrant's removal cause a material loss of effectiveness in your activity? Yes If so, upon what grounds do you base your statement? See attachments D. 1 and D. 5

4. Would the registrant's removal cause such a serious interruption or delay in your activity that it would impede the War Production program? Yes If so, upon what grounds do you base your statement? See attachments D. 1 and D. 5

5. (a) How many persons of similar skill or training do you employ? 4079
(b) Are you expanding that part of your business that requires the services of the registrant's special qualifications or skill? Yes If so, specify in detail See attachment

6. (a) How long does it take to train a person in the registrant's qualifications or skill? See attachment and remarks

(b) How many persons are you now training in these qualifications or skill to replace separated workers? _____

To fill newly created jobs? 300

E. STUDENTS AND OTHERS IN TRAINING:

(To be filled in by appropriate official of school or institution.)

1. Name and type of school or institution _____
(Type) _____ Location _____ (Name) _____
(City) _____ (State) _____
2. Designation of course pursued by registrant _____
3. For what certificate or license (if any) is he preparing? _____
4. Length of time already spent in course _____
5. How has he progressed to date? _____
6. On what date do you expect the registrant to complete this training? _____
7. Has he offers or contracts of employment after completing the course? _____ If so, specify _____

F. EMPLOYER'S (OR SCHOOL OFFICIAL'S) STIPULATION:

1. Based on the definitions given below in "Excerpts from Selective Service Regulations," I/we recommend classifying this registrant in Class II-B
(II-A or II-B)
2. Deferment of this registrant is requested for Indefinite
(Length of time)
3. It is agreed that I/we will notify registrant's Local Board of the resignation, dismissal, failure to make progress in training, or a change in the nature of the employment of the above-named registrant.
4. The registrant is not related to any of the executive officers of this employing unit. The above relationship, if any, is _____
(is, is not)

G. REMARKS: It will be noted that Mr. Keay is presently performing duties in a position which has been designated as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in Local Board Release Number 75, which was issued under date of December 29, 1941.

H. JURAT:

I, J. Edgar Hoover do solemnly swear (or affirm) that
(Name)
I am the Director of the Federal Bureau of Investigation
(Official position) (Name of employing unit, or school or institution)
and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 25th day of July, 1942.

(Signature of official administering oath)

(Official designation of official administering oath)

THE OATH REQUIRED BY THIS FORM MAY BE ADMINISTERED BY—

1. Any civil officer authorized to administer oaths generally.
 2. Any commissioned officer of the land or naval forces assigned for duty with the Selective Service System.
 3. Any member or clerk of a local board or board of appeal.
 4. Any government appeal agent or associate government appeal agent.
 5. Any member or associate member of an advisory board for registrants.
 6. Any postmaster, acting postmaster, or assistant postmaster.
- No fee shall be charged by any person for administering the oath required on this form.

EXCERPTS FROM SELECTIVE SERVICE REGULATIONS

622.21 Class II-A: Man necessary in his civilian activity.—(a) In Class II-A shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, or in training or preparation therefor, the maintenance of which is essential to the national health, safety, or interest.

(b) Class II-A deferments shall be for the period of 6 months or less as may be deemed necessary to secure or train a replacement for the registrant. If there is a change in the registrant's status during the period of his deferment in Class II-A, his classification shall be reopened and considered anew. At the expiration of the period of the registrant's deferment in Class II-A, his classification shall be reopened, and he shall be classified anew. When the registrant is classified anew, he shall not be again placed in Class II-A unless such classification is warranted, and in addition, the registrant or the registrant's employer convinces the local board, or the board of appeal (if an appeal is taken), or the President (if an appeal is permitted and is taken) that a reasonable but unsuccessful effort has been made during the period of deferment to secure or to train a replacement. If these conditions are met and the registrant is again placed in Class II-A, such further deferment shall be for the period of 6 months or less as may be deemed necessary to secure or train a replacement. The same rule shall be applied when again classifying such a registrant at the end of each successive period for which he has been classified in Class II-A.

622.22 Class II-B: Man necessary to the War Production Program.—(a) In Class II-B shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or in any other service or endeavor, or in training or preparation therefor, the maintenance of which is necessary to the war production program.

(b) Class II-B deferments shall be for a period of 6 months or less. If there is a change in the registrant's status during the period of deferment in Class II-B, his classification shall be reopened and considered anew. At the expiration of the period of the registrant's deferment in Class II-B, his classification shall be reopened, and he shall be classified anew. In again classifying the registrant, care should be taken not to impede the war production program. The registrant should be again classified in Class II-B for a period of 6 months or less if such classification is warranted and if the registrant's employer has made a reasonable but unsuccessful effort to secure or train a replacement for the registrant during the period of deferment. The same rule shall be applied when again classifying such a registrant at the end of each successive period for which he has been classified in Class II-B.

622.23 General rules for classification in Class II-A and Class II-B.—(a) On the local board is placed the primary responsibility of deciding which men should be deferred because of their civilian activities. It is in the national interest and of paramount importance to our national defense that civilian activities which are directly contributing to the war effort or which are otherwise essential to the national health, safety, or interest, should be maintained where possible, consistent with the fundamental purposes of the Selective Training and Service Act of 1940, as amended.

(b) No deferment from training and service shall be made in the case of any individual except upon the basis of the status of such individual, and no deferment shall be made of individuals by occupational groups or groups of individuals in any plant or institution.

(c) The local board may avail itself of the assistance of all Federal, State, or local agencies (such as the Office of Production Management Labor Supply Committees, State and Federal employment services, State occupational advisors, county agricultural agents, or others) to obtain information in cases of occupational deferments.

622.24 "Necessary man" defined.—A registrant shall be considered a "necessary man" in industry, business, employment, agricultural pursuit, governmental service, or in any other service or endeavor, including training or preparation therefor, only when all of these conditions exist: (1) He is, or but for a seasonal or temporary interruption would be, engaged in such activity; (2) he cannot be replaced because of a shortage of persons with his qualifications or skill in such activity; and (3) his removal would cause a serious loss of effectiveness in such activity.

B. 2.

The Federal Bureau of Investigation has been designated as the sole civilian Government investigative agency, having jurisdiction over the investigation of matters pertaining to the national defense, that is, espionage, sabotage, registration of agents of foreign principals and the like. Further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, the National Motor Vehicle Theft Act, and numerous others. The Federal Bureau of Investigation has also been designated by Congress as the agency officially responsible for the tabulation and dissemination of police statistics for the entire country. Under an Act of Congress these statistics are gathered and are distributed to thousands of interested police and affiliated agencies each quarter so that trends of crime, crime records, and crime control can be known to those to whom it is of most interest. Further than this, the Federal Bureau of Investigation has been designated as the agency having jurisdiction over the classification and maintenance of fingerprint records, not only on a national basis, but on an international basis. We have some thirty-one million sets of fingerprints on hand today. We are receiving the fingerprint records of all persons enlisted or being inducted into the Army and enlisted in other military services. Thousands of persons in public utility positions are fingerprinted and the prints are retained in our files. Those working in national defense industries on many occasions are fingerprinted, their prints being included in our files. Our Government employees' prints are included. We are receiving thousands of criminal fingerprints from all police agencies in the country daily and it is essential that we immediately be able to notify the arresting agency of the criminal record of the individual because he may be wanted for more serious crimes in other sections of the country and if he is to be released on a mere vagrancy or other charge, he may be set free to continue his depredations on society. This Bureau, together with many other foreign countries, participates in the international exchange of fingerprints. Hundreds of international crooks are brought to task yearly through the media of this service we have rendered.

Our Criminology Laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A great deal of their work is done in the examination of suspected sabotage cases at the present time. The scientists in that Laboratory have lectured throughout the country on bombs and explosives so that local police agencies may be adequately prepared to handle any such matters which might arise under their jurisdiction.

There are contained in our Files Section the files of hundreds of thousands of individuals whose activities are of the greatest importance to the country today. The work of the Files Section and the records of that section which have to do not only with the investigation of kidnaping, extortion, bank robbery, and like cases but also the investigation of our espionage, sabotage, foreign agent cases, and others, are of course accessible to employees working in that unit. It is most essential that only the most trusted employees be so assigned.

B. 5.

The work of the Federal Bureau of Investigation is of the utmost importance in the national defense. It is essential that thoroughly qualified personnel of the highest integrity and background be secured for every position in the Bureau. Our work is the guarding of the internal security of the country, not only in national defense matters, but in the control of those criminals who previously had terrorized the country in waves of bank robbery, kidnaping, extortion, white slavery, automobile theft, and numerous other crimes. There is no doubt whatsoever in the minds of law enforcement officials that should any group be permitted to have the assurance that their activities were being minimized during the present national emergency, we would have a tremendous country-wide wave of crime in that particular category in a very short period of time. It is, therefore, essential that from a national defense standpoint and from a public security standpoint the Bureau maintain its qualified staff at an absolute maximum in order to continue to have control of the criminal element under its jurisdiction.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 25th day of July, 19 42

B. 7. a. b. c.

The Federal Bureau of Investigation is primarily a service agency. We serve our Government and the public. We cannot determine the amount of work which is going to be referred to us. If there is a crime wave of local or national significance at any time the work of the Bureau is increased in comparison. Our identification, laboratory, and crime statistics facilities reflect very definitely the trends in the country. We must have available personnel to properly handle the thousands of fingerprint records being received by us daily. We are at the present time receiving approximately thirty-four thousand sets of prints daily. We must have a scientific staff in the laboratory to examine scientific evidence. We must have an investigative force of sufficient size to handle the work being referred to us. We must have a technical and supervisory staff of sufficient size to render the service to our investigative, identification, laboratory, and statistical staffs so that we may have the benefit of the wealth of information in our various files. The work of the Federal Bureau of Investigation has increased so tremendously that every employee in the Bureau, regardless of his position, is performing a tremendous amount of overtime service. Our Special Agent investigators are performing no less than four hours a day overtime service. In the present emergency we have found it necessary to curtail leave because of inadequate personnel and many of our men have worked over long periods of time without having any time off for vacation.

D. 1.

The additional duties imposed upon the Bureau since the declaration of the national emergency have made it necessary that our staff be more than doubled. From the information furnished under sub-heading B, it will be seen that it is essential to carefully investigate every employee in the Bureau. All of our employees in the performance of their work at one time or the other has opportunity to observe and note the content of confidential investigative reports, the publication of which would be most detrimental to the national safety. We have had considerable difficulty in securing sufficient employees. We find that out of applicants who file application, we are successful in appointing about one out of every one hundred. It, therefore, means that if we lose an employee after he is fully investigated and is being given training or has been experienced, we must again consider on an average, one hundred persons before he can be replaced. In the accelerated program of the Government it is essential that the Federal Bureau of Investigation work at top speed to keep abreast of its duties and investigation of matters pertaining to national defense, its regular activities, and its most important and essential identification activities at this time.

D. 5.

At the present time the Federal Bureau of Investigation is employing additional qualified persons as rapidly as they can be found. The assembled Congress has in the past several months passed several bills which will increase even to a greater extent our present volume of work. The needs of the service as to employees fluctuate with the periods of stress in the country.

D. 6. a.

Special Agents of the Federal Bureau of Investigation are given twelve weeks of training which embraces five hundred and thirty-five hours of study. During that period of time they are trained not only in investigative techniques and procedures but are qualified in the handling of firearms, mechanical devices, and technical devices in use by the Bureau. After entering the field service after training, their skill, of course, increases with their length of service in the field.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 25th day of July, 19 42

MWK:EE

January 13, 1943

Local Board Number 1
Selective Service System
3004 Lee Highway
Arlington, Virginia

Gentlemen:

Reference is made to the Selective Service status of Mr. Victor F. Keay, who is duly registered at your Board. You will recall that under date of July 25, 1942, D.S.S. Form 42-4 was furnished to your Board requesting that he be granted occupational deferment.

Mr. Keay is still employed by the Federal Bureau of Investigation as a trained Special Agent and has been so employed since June 25, 1934. In this position he possesses the necessary highly specialized training and technical knowledge so essential to the performance of his duties in connection with the successful war effort that it is not possible to replace him at this time. I desire to call your attention to Local Board Release Number 75, issued by General Hershey of National Selective Service Headquarters under date of December 27, 1941, advising your Board that the above listed position is one of the critical positions in this Bureau and requesting your cooperation in granting deferment whenever possible to do so. His removal for induction at this time would cause an impairment of the work we are now performing in order to guarantee the internal security of this country. I desire, therefore, to request that Mr. Keay be granted additional deferment in Class II-B.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED 5
JAN 14 1943 P.M.
cc: Mr. Carson
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

I appreciate your previous cooperation in this matter, and should there be any additional information you may desire with regard to this case, please do not hesitate to call upon me. Of course, I shall keep you promptly advised as to any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover
Director

36842 144

See	Recorded
Checked	Checked
Serialized	Filed
JAN 15 1943	
FEDERAL BUREAU OF INVESTIGATION	

86

FEDERAL BUREAU OF INVESTIGATION

RECOMMENDATION FOR LEAVE WITHOUT PAY

Mr.
Miss
Mrs.

See Attached List

Date December 11, 1942

1. Title: *X per [unclear]*
2. Salary:
3. Grade:
4. Division or Bureau: Federal Bureau of Investigation
5. Appropriation: Salaries and Expenses, FBI. See attached list
6. Commencing (date): Beginning 9:00 A. M. December 16, 1942.
7. Ending (close of):
8. Indefinite:* Indefinite, length of time unknown.
9. Letter to employee required: Yes ☐
No ☐
10. Remarks:**

Place on leave without pay for an indefinite period beginning at
9:00 A. M. on December 16, 1942.

CC: Chief, Audit Section
Selective Service, CCO

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

(Title)
Director, Federal Bureau of Investigation

gcl

Place the following on leave without pay for an indefinite period beginning at 9:00 A. M. on December 16, 1942.

b6
b7C

NAME	TITLE	GRADE AND SALARY	REGULAR OR NATIONAL DEFENSE
A. Russell Ash , Jr.	Special Agent	CAF 11, \$3800 per annum	National Defense
Crawford H. Carson	Special Agent	CAF 13, \$5600 per annum	National Defense
Heber M. Clegg	Special Agent	CAF 12, \$4600 per annum	Regular
	Special Agent	CAF 10, \$3500 per annum	National Defense
	Special Agent	CAF 10, \$3500 per annum	National Defense
	Special Agent	CAF 12, \$4600 per annum	Regular
Victor P. Keay	Special Agent	CAF 12, \$4600 per annum	Regular
Charles A. Wincaid	Special Agent	CAF 12, \$4600 per annum	Regular
Robert P. Lewis	Special Agent	CAF 10, \$3500 per annum	National Defense
John F. Sullivan, Jr.	Special Agent	CAF 12, \$4600 per annum	Regular
	Special Agent	CAF 11, \$3800 per annum	Regular
Joseph W. Vinson	Special Agent	CAF 12, \$4600 per annum	Regular

November 28, 1942 PERSONAL AND CONFIDENTIAL

Mr. Victor F. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr.

Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on

November 7, 1942.

This report reflects the following physical defects:

Moderately flat feet.
Scoliosis (spinal curvature).
Low blood pressure.

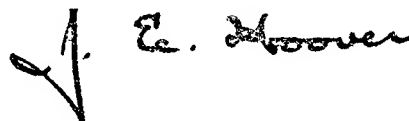
The Board of Examining Physicians makes the following recommendations:

Inoculation for tetanus.
Dental attention.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type

Sincerely yours,



John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

cc: Mr. Clegg
cc: Mr. Carson

ho

Call 357

CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Victor P. Keay AGE 38 YEARS, 1 MONTHS SA
NATIVITY (state of birth) Missouri MARRIED, SINGLE WIDOWED: N NUMBER OF CHILDREN 1
FAMILY HISTORY None

HISTORY OF ILLNESS OR INJURY Mumps, Measles - (childhood) Tonsillectomy (1925)
3 fingers, left hand, broken (1939) Numbness and cramps in legs, followed
a month ago by left new clear pains.

HEAD AND FACE N

EYES: PUPILS (size, shape, reaction to light and distance, etc.) N

DISTANT VISION RT. 20/20, corrected to 20/

LT. 20/20, corrected to 20/

COLOR PERCEPTION Normal

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS N

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS N

NOSE N

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES N

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS N

TEETH AND GUMS (disease or anatomical defect): Normal

MISSING TEETH None

NONVITAL TEETH None

PERIAPICAL DISEASE None

MARKED MALOCCLUSION None

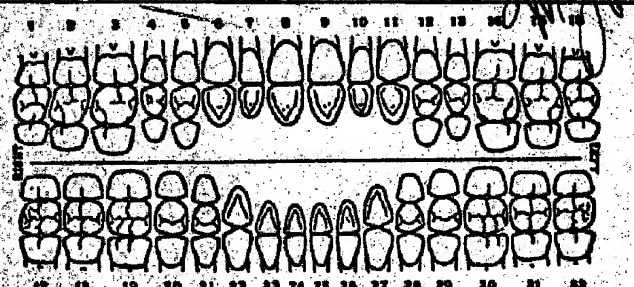
PYORRHEA ALVEOLARIS None

TEETH REPLACED BY BRIDGES None

None

DENTURES None

REMARKS Prophylaxis needed



S/ T. D. Allan
(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Heavy

TEMPERATURE 98 CHEST AT EXPIRATION 37"

HEIGHT 66 1/2 CHEST AT INSPIRATION 38 1/2"

WEIGHT 161 1/2 lbs CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 34"

RECENT GAIN OR LOSS, AMOUNT AND CAUSE None

SKIN, HAIR, AND GLANDS Brown N

NECK (abnormalities, thyroid gland, trachea, larynx) N

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Moderately pronated and flat feet.

Left shoulder higher than right.

Letter to V. P. Keay
1/16/42

DEC 2 1942

36842-143

43

THORAX (size, shape, movement, rib cage, mediastinum) N
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. N

CARDIO-VASCULAR SYSTEM N
HEART (note all signs of cardiac involvement) N

PULSE: BEFORE EXERCISE 72 BLOOD PRESSURE: SYSTOLIC 94
AFTER EXERCISE 104 DIASTOLIC 64
THREE MINUTES AFTER 74
CONDITION OF ARTERIES N CHARACTER OF PULSE N
CONDITION OF VEINS N HEMORRHOIDS N

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) N

GENITO-URINARY SYSTEM N Partly atrophic right testicle.
URINALYSIS: SP. GR. 1.015 ALB. Neg SUGAR Neg MICROSCOPICAL Neg
VENEREAL DISEASE N

NERVOUS SYSTEM N
(organic or functional disorders)
ROMBERG N INCOORDINATION (gait, speech) N
REFLEXES, SUPERFICIAL + DEEP (knee, ankle, elbow) N TREMORS N
SEROLOGICAL TESTS Neg. BLOOD TYPE AB
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) N

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 2 1/2 years ago
TYPHOID PROPHYLAXIS: NUMBER OF COURSES 2 1/2 years ago
DATE OF LAST COURSE 2 1/2 years ago
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE See attached reports

SUMMARY OF DEFECTS (1) Flat feet. (2) Scoliosis. (3) low blood pressure.

CAPABLE OF PERFORMING DUTIES INVOLVING Strenuous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)
Tetanus toxoid.

R. C. Parker, Jr.
Lieut. (MC) USN

DATE OF EXAMINATION 11/7/42

SEP 21 1945

Mr. Victor P. Foy
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

Mr. Foy: This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self-destruction, while employed as a Special Agent. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Miss Gandy

RECEIVED
SEP 21 1945

Federal Bureau of Investigation
United States Department of Justice

2262

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Victor P. Keay Address 3908 4th St. N.
Arlington, Va.
Relationship wife Dated Sept. 9, 1942

Very truly yours,

Victor P. Keay
Special Agent

VICTOR P. KEAY



**Federal Bureau of Investigation
United States Department of Justice**

601 Richmond Trust Building
Richmond, Virginia

January 27, 1943

Director, FBI

Dear Sir:

Reference is made to Bureau letter dated October 23, 1942, No. 124, Series 1942, regarding contacts with Local Selective Service Boards relative to occupational deferment of Bureau employees.

On January 18, 1943, Special Agent J. EDWARD KERN of the Richmond Field Division contacted Mrs. RUTH JONES, Chief Clerk of Local Board No. 1, Arlington, Virginia in regard to the Selective Service status of VICTOR P. KEAY, who is employed by the Bureau as a Special Agent. Mrs. JONES made available KEAY's Selective Service file which revealed that he is presently classified III-A due to dependency of a wife and son.

Mrs. JONES was questioned in regard to the board's probable action in this case and she replied she felt certain Mr. KEAY would remain in a deferred classification. Mrs. JONES stated the board always placed Special Agents of the Federal Bureau of Investigation in a deferred status, and the fact that KEAY had dependents would make certain the deferment in this case.

JEK:CM

Very truly yours,

H. I. Bobbitt
H. I. BOBBITT
Special Agent in Charge

36842-145

165

*noted
much later*

*File
urg*



WMW:vt

May 25, 1943

Local Board Number 1
Selective Service System
3004 Lee Highway
Arlington, Virginia

~~CONFIDENTIAL~~

Gentlemen:

Reference is made to the Selective Service case of Mr. Victor P. Keay, who is registered at your Board. You will recall that Mr. Keay was placed in Class III-A due to a dependency and that deferment has also been requested by me in order to show his employment status with this Bureau.

As you know, Mr. Keay is a Special Agent of this Bureau, and is employed in an extremely essential position. It has recently become necessary to utilize his services on a highly confidential assignment outside of the continental United States for an indefinite period of time. It was by reason of his training and experience that he was chosen for this assignment and therefore, it is impossible to replace him at this time. I wish to request that he be furnished with a permit to leave the country so that he may be used on this very important assignment. In view of the fact that this assignment is very confidential, it is requested that this permit be issued in blank as to items one, two, and three.

I wish to express my sincere appreciation for your cooperation in this matter and trust that you will treat the above information as highly confidential. You may be sure that Mr. Keay can always be contacted through the headquarters of this Bureau, and you will be immediately advised as to any change in his occupational status.

Sincerely yours, 36842-146

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

AUTHORIZED GOVERNMENT REQUEST

AGENCY COMMITTEE
FEDERAL BUREAU OF INVESTIGATION

Chairman
co-Review Committee, War Manpower Commission
SAC, Richmond
Mr. Ladd

mailed from
5/27/43

35

GKS:AL

February 24, 1943

Mr. D. M. Ladd
Federal Bureau of Investigation
Washington, D. C.

Dear Mickey:

I have just had occasion to go over in some detail that section of the Bureau's archives prepared by Division Five, and I wanted you to know how very pleased I was with the job you have done.

I am very much interested in this project, because I feel that we owe it to the American people to keep a rather detailed summary of our activities during this war. It was impractical for any one man to handle such an assignment, and I think that the manner in which you have coordinated the activities of the various Supervisors under you, who have worked on this project, is certainly outstanding.

When a suitable occasion presents itself, I do wish that you would express to all of the Supervisors in your division who have had a part in preparing the archives, my personal appreciation for their work.

with best wishes and kind regards,

Sincerely yours,

Copy of this letter to go in the following personnel files:

[Redacted]

H. M. Clegg
V. P. Keay
C. A. Kincaid
R. D. Auerbach

[Redacted]

J. N. Vinson

J. F. Sullivan

[Redacted]

[Redacted]

[Redacted]

H. L. Davis

R. P. Lewis

[Redacted]

E. H. Walker

[Redacted]

G. P. Gannon

[Redacted]

G. C. Callan

R. G. Fletcher

J. A. Holtzman

L. L. Tyler

J. H. Williams

Harold Ranstad

b6
b7C

9 MAR 23 1943

(continued)

b6
b7C

E. T. Cannon

[REDACTED]
J. Horn

F. D. Vechery

D. Currie

[REDACTED]
W. H. Skelly

W. C. Hinze

D. A. Flinn

W. K. Harvey

K. R. McIntire

G. Stetter

[REDACTED]
J. P. Coyne

J. P. Hanratty

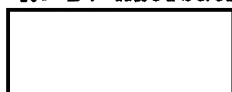
2/16/43

DIVISION FIVE SUPERVISORS WHO WORKED ON PREPARATION OF ARCHIVES MATERIAL:

S, S, ALDEN



C. H. CARSON
H. M. Clegg
V. P. Keay
C. A. Kincaid
R. D. Auerbach

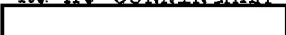


J. W. Vinson
J. F. Sullivan

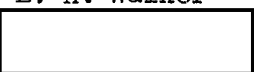


H. L. Davis
R. P. Lewis

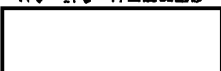
R. H. CUNNINGHAM



E. H. Walker



G. P. Gannon
G. N. Willis



G. C. Callan

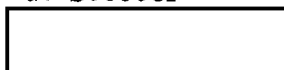
J. B. LITTLE
R. G. Fletcher
J. A. Holtzman
L. L. Tyler
J. H. Williams

J. C. STRICKLAND
Harold Ransted
E. T. Cannon
J. C. Buckbee
J. Horn
F. D. Vechery
D. Currie
M. M. Reed



W. H. Skelly
W. C. Hinze

F. L. WELCH
D. A. Flinn
W. K. Harvey
K. R. McIntire
G. Stetter



J. P. Coyne
J. P. Hanratty

J. K. MUMFORD, #1 man

101-

March 12, 1943

Mr. Victor P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

Mr. Tolson _____
Mr. E. A. Tamm _____ This will acknowledge the receipt of your contribution of
Mr. Clegg _____ \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Coffey _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Glavin _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Ladd _____ ment will be made for death by self-destruction after the Agent
Mr. Nichols _____ has been a member of the fund for two years.

Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED 6
MAR 12 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

4 MAR 13 1943
NOT RECORDED



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Virginia M. Keay Address 3908 4th St. North
Arlington, Va.
Relationship wife Dated 2/5/43

Very truly yours,



2-15
Feb 7/11/43
Div. Five
Victor T. Keay
Special Agent

July 10, 1945

WMW:EB

Local Board Number 1
Selective Service System
5004 Lee Highway
Arlington, Virginia

Gentlemen:

Reference is made to the Selective Service case of Mr. Victor P. Keay, who is duly registered at your Board. You will recall that Mr. Keay was placed in Class III-A due to a dependency and that deferment has also been requested by me in order to show his employment status with this Bureau.

In accordance with Section III of Executive Order 9809, the Review Committee on Deferment of Government Employees of the War Manpower Commission has advised the Agency Committee of the Federal Bureau of Investigation that they have approved the position which this registrant holds as one of the key positions in the Bureau. Accordingly, the Agency Committee requests occupational deferment for Mr. Keay. In connection with this matter, I am transmitting herewith D.S.S. Form 42-1 (Revised) which has been executed by me under date of July 7, 1945.

Under the provisions of Executive Order 9809, Section II, Paragraphs 2 and 3, the Chairman of the War Manpower Commission has approved a Regional Committee for the Federal Bureau of Investigation. This request for occupational deferment by this Bureau has been reviewed and approved by the Agency Committee in question.

I appreciate your cooperation in this matter and should there be any additional information you may desire with regard to this case, please do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Piper _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 5

★ JUL 12 1945 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Enclosure

Special Delivery

Registered

Return Receipt Requested

cc: Mr. Ladd
cc: SAC Richmond

cc: Review Committee, War Manpower Commission

Sincerely yours,

John Edgar Hoover 13 1945

DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

RECEIVED JUL 12 1945

57 PM

7-57 PM

7-57 PM

7-57 PM

7-57 PM

7-57 PM

7-57 PM

VICTOR P. KEAY

38

1 Arlington Arlington Virginia
Special Agent

See attachment. Mr. Keay is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

June 25, 1934

June 25, 1934

4600 annuallt

See attachment

A.A. degree Junior College, Flat River, Missouri and
LL.B. degree Washington University School of Law, St. Louis,
Missouri.

See attachment

See attachment

Federal Bureau of Investigation,
United States Department of Justice

Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED COMMENT REQUEST
AGENCY COMMITTEE
FEDERAL BUREAU OF INVESTIGATION

July

43

Chairman

SPECIAL AGENTS

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 7th day of July 1943

Notary Public

REPORT OF REGULAR () INTERIM () PROBATIONARY-1ST () 2d () EFFICIENCY RATING

Classification Symbols		
CAF	12	\$4600.
(Service)	(Grade)	(Class)

As of MARCH 31, 1943 based on performance during period from 3/31/42 to 3/31/43

VICTOR P. KEAY SPECIAL AGENT FBI
(Name of employee) (Title of position) (Bureau)

SECURITY (FIVE) SIS
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
- if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☐

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (8) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records?)
- (14) Ability to organize his work. (Yes or no)
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morals.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A) July 21 1943
(B) for

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus
- A majority of underlined elements marked plus, and no element marked minus
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks
- A majority of underlined elements marked minus

Adjective rating	Numerical rating
Excellent	1
Very good	2 or 3
Good	4, 5, or 6
Fair	7 or 8
Unsatisfactory	9

Adjective rating	Numerical rating
VERY GOOD	
Rating official	
Reviewing official	78

On the whole, do you consider the conduct of this employee to be satisfactory? YES (See back of form)
(Yes or no)

Rated by C. H. Cannon CHIEF 3/31/43
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] ASSISTANT DIRECTOR 4/1/43
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 44 Report to employee V.P.K.
(Date) (Adjective rating) (Numerical rating)

MARCH 31, 1943

RE: VICTOR P. KEAY
SPECIAL AGENT
EOD BUREAU 6/25/34
CAF-12, \$4600.00

Mr. Keay is assigned in the SIS Division in a supervisory capacity. He functions as Chief of the South American Unit of SIS. Mr. Keay is a thoroughly experienced Bureau agent and supervisor. He is thoroughly acquainted with every phase of SIS work, both in the field and at the Seat of Government. He has performed his duties in an outstanding manner.

Mr. Keay presents an excellent appearance; he has a very good personality; he displays good judgment; he is very mature, sincere, conscientious, and industrious. Mr. Keay is outstanding as to application to duty. This agent possesses considerable executive ability and he seems to be improving and developing in this connection as he acquires experience with regard to this type of work.

CH

42 MAY 9 1943

V.P.K.



Federal Bureau of Investigation
United States Department of Justice

601 Richmond Trust Bldg.

Richmond, Virginia

July 24, 1943

b6
b7C

Director, FBI

Dear Sir:

Reference is made to Bureau letter dated March 2, 1943, #94, series 1943, regarding contacts with Local Selective Service Boards relative to occupational deferment of Bureau employees.

Please be advised that Local Board #1, Arlington, Virginia, has been contacted relative to the occupational deferment of Special Agent VICTOR P. KEAY. [redacted] Chief Clerk, Local Board #1, Arlington, advised that no action has been taken on the occupational deferment request, due to the fact that Agent KEAY is in 3-A and it is the policy of the Board not to consider occupational deferment requests when registrants are in 3-A.

The importance of the Bureau's work in national defense matters was explained to Mrs. PAYNE, and she stated that it is the desire of the Board to cooperate with the Bureau in every way possible.

1 AUG 2 1943
Very truly yours,
H. I. BOBBITT
SAC
67-36842-148
Routed?.....Recorded...
Searched...Checked...
21. Q. Babbitt
12 JUL 29 1943
FEDERAL BUREAU OF INVESTIGATION

THREE
30

HLD:dnb
66-869



FROM

DO-7

OFFICE OF DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

TO

OFFICIAL INDICATED BELOW BY CHECK MARK

Mr. Tolson _____ ()
Mr. E. A. Tamm _____ ()
Mr. Clegg _____ ()
Mr. Coffey _____ ()
Mr. Glavin _____ ()
Mr. Ladd _____ ()
Mr. Nichols _____ ()
Mr. Rosen _____ ()
Mr. Tracy _____ ()
Mr. Acers _____ ()
Mr. Carson _____ ()
Mr. Hendon _____ ()
Mr. Mumford _____ ()
Mr. Starke _____ ()
Mr. Quinn Tamm _____ ()
Mr. Nease _____ ()
Miss Gandy _____ ()

Mr. V. P. Keary
is to be commended
for most excellent
memo he pre-
pared on the

See Me _____ ()
Note and Return _____ ()
Remarks:

"Emergency Advisory
Comm. for Political
Defense". It was con-
vincing & at the
same time judicial in tone.
J. E. A.

67-36842-149	
Recorded
Indexed	36
Filed
2 AUG 14 1943	
FEDERAL BUREAU OF INVESTIGATION	

Letter of comm.
W. E. A. memo
8-30-43

HLE/mrc

August 20, 1943

Mr. V. P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Keay:

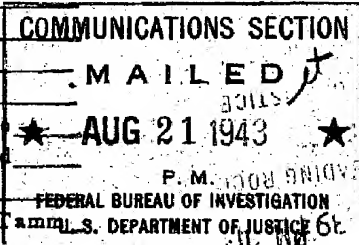
After reviewing the memorandum which you recently prepared regarding the "Emergency Advisory Committee for Political Defense," I felt impelled to take this opportunity to commend you for this most excellent piece of work. Your memorandum was concise, convincing, and at the same time judicial in tone. It is certainly heartening to observe the Bureau's important responsibilities being discharged in such a splendid manner.

With best wishes and kind regards,

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Piper _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

CC- Mr. Ladd
Personal and Confidential



RECEIVED READING ROOM
AUG 20 12 41 PM '43
U. S. DEPT. OF JUSTICE

20 AUG 25 1943

65-150
53

mrb

45

DL

January 12, 1944

WMW:GAS

Local Board Number 1
Selective Service System
3004 Lee Highway
Arlington, Virginia

Re: VICTOR P. KEAY
Order Number 12622

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Keay to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 3 be forwarded to you requesting occupational deferment on behalf of Mr. Keay. I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification.

At the present time this employee is serving outside the continental limits of the United States and it is also requested that the permit to leave the country which you previously granted be extended in order that the Bureau may continue to use Mr. Keay on assignments outside the continental limits of the United States. Since there is no Board of appeal organized in the area where this employee is principally employed, Local Board Memorandum Number 188 provides that there is to be no appeal by law in any case.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

AUTHORIZED GOVERNMENT REQUEST

COMMUNICATIONS SECTION
FEDERAL BUREAU OF INVESTIGATION

MAILED 15 1944 P.M.

Enclosure 15 1944 P.M.

CC: Review Committee, War Manpower Commission
CC: Mr. Ladd

67-36842-157
Searched
Indexed
SERIALIZED
JAN 14 1944
FBI
John Edgar Hoover
Director

VICTOR P. KEAY

12822

39

1

Arlington

Arlington

Virginia

Mr. Keay is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Keay is such a trained investigator. In the attached Form 42 S further information relative to Mr. Keay is set forth.

J. Edgar Hoover

Washington, D. C.

12th

January

44

Notary Public

VICTOR	P.	KLAY
12622	September	24 1904 39
1	Arlington	Arlington Virginia
Special Agent		x
U. S. Department of Justice		Federal Bureau of Investigation

See attachment. Mr. Keay is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law. He is at present assigned to a highly confidential assignment outside the continental limits of the United States.

June 25, 1934	He can be contacted	4600
	through FBI Headquarters, Washington, D. C.	
15	8	10 8

Practice of Law	St. Louis, Mo.	6-33	6-34	Clerk	not given
U. S. Post Office	St. Louis, Mo.	8-30	8-33	Clerk	" "
County Tax Assessor	Farmington, Mo.	6-23	7-29	Assessor	\$3000

Flat River Jr. College	Flat River, Mo.	1922-24	1924	A.A.	Teachers Training
S.E. Mo. Teachers Col.	Cape Girardeau, Mo.	1925 (Summer)			
Washington Univ. Law School	Washington, D. C.	1930-33	1933	LL.B	Law

See attached

III-A	1-43	LB	for 6 mos.
III-A	7-43	LB	

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately

4800

150

60

none

See attachment

See attachment

Clyde A. Tolson

xxxxxxx

xxxxxxx

January 12, 1944

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 12th day of January, 1944

Notary Public

Mr. Tolson_____
 Mr. E. A. Tamm_____
 Mr. Clegg_____
 Mr. Coffey_____
 Mr. Glavin_____
 Mr. Ladd_____
 Mr. Nichols_____
 Mr. Rosen_____
 Mr. Tracy_____
 Mr. Acers_____
 Mr. Carson_____
 Mr. Harbo_____
 Mr. Hendon_____
 Mr. Mumford_____
 Mr. Starke_____
 Mr. Quinn Tamm_____
 Tele. Room_____
 Mr. Nease_____
 Miss Beahm_____
 Miss Gandy_____

FEDERAL BUREAU OF INVESTIGATION

VPK:mr

DATE November 9, 1943MEMORANDUM FOR THE CHIEF CLERK

Please be advised that my Personal Status Return should be altered to reflect, under "Bars to which Admitted," my admission to the Bar of the Supreme Court of the United States on November 8, 1943.

Respectfully,

W. P. Neay
 Victor P. Neay
 Special Agent

44
 NOV 12 1943
 7-10-43
 (11)



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Virginia M. Keay Address 3908 4th St. N., Arlington, Va.
Relationship Wife Dated Nov. 9, 1943

Very truly yours,

*ack. & recorded
11-9-43 myt*

Special Agent

90
Victor P. Keay

5 NOV 11 1943

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ~~ten~~ ^{fifteen} dollars (\$15.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Victor P. Keay Address 3908 4th St. N.W., Arlington, Va.
Relationship Wife Dated 7/28/43

Very truly yours,

Victor P. Keay
Special Agent

ack. & recorded
7-29-43 mjt

5 JUL 30 1943

RECORDED

gill
PS

NPC:AB

March 7, 1944

~~PERSONAL AND CONFIDENTIAL~~

Mr. E. E. Conroy
Federal Bureau of Investigation
U. S. Department of Justice
234 U.S. Court House, Foley Square
New York 7, New York

Dear Mr. Conroy:

Reference is made to my personal and confidential communication to you of September 22, 1943, wherein you were advised that certain Special Agents presently assigned to the Seat of Government in supervisory positions would be assigned to your office for a period of two weeks to handle regular investigative matters.

The following Special Agents will report to your office at 8:30 A.M., Monday, March 13, 1944, for such assignments:

V. P. Keay
B. N. Shetter

b6
b7C

Special Agent Shetter supervises miscellaneous espionage cases in the Security Division and Special Agent Scott supervises bankruptcy cases in the Investigative Division. These Agents should be afforded an opportunity to work, not in a supervisory capacity, on cases of these types during their assignment at your office.

It is desired that in the assignments made to these Special Agents they be assigned to national defense cases during the first week of their assignment and to regular investigative cases during the last week of their assignment. Cases should be assigned to these Agents prior to their arrival at your office and necessary files and serials should be available immediately so that there will be no time lost in starting their investigations.

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Hunford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

COMMUNICATIONS SECTION

MAILED 12

★ MAR 8 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
Mr. Backle

Sincerely yours,

John Edgar Hoover
Director

57-36842-152
MAR 8 3 16 PM '44
RECEIVED READING ROOM

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

VPK:MR

April 27, 1944

MEMORANDUM FOR THE CHIEF CLERK

Please be advised that I have been re-classified from 3-A-H to 1-A-H, effective April 25, 1944.

My draft board is Local Board No. 1, Arlington County, 3004 Lee Highway, Arlington, Virginia. My Order Number is 12822.

Respectfully,

V. P. Keay
V. P. Keay
Special Agent

2 MAY 4 1944
RECORDED

67-36842-153	
77	76
1 APR	22 1944

THREE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Acers _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Starke _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

*Noted
wms/meh*

*Wms
3*



ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1944 based on performance during period from 4/1/43 to 3/31/44

VICTOR P. KEAY SPECIAL AGENT CAF-12 \$4600
(Name of employee) (Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, SECURITY DIVISION, SIS
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning ----- <input type="checkbox"/> All others ----- <input type="checkbox"/>
✓ if adequate		
- if weak		
+ if outstanding		

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

----- (A) 4 MAY 3 1944
----- (B) File 5
----- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks -----	Excellent	Rating official <u>EXCELLENT</u>
Plus marks on at least half of the underlined elements, and no minus marks -----	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----	Good	Reviewing official -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----	Fair	
Minus marks on at least half of the underlined elements -----	Unsatisfactory	

Rated by C. H. Carson SECTION CHIEF April 14, 1944
(Signature of rating official) (Title) (Date)
Reviewed by [Signature] ASSISTANT DIRECTOR April 15, 1944
(Signature of reviewing official) (Title) (Date)
Rating approved by efficiency rating committee Report to employee 4-29-44 mdt
(Date) (Adjective rating)

EOD 6-25-34


Re: VICTOR P. KEAY
SPECIAL AGENT
EOD 6/25/34
CAF-12. - \$4600

Mr. Keay is assigned in the SIS Division in a supervisory capacity. He functions as Chief of the South American Unit of SIS. However, he has for the past six months acted as Assistant Chief of the SIS Division, in view of the absence of Agent Heber M. Clegg on an extended special assignment assisting a Bureau Inspector.

Mr. Keay presents a very satisfactory appearance. He is neat, well groomed, and makes a very favorable impression upon those with whom he comes in contact. He has a splendid personality. He exercises very good judgment and is a thoroughly seasoned, experienced, and competent Agent with regard to any type of investigative matters.

Mr. Keay is an excellent Bureau Supervisor in every respect. He is very determined, industrious, and enthusiastic. His loyalty is beyond question. He strives in commendable manner to improve himself in the Bureau's service and in the performance of his duties. He is far above average as to dictating ability, and in this connection he has prepared and supervised the preparation of many important memoranda, monographs, charts, etc., in outstanding fashion. This Agent is believed to possess outstanding attributes as to initiative, resourcefulness, and versatility.

Mr. Keay is believed to have both administrative and executive ability and to be distinctly above average with regard to future promise for development and progress along these lines.


C. H. CARSON

46



FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

DVL:CSW

January 14, 1944

MEMORANDUM FOR THE DIRECTOR

As requested in your memorandum of January 11, 1944, there is set out below a list of the Division Five supervisors who I believe should be considered for Special SAC training:

John K. Mumford, #1 Man, Division Five
S. Scott Alden, Chief, Visa & Exit Control Section
George C. Burton, Chief, Liaison Section
Crawford H. Carson, Chief, SIS Division
[redacted] Chief, Espionage Section
James C. Strickland, Chief, Alien Enemy Control Section
Eric W. Tinn, Chief Sabotage Section
Franklin E. Welch, Chief, Internal Security Section
Jeremiah F. Buckley, Supervisor, Internal Security Section
Victor P. Kaay, Supervisor, SIS Division
Joseph A. Sizoo, Supervisor, Internal Security Section

b6
b7C

Respectfully,

D. M. Ladd

33



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Virginia M. Keay Address 3408 4th St. N. Arlington, Va.
Relationship Wife Dated 3/31/44

Very truly yours,

Victor T. Keay
Special Agent

ack. 4-4-44
myt

March 4, 1944

MR. LADD

In accordance with the Bureau's recently inaugurated policy of permitting Special Agent supervisors assigned at the seat of Government to perform field investigative work for a period of two weeks, you should instruct the following Special Agents assigned to your division to report to the Special Agent in Charge of the office indicated at 8:30 A.M., March 13, 1944, for two weeks' investigative assignment:

Special Agent R. C. Davis - Philadelphia
Special Agent V. P. Keay - New York City
Special Agent B. P. Shetter - New York City
Special Agent S. W. Reynolds - Washington
Special Agent F. Beattie - Richmond

The Bureau is notifying the Special Agents in Charge at the above -mentioned offices to place these Special Agents on both national defense and regular investigative work during this two week period.

Very truly yours,

CC: Mr. Glavin
Mr. Clegg
Mr. Mackle

John Edgar Hoover
Director

WMW:KAD

VICTOR P. KEAY

ASSIGNED TO:
WASHINGTON, D. C.

12822

39

1

Arlington

Arlington

Virginia

OCCUPATION: The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9809.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

- ☒ Registrant has reached his 30th birthday.
- ☐ Registrant has been found disqualified for any military service
- ☐ Registrant has been found qualified for limited military service only

Agency Stamp:

J. Edgar Hoover

6-19-44

Date

Circle A

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC: Review Committee, War Manpower Commission
CC: SAC Mr. Ladd

19th

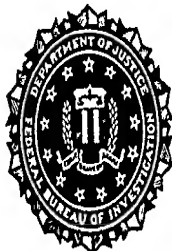
Washington, D. C.

37-36842-154

1 77 20 4

✓ 144

JOHN EDGAR HOOVER
DIRECTOR



MWA:ER

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

June 1, 1944

MEMORANDUM FOR MR. TOLSON

RE: V. P. KEAY
SPECIAL AGENT

This is to advise that the above-named employee attended the Inspectors' Training School on May 26 and 27, 1944.

Mr. Keay has not received Administrative Firearms Training.

Respectfully,

H. H. Clegg

CC-287

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____



68 JUN 8 1944

57-36842-155

Rout.	
Sec.	
No.	77
4 JUN 21 1944	
FEDERAL BUREAU OF INVESTIGATION	

CHK:JB
67-36842-

June 24, 1944

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

Tomorrow marks your Tenth Anniversary with the Federal Bureau of Investigation, and I want to extend to you my heartiest congratulations on this occasion. In recognition of this accomplishment it is my pleasure to present to you this Ten Year Service Award Key.

Since you entered the Bureau ten years ago, numerous changes have taken place, and the Bureau has grown in reputation as well as in size. I know full well that you have participated in many of these changes, and that your efforts have lent much to our present success. Your unfaltering efforts and many personal sacrifices have been reflected in the efficiency and growth of the organization. I should like you to accept this key as a token of my deep appreciation for the contribution that you have made to the Bureau's accomplishments, and as a symbol of those ideals for which the FBI stands.

I do hope that we will continue to be associated together in the work of the Bureau for many more years to come.

With all good wishes,

Sincerely,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

CC: Mr. Ladd
Enclosure

67-36842-156

SEARCHED INDEXED
SERIALIZED FILED
JUN 26 1944
FBI - NEW YORK

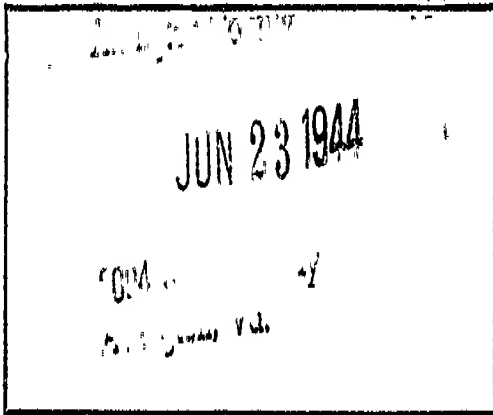
66

4 5 00 PM '44

STRICTLY CONFIDENTIAL

CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

6-23-44

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Victor

Perl

Keay

(First name)

(Middle name)

(Last name)

Order No. 12,822

has been classified in Class

2-A H77

until 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

RECORDED
2 JUL 10 1944

36842-157

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

May 22, 1944

RCH:DW

MR. TOLSON

Among Mr. Gurnea's recommendations as to SIS which have been approved by the Executive Conference was one that Mr. Carson and other SIS Supervisors at the Seat of Government accompany Bureau Inspectors from time to time on regular inspections of our Legal Attache offices. In line with this recommendation, I would like to suggest that Mr. Carson attend the inspection training on May 26 and May 27. Thereafter I would like to recommend that he accompany Mr. Gurnea on the spot check reinspection of our Mexico City setup.

I further recommend that Supervisors Victor Keay and [redacted] of the SIS Section attend the Inspection School for the same two days, May 26 and May 27. This would be of assistance to them in handling their SIS supervisory duties and in addition they would have received this training should the opportunity be afforded in the future for them to assist on a regular Bureau inspection of the SIS Field Offices. Both of these men are among those whom Mr. Gurnea recommends be retained as SIS Supervisors.

Mr. Ladd agrees with the above recommendations.

Respectfully,

Robert C. Hendon

Tolson _____
E. A. Tamm _____
Clegg _____
 Coffey _____
 Glavin _____
 Ladd _____
 Nichols _____
 Rosen _____
 Tracy _____
 Acers _____
 Carson _____
 Harbo _____
 Hendon _____
 Mumford _____
 Starke _____
 Quinn Tamm _____
 Nease _____
 Gandy _____

JUL 3 1944

71

Office Memorandum • UNITED STATES GOVERNMENT

JMM:BEF

TO : W. R. GLAVIN

DATE: 6-24-44

FROM : J. P. MOHR

SUBJECT: VICTOR P. KEAY
Special Agent
Security Division - SOG

RE: AUTOMATIC PROMOTION

Agent Keay entered on duty on 6-25-34, was reallocated to grade CAF-12, \$4600 effective 12-1-41, and is now eligible for an increase of \$200 under the provisions of the Uniform Promotion Act as of 7-1-44.

Agent Keay received a rating of VERY GOOD from Mr. Carson on 3-31-43, and was rated EXCELLENT by Mr. Carson on 3-31-44. A review of his file reflects no derogatory information since 3-31-43.

RECOMMENDATION:

It is recommended that Agent Keay be afforded a \$200 increase under the provisions of the Uniform Promotion Act, effective 7-1-44.

Eff. 7/1/44 Raise noted on Confidential Roles

CHC:seg

Ltr. to Keay
EWS 7/8/44

CHC
7/8/44

158

CWH:vv

cc: Mrs. [redacted] kerman, Rm. 4525

PERMANENT INCREASE

To be retained after return from SIS.

July 8, 1944

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

I am pleased to advise you of your promotion from \$4600.00 to \$4800.00 per annum in Grade CAF-12 effective July 1, 1944 under the provisions of the Uniform Promotion Act.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 12

JUL 12 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

MLB

FEDERAL BUREAU OF INVESTIGATION

Prepared by: mlb
Checked by: *AP*
Filed by:

Mr.
Miss
Mrs.

Date

New appointment ☐ Mr. Victor P. Keay ☐ Transfer

Promotion ☐

July 1, 1944

Separation ☐

~~XXX~~

PRESENT STATUS

- | | |
|--------------------------|---|
| 1. Title: | 2. Grade: |
| 3. Salary: Special Agent | 4. Seat of Government: <input type="checkbox"/> |
| \$4600 per annum | Field: <input type="checkbox"/> |
| 5. Division: | 6. Appropriation: F |

PROPOSED ACTION

"Salaries and Expenses FBI"

- | | |
|---------------------------|--|
| 7. Title: | 8. Grade: |
| 9. Salary: Special Agent | 10. Seat of Government: <input type="checkbox"/> |
| \$4900 per annum | Field: * CAF 12 <input type="checkbox"/> |
| 11. Division: | 12. Appropriation: F |
| 13. Effective: | |
| 15. Remarks: July 1, 1944 | 14. Position: <input type="checkbox"/> Additional: "Salaries and Expenses FBI" |
| | Vice: <input type="checkbox"/> |
| | Identical: <input type="checkbox"/> |

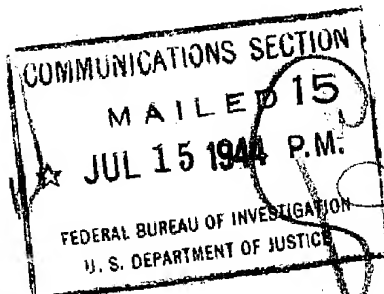
Mr. Keay is being promoted under the Automatic Promotion Bill, Public Law #200. He was promoted from CAF 11, \$4200 per annum to CAF 12, \$4600 per annum, effective December 1, 1941. He has been on leave without pay since December 16, 1942.*** No fanfold necessary.

(Title)

CC: Chief, Audit Section
CCO-Selective Service

Director, Federal Bureau of Investigation

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Mohr _____
Carson _____
Hendon _____
Mumford _____
Jones _____
Quinn Tamm _____
Nease _____
Gandy _____



37

JUL 19 1944

X
JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

VPK:mr

July 6, 1944

File
John
MEMORANDUM FOR CHIEF CLERK

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Piper _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

Please be advised that I was classified
2-A-H by Local Board No. 1, Arlington, Virginia, on
June 23, 1944.

My order number is 12822.

Respectfully,

V. P. Keay
V. P. Keay

67-31842-100
Doubled...
Searched...
No. 73
4 JUL 28 1944
FEDERAL BUREAU OF INVESTIGATION



Office Memorandum • UNITED STATES GOVERNMENT

VPK:mr

TO : CHIEF CLERK

DATE: October 25, 1944

FROM : V. P. KEAY, SPECIAL AGENT

SUBJECT: DRAFT STATUS

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

Please be advised that I have been reclassified by Local Board Number 1, in Arlington, Virginia, from "1-A-H" to "4-A."

5 NOV 7 1944

7-36842-162

NOV 8 1944

noted
wag/ly

file
3/10/48

Office Memorandum • UNITED STATES GOVERNMENT

LAH:djb

TO : CLYDE A. TOLSON

DATE: October 14, 1944

FROM : H. H. CLEGG ✓

SUBJECT:

SPECIAL AGENT VICTOR P. KEAY
 IN-SERVICE TRAINING COURSE
 FROM 9/25/44 TO 10/7/44
 EOD - 6/25/34
 GRADE - CAF - 12
 SALARY - \$4800
 ASSIGNED TO - Division 5 - Bureau

MOOT COURT TRAINING

ABILITY TO TESTIFY:

QUALIFIED XX

NOT QUALIFIED _____

PHYSICAL EXAMINATION AFFORDED: YesREMARKS: Very Good Witness

GRADES ATTAINED:

NOTEBOOK - Very Good
 WRITTEN EXAMINATION - 87

HIP SHOOTING - 98
 PRACTICAL PISTOL COURSE - 87
 SHOTGUN - 100
 .30 RIFLE - 86
 MACHINE GUN - 78
 GENERAL FIREARMS ABILITY - Average

Mr. F. T. Grassy
 INSTRUCTOR

TECHNICAL EQUIPMENT QUALIFICATIONS:

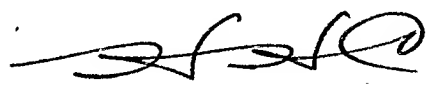
Very Good

REMARKS: Interviewing official - Mr. J. S. Rogers

Keay has been in the Bureau for a little over ten years. He has been on SIS work both here and outside the country for the past four years.

Keay makes a very good appearance, has a very good personality and is above average in intelligence. He is an excellent Agent, has considerable administrative and supervisory ability and is very much interested in his work. He was very commendatory in his remarks regarding the In-Service Training. He had no problems to discuss.

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Mohr _____
 Mr. Carson _____
 Mr. Hendon _____
 Mr. Mumford _____
 Mr. Jones _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____



LAH:CL

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 11-27-2011

October 12, 1944

~~CONFIDENTIAL~~

Mr. D. M. Ladd
Federal Bureau of Investigation
Washington, D. C.

RE: VICTOR P. KEAY
SPECIAL AGENT

Dear Sir:

The above-named Agent attended an In-Service training course
from September 25 to October 7, 1944.

He attained the following grades:

Notebook	Very Good
Written Examination	87
Technical Equipment Qualifications	Very Good
Hip Shooting	98
Practical Pistol Course	87
Shotgun	100
.30 Rifle	86
Machine Gun	78

Very truly yours,

cc: Victor P. Keay
Division Five

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 3

OCT 12 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Virginia M. Keay Address 3908 4th N., Arlington, Va.

Relationship Wife Dated July 31, 1944

Very truly yours,

Victor P. Keay
Special Agent

ack.
8-2-44
mlb

8-11-44
mlb
17

ROH:DW

March 6, 1945

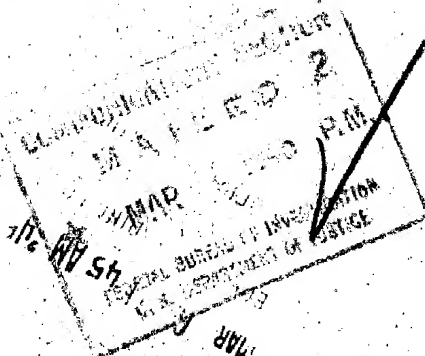
MEMORANDUM FOR MR. GLAVIN
LADD
CARSON

Special Agent V. P. Keay is herewith designated as Assistant Chief of the ~~SIS~~ Division to succeed Special Agent Heber M. Clegg. It is desired that Special Agent E. L. Banta perform the duties previously handled by Agent Keay in the Investigative Unit.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Harbo
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy





**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Virginia M. Keay Address 3908 4th St. North Arlington, Va.
Relationship Wife Dated Jan. 8, 1944

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs. Virginia M. Keay Address 3908 4th St. N. Arlington, Va.
Relationship Wife Dated Jan. 8, 1944

Very truly yours,

ack 1-16-45 mbb

Special Agent
File 1/7/45

VICTOR PAUL ARMY

12,812

September 24, 1904 (40)

1

Arlington

Arlington

Virginia

OCCUPATION:

The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

☒ Registrant has reached his 30th birthday

☐ Registrant has been found disqualified for any military service

☐ Registrant has been found qualified for limited military service only

Agency Stamp:

4-9-45

Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice Building

Washington

J. Edgar Hoover, Director,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

April 9, 1945

Review Committee, War Manpower Commission

APR 10 5 55 PM '45

764

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

RCH:SW

TO : MR. TOLSON

b6
b7c

FROM : MR. HENDON

SUBJECT: SIS DIVISION

In accordance with previous approval of the Director the organization of the SIS Division is as follows:

Chief
Assistant Chief
Supervisor in Charge of Operations
Supervisor in Charge of Investigations

I have talked to Messrs. Ladd and Carson concerning the possibility of eliminating the titles other than that of Chief. Mr. Ladd feels that there is no particular reason why these titles cannot be dispensed with at the present time, with the men in the positions being known simply as Supervisors which is true in other sections of the Security Division. Due to the volume and nature of the SIS work the two units indicated above are advisable.

Mr. Carson advises that there is no particular objection to eliminating the titles of Supervisors in Charge of the two units, but that the individuals designated merely handle duties as previously without the title. He does feel, however, that in view of the unquestionable loyalty and excellent job which V. P. Keay had done he should be given the title of Assistant Chief. In this regard, Keay has been with the Bureau since June 25, 1934 and has been a Supervisor in SIS since July 25, 1941. He served in the field on SIS and has always done an excellent and outstanding job. The Director has approved his succeeding Herbert M. Clegg, who is his junior in point of service. Mr. Carson feels that Keay through his devotion to duty and work has earned what little compensation there is in the title of Assistant Chief and would possibly feel that it was a slight to him if the title was taken away now. He feels that it might hurt morale throughout the SIS Section.

RECOMMENDATION- I recommend that Keay be designated as Assistant Chief and that at any time a successor might be selected for him, consideration at that time be given to the elimination of the title. I further recommend that the titles of Supervisor in Charge be eliminated insofar as the two units are concerned and that [redacted] merely serve as Supervisors over the unit without title. If this is approved, it is suggested that the attached memorandum go forth.

C O P Y (wrb)

b6
b7c

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

CHC:LKH

DATE: February 28, 1945

TO : MR. D. M. LADD

FROM : C. H. CARSON

SUBJECT: REPLACEMENT OF ASSISTANT CHIEF IN SIS DIVISION

It will be recalled that Special Agent Heber M. Clegg, Assistant Chief of the SIS Division, has been transferred to Rio de Janeiro, Brazil as Legal Attache. Mr. Clegg left yesterday.

It is recommended that Special Agent V. P. Keay, a thoroughly experienced and thoroughly competent SIS supervisor, who has been acting for the past several years as Supervisor-in-Charge of the Investigative Unit of SIS, be designated to replace Mr. Clegg as Assistant Chief of the SIS Division.

It is further believed that Special Agent R. L. Banta should be designated to succeed Mr. Keay as Supervisor-In-Charge of the Investigative Unit of the SIS Division. [redacted] is a thoroughly experienced, capable, competent SIS supervisor. He has been engaged during the past several years supervising various types of investigative work in SIS on a wide variety of the Country and Special Case desks.

RECOMMENDATION:

As indicated above, it is recommended:

(1) That supervisor V.P. Keay be designated as Assistant Chief of the SIS Division.

(2) That supervisor [redacted] be designated to succeed Mr. Keay as Supervisor-In-Charge of the Investigative Unit in SIS.

9 MAR 29 1945

(5)

Office Memorandum • UNITED STATES GOVERNMENT

LAH:djb

TO : CLYDE A. TOLSON

DATE: April 23, 1945

FROM : H. H. CLEGG

SUBJECT: MAJOR CASE

SPECIAL AGENT VICTOR P. KEAY

SPECIAL SCHOOL FOR SPECIAL CRIMINAL INVESTIGATIVE SQUADS NO. 4
(In-Service credit given)

FROM	4-9-45	TO	4-21-45
EOD			6-25-34
GRADE			CAF--12
SALARY			\$4800
ASSIGNED TO			SECURITY DIVISION

PHYSICAL EXAMINATION AFFORDED: None

GRADES ATTAINED:

NOTEBOOK	
HIP SHOOTING	96
PRACTICAL PISTOL COURSE	88
SHOTGUN	90
.30 RIFLE	80
MACHINE GUN	85
GENERAL FIREARMS ABILITY	Very Good

TECHNICAL EQUIPMENT QUALIFICATIONS:

Good

The Firearms Instructor reports that this Agent has a very good knowledge of weapons, is self-confident, enthusiastic, strict in observance of safety rules, deliberate; and very good in firearms knack and skill, general ability, and marksmanship. He is Qualified to go on Raids and Special Details.

REMARKS: Interviewing official - Mr. J. S. Rogers

Keay is a supervisor in the SIS Section. He is an old experienced Agent. He makes a very good appearance, expresses himself very well and appears to be a loyal, hard working Agent. Keay is an excellent investigator and is qualified to function on a Major Case Squad.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

RECORDED

H.H.C.

noted
-msl

0-11: r

April 21, 1945

~~PERSONAL AND CONFIDENTIAL~~

Mr. D. M. Ladd
Federal Bureau of Investigation
United States Department of Justice
Washington, D.C.

Dear Sir;

Special Agent _____ has received special training at Washington, D.C. for confidential foreign assignment. The Bureau records reflect that this Agent has some Spanish language facility and it is desired that you advise him that the Bureau will defray the cost of a brush-up course in this language at a cost not to exceed \$100.00.

You should advise this Agent that such training as he may desire to take in connection therewith is to be held confidentially and that he is to obtain receipted bills for such instruction, which receipted bills should be submitted by you for reimbursement to the Agent in a special letter marked for the attention of Mr. C. H. Carson.

This Agent should be further advised that such instruction will have to be conducted outside of regular Bureau working hours. It is further desired that this Agent advise the Bureau as to whether he contemplates taking such language training, or whether his proficiency in the language is such as to obviate the necessity for any additional instruction.

Very truly yours,

V. E. Hoover
John Edgar Hoover
Director

JPM
Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED 12
★ APR 23 1945

ANNUAL
**REPORT OF
EFFICIENCY RATING**

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: (X)
REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of 3-31-45 based on performance during period from 4-1-44 to 3-31-45

VICTOR P. KEAY
(Name of employee)

SPECIAL AGENT - CAF-12, \$4800.
(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION - SECURITY DIVISION - SIS
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
<input checked="" type="checkbox"/> if adequate	2. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning <input type="checkbox"/>
<input type="checkbox"/> if weak	3. Rate only on elements pertinent to the position.	All others <input type="checkbox"/>
<input type="checkbox"/> if outstanding	a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i>.	

- B3
- (1) Maintenance of equipment, tools, instruments.
 - (2) Mechanical skill.
 - (3) Skill in the application of techniques and procedures.
 - (4) Presentability of work (appropriateness of arrangement and appearance of work).
 - (5) Attention to broad phases of assignments.
 - (6) Attention to pertinent detail.
 - (7) Accuracy of operations.
 - (8) Accuracy of final results.
 - (9) Accuracy of judgments or decisions.
 - (10) Effectiveness in presenting ideas or facts.
 - (11) Industry.
 - (12) Rate of progress on or completion of assignments.
 - (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
 - (14) Ability to organize his work.
 - (15) Effectiveness in meeting and dealing with others.
 - (16) Cooperativeness.
 - (17) Initiative.
 - (18) Resourcefulness.
 - (19) Dependability.
 - (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.....	Adjective rating	Rating official	EXCELLENT
Plus marks on at least half of the underlined elements, and no minus marks.....	Excellent		
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.....	Very good	Reviewing official	
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.....	Good		
Minus marks on at least half of the underlined elements.....	Fair		
	Unsatisfactory		

Rated by C. H. Cannon INSPECTOR 3-31-45
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] ASSISTANT DIRECTOR 4-2-45
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 49 Report to employee 7
(Date) (Adjective rating)


March 31, 1945

ANNUAL EFFICIENCY REPORT:

VICTOR P. KEAY
SPECIAL AGENT
EOD BUREAU: 6-25-34
GRADE & SALARY: CAF-12, \$4800.

Agent Keay has been assigned throughout the past year as SIS supervisor at the Seat of Government. He was assigned, until quite recently, as Supervisor-in-Charge of the SIS Investigative Unit, having been assigned prior thereto as Supervisor-in-Charge of the SIS South American Unit. Mr. Keay succeeded Special Agent Heber M. Clegg as Assistant Chief of the SIS Division on February 24, 1945.

Agent Keay is a thoroughly experienced, capable, competent, loyal Bureau Agent and representative. He presents a splendid appearance, being very neat and presentable as to attire. He has an excellent personality and handles himself extremely well in interviews and contacts with outside officials, individuals, and in connection with conferences. Mr. Keay is completely dependable and very conscientious in the handling of his work. He has displayed outstanding ability in analyzing and organizing involved investigative projects. He has unusual mental grasp and quickness of perception. Some of his analytical memoranda have been the subject of particular commendation from the Director during the recent past. This Agent exercises tact, diplomacy, is forceful and aggressive, without being objectionably so. He has both administrative and executive ability and is believed to be thoroughly qualified with regard to any type of Bureau assignment.


C. H. CARSON

7-1-44 cap 12 \$4800. Lm
W.P.K. 49

J O:rbj

October 14, 1944

PERSONAL AND CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington 25, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Quantico, Virginia, on September 23, 1944.

This report reflects the following physical defects:

None.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.
Inoculation for tetanus.
Inoculation for typhoid.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Mr. Gandy _____

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Victor P. Reay AGE 40 YEARS, _____ MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: married NUMBER OF CHILDREN 1
FAMILY HISTORY Father has pernicious anemia.

HISTORY OF ILLNESS OR INJURY Childhood diseases-measles, whooping cough, mumps
as adult. Strep throat twice - past four years.

HEAD AND FACE n
EYES: PUPILS (size, shape, reaction to light and distance, etc.) normal, react to L & A

DISTANT VISION RT. 20/ 20, corrected to 20/ 20

LT. 20/ 20, corrected to 20/ 20

COLOR PERCEPTION normal

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS n

NOSE Septal spur - left - no obstruction

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): n

(MISSING TEETH none

NONVITAL TEETH none

PERIAPICAL DISEASE none

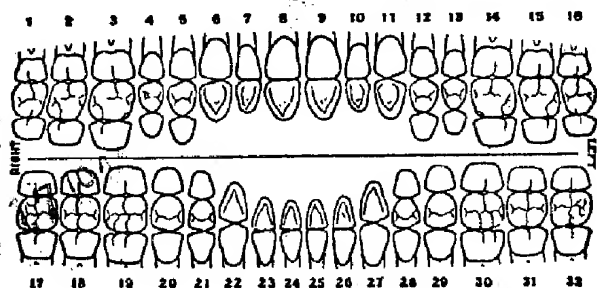
MARKED MALOCCLUSION no

PYORRHEA ALVEOLARIS no

TEETH REPLACED BY BRIDGES none

DENTURES none

REMARKS 3 OCT



(Signature of Dental Officer)

medium - heavy

GENERAL BUILD AND APPEARANCE

TEMPERATURE 98

CHEST AT EXPIRATION 33

38 1/2

HEIGHT 66 1/2

CHEST AT INSPIRATION 40

WEIGHT 169

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 36

RECENT GAIN OR LOSS, AMOUNT AND CAUSE slight gain

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

48

THORAX (size, shape, movement, rib cage, mediastinum) n
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 72 BLOOD PRESSURE: SYSTOLIC 110
AFTER EXERCISE 96 DIASTOLIC 65
THREE MINUTES AFTER 80
CONDITION OF ARTERIES n CHARACTER OF PULSE n
CONDITION OF VEINS n HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.024 ALB. neg SUGAR neg MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS n BLOOD TYPE n
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1937
TYPHOID PROPHYLAXIS: NUMBER OF COURSES 1
DATE OF LAST COURSE 1937

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS none

CAPABLE OF PERFORMING DUTIES INVOLVING any PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

DATE OF EXAMINATION 9-29-44

b6
b7C

Office Memorandum • UNITED STATES GOVERNMENT

VPK:mr
TO

MR. CARSON

DATE: April 6, 1945

FROM :

MR. KEAY

SUBJECT: POSSIBLE FOREIGN TRAVEL

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

Please be advised that I have completed all inoculations necessary for foreign travel.

I have a passport that was issued within the past two years, therefore all provisions set forth in the memorandum for Supervisors dated February 24, 1945, have been complied with.

8 JUN 29 1945

65-11111-166
SEARCHED
SERIALIZED
INDEXED
FILED
JUN 29 1945
FEDERAL BUREAU OF INVESTIGATION

b6
b7C

Office Memorandum • UNITED STATES GOVERNMENT

CHC:FC

TO : MR. W. R. GLAVIN

DATE: June 11, 1945

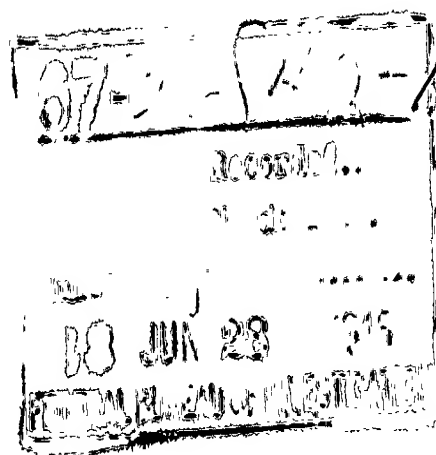
FROM : Mr. D. M. Ladd

SUBJECT: SPECIAL AGENT V. P. KEAY

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

The above named Special Agent, who is presently assigned as No. 1 man of the SIS Division, continues to do excellent work of a definitely outstanding nature. He has amply demonstrated in my opinion real executive ability and he is at the present time carrying out executive type duties in admirable fashion. He has recently prepared memoranda with regard to the Bureau's future plans in the world intelligence field which have elicited special commendation from the Director.

Mr. Keay is one of the most completely conscientious and loyal Agents who has ever worked under my supervision. He is, as you know, a veteran Agent with 11 years of Bureau service as Special Agent. He is today completely devoted to the Bureau and is a career man in the highest sense of the word.



Office Memorandum • UNITED STATES GOVERNMENT

WRG:rj

TO : MR. TOLSON

DATE: July 1, 1945

FROM : MR. GLAVIN

SUBJECT: VICTOR P. KEAY
Special Agent
SIS Division

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	<input checked="" type="checkbox"/>
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

I am attaching hereto a permanent brief of the above mentioned Special Agent, presently assigned as Number One Man in the SIS Division.

I have been in continuous contact with Special Agent Keay in the performance of his duties in the SIS Division. I have found that during the absence of Mr. Carson, Mr. Keay vigorously handles the work of that Division. I feel that he is entirely qualified for his present assignment. He has sufficient confidence in his ability to render decisions when questions of policy and personnel assignment have been propounded to him. He has been and is particularly cooperative with the Administrative Division in the performance of their related duties. It is further noted that recently the Director commented on the work of this Agent in his preparation and analysis of the several world intelligence plans. The Director made a notation on this Agent's brief that Keay showed excellent analytical ability.

Special Agent Keay, in his present assignment, is performing duties comparable to other Unit Supervisors who are in Grade 13. Keay, at the present time, is in Grade CAF-12, \$4800 per annum.

For your information, there are 21 supervisors in the SIS Unit in addition to Special Agent Keay and Special Agent Carson. Mr. Carson at the present time receives \$5800 per annum.

It is thought that in view of the fact that Keay is performing his duties in an excellent manner consideration might be given to reallocating him from Grade CAF-12, \$4800 per annum to Grade CAF-13, \$5600 per annum on the SIS Rolls. I respectfully so recommend this reallocation.

Noted on Confidential Pay Roll.

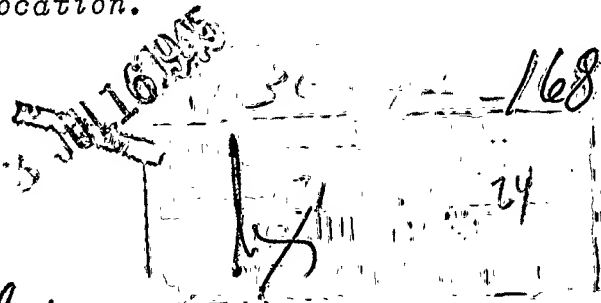
Effective 7/16/45. CHC:bjc

9 recommend
\$200 increase

7.4

I think he should
go to Caf. 13, \$5600.

U. S. DEPARTMENT OF JUSTICE



2-1-1
7/16/45
1-1-1

GMH:Mgr

cc

525-PERH

b6
b7C

Jackson-5511

1746

Mr. Edwards-4515

July 9, 1945

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

It is with pleasure that I advise you of your
promotion from \$5590 per annum in Grade CAF-12 to \$6230
per annum in Grade CAF-13, effective July 16, 1945.

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

John Edgar Hoover
Director

MAILED 3
★ JUL 10 1945 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

RECEIVED-DIRECTOR
F B I

JUL 10 1945

RECEIVED
COMMUNICATIONS SECTION

AUG 6 1945

WU

WESTERN UNION

WU18 10

STLOUIS MO AUG 6 1945 154P

✓ J EDGAR HOOVER, ATTENTION CARSON

CARE FEDERAL BUREAU OF INVESTIGATION

FATHER CRITICAL DELAYING RETURN UNTIL AUGUST 15TH UNLESS

ADVISE CONTRARY

KEAY

313P.

4 AUG 17 1945

Leave Clerk
Rew/bu 245

36142-170
Ladd
Carson

Plan leave
for
Director's note
sent 8/18/45

Called
Leave Clerk
By *[Signature]*

3
100/ps

Called L. Carson's
for

dls

August 8, 1945

Mr. Victor P. Keay
Elvins
Missouri

Dear Mr. Keay:

I have just been
advised of the illness of
your Father, and I was sorry
indeed to learn of his condition.

It is my sincere
hope that his health will
show improvement in the very
near future, and I want you to
feel free to remain with your
Father as long as your presence
is a help to him.

Sincerely,

J. Edgar Hoover

CC Mr. Ladd

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

AUG 8 3 31 PM '45

AUG 8 7 07 PM '45

AUG 8 9 13 PM '45

[Handwritten signature]

[Handwritten initials]

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: July 16, 1945

Name: MR. VICTOR P. KEAY

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action:

PROMOTION

Effective:

July 16, 1945

	FROM	TO
POSITION	Special Agent	Special Agent
GRADE SALARY	CAF 12 \$5390	CAF 13 \$6230
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI	S&E, FBI
DEPARTMENTAL OR FIELD	Field	Field

REMARKS:

File
AP AUG 8 1945
JM
AP

51

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

By direction of the Attorney General.

50 *Lu dretta* *7*

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

8143536

Date: **July 16, 1945**

Name: **MR. VICTOR P. KRAY**

No. _____
CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Nature of Action: **PROMOTION**

Effective: **July 16, 1945**

	FROM	TO	NATURE OF POSITION
POSITION	Special Agent	Special Agent	(a) NEW
GRADE SALARY	CAP 12 \$5350	CAP 13 \$6230	P. C. No.
BUREAU OR DIVISION			(b) ADDTNL. IDENT. X P. C. No.
HEADQUARTERS			(c) VICE
APPROPRIATION	GEN, FBI	GEN, FBI	P. C. No.
DEPARTMENTAL OR FIELD	Field	Field	DATE OF OATH

REMARKS:



July 14, 1945

~~PERSONAL AND CONFIDENTIAL~~

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

I wish to acknowledge my promotion from Grade CAF-12 at \$5390 per annum, to CAF-13 at \$6230 per annum.

I am most appreciative of your confidence in me as reflected in this promotion. I desire to assure you of my best efforts to merit this promotion, and to prepare myself for greater responsibilities. It is indeed a pleasure to be privileged to work under your outstanding leadership.

Respectfully,

Victor P. Keay
Victor P. Keay
Special Agent

8 JUL 20 1945

7-100-100-1000

7-100-100-1000

JUL 16 1945

FEDERAL BUREAU OF INVESTIGATION

DIR
JUL 16 1945



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Virginia M. Keay Address 3908 4th St. North
Relationship Wife Dated July 18, 1945
Washington, D. C.

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

Very truly yours,

Victor S. Keay
Special Agent

*Adm.
7-30-45
ml*

*File
7-30-45
ml*

FEDERAL BUREAU OF INVESTIGATION

FILE

prepared by: **mlb**
 Checked by:
 Filed by:

Mr.
 Miss
 Mrs.

Mr. Victor P. Rony

Date

July 16, 1945

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

- | | |
|------------------------------------|--|
| 1. Title: Special Agent | 2. Grade: CAF 12 |
| 3. Salary: \$5390 per annum | 4. Seat of Government: <input type="checkbox"/>
Field: <input type="checkbox"/> |
| 5. Division: | 6. Appropriation: "Salaries and Expenses FBI" |

PROPOSED ACTION

- | | |
|-------------------------------------|---|
| 7. Title: Special Agent | 8. Grade: CAF 13 |
| 9. Salary: \$6230 per annum | 10. Seat of Government: <input type="checkbox"/>
Field: <input type="checkbox"/> |
| 11. Division: | 12. Appropriation: "Salaries and Expenses FBI" |
| 13. Effective: July 16, 1945 | 14. Position: Additional: <input type="checkbox"/>
Vice: <input checked="" type="checkbox"/>
Identical: |
| 15. Remarks: | |

Respectfully submitted,

CC: **CCO-Selective Service**

~~Director, Federal Bureau of Investigation~~ (Title)

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Coffey
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Carson
 Mr. Egan
 Mr. Hendon
 Mr. Pennington
 Mr. Quinn Tamm
 Mr. Nease
 Miss Gandy

COMMUNICATIONS SECTION

MAILED 15

★ JUL 17 1945 P.M.

**FEDERAL BUREAU OF INVESTIGATION
 U. S. DEPARTMENT OF JUSTICE**

JUL 24 1945

JUL 16 1945 RHL

34

VICTOR P. KEAY, SPECIAL AGENT

Entered on duty	June 24, 1934
Unit employed in	SIS
Grade and salary	CAF-12, \$4800
Age	40
Marital status	Married -- 1 child
Wife employed	Part time at U.S. Post Office Arlington, Va.
Education	LL.B. - Missouri Bar Member
In this unit since	July, 1941
Office of preference	St. Louis
Duties	Assistant in Charge SIS
Badge, commission card and gun	Satisfactory

MR. D. M. LADD:

Agent Keay has been assigned throughout the past year as SIS Supervisor at the Seat of Government. He was assigned, until quite recently, as Supervisor-in-Charge of the SIS Investigative Unit, having been assigned prior thereto as Supervisor-in-Charge of the SIS South American Unit. Mr. Keay succeeded Special Agent Heber M. Clegg as Assistant Chief of the SIS Division on February 24, 1945.

Agent Keay is a thoroughly experienced, capable, competent, loyal Bureau Agent and representative. He presents a splendid appearance, being very neat and presentable as to attire. He has an excellent personality and handles himself extremely well in interviews and contacts with outside officials, individuals, and in connection with conferences. Mr. Keay is completely dependable and very conscientious in the handling of his work. He has displayed outstanding ability in analyzing and organizing involved investigative projects. He has unusual mental grasp and quickness of perception. Some of his analytical memoranda have been the subject of particular commendation from the Director during the recent past. This Agent exercises tact, diplomacy, is forceful and aggressive, without being objectionably so. He has both administrative and executive ability and is believed to be thoroughly qualified with regard to any type of Bureau assignment.

J. S. EGAN:

Special Agent Keay presents a good appearance. He appears to know his work, seems interested and intelligent, and I would consider him above average.

Inspection Report
Security Division
SIS
April 30 to May 30, 1945
Inspector J. S. Egan

74-100000-10000
JUN 1 1945
FBI - ST. LOUIS

CH:ngt

✓cc

[redacted]

525-PERM

b6

b7C

Jackson-5911

[redacted]-1746

Mr. Edwards-4515

July 9, 1945

*JW
milk
Z
milk*

Mr. Victor P. Kony
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Kony:

It is with pleasure that I advise you of your
promotion from \$5390 per annum in Grade CAF-12 to \$6230
per annum in Grade CAF-13, effective July 16, 1945.

*Rec'd Rec. to Dept
7-16-45
J. E. Hoover*

Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

March 26, 1946

Mr. J. H. Nuttycomb
4400 Pershing Drive
Arlington, Virginia

Dear Brother Nuttycomb:

I was very happy to learn that Mr. Victor P. Keay has petitioned the Columbia Lodge for admittance. Mr. Keay has been employed in the Federal Bureau of Investigation since June 25, 1934, and since July 25, 1941, has been assigned to my headquarters staff. Prior to his being appointed in the Bureau, he was carefully investigated and was found to possess an exemplary background. It is indeed a pleasure for me to endorse Mr. Keay's petition for Masonry as one who is thoroughly and adequately prepared morally, physically and spiritually.

Fraternally yours,

18 APR 9 1946

67- 36242-171
Searched
Numbered 26
Filed
1 MAR 28 1946
FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

ABN:hbm

hbm sent
18 APR 1946

ANNUAL

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1946 based on performance during period from March 31, 1945 to March 31, 1946

VICTOR P. KEAY

(Name of employee)

SPECIAL AGENT, CAF-13, \$6230

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION - SECURITY DIVISION, SIS

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- _____ (1) Maintenance of equipment, tools, instruments.
- _____ (2) Mechanical skill.
- _____ (3) Skill in the application of techniques and procedures.
- _____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- _____ (5) Attention to broad phases of assignments.
- _____ (6) Attention to pertinent detail.
- _____ (7) Accuracy of operations.
- _____ (8) Accuracy of final results.
- _____ (9) Accuracy of judgments or decisions.
- _____ (10) Effectiveness in presenting ideas or facts.
- _____ (11) Industry.
- _____ (12) Rate of progress on or completion of assignments.
- _____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- _____ (14) Ability to organize his work.
- _____ (15) Effectiveness in meeting and dealing with others.
- _____ (16) Cooperativeness.
- _____ (17) Initiative.
- _____ (18) Resourcefulness.
- _____ (19) Dependability.
- _____ (20) Physical fitness for the work.

- _____ (21) Effectiveness in planning broad programs.
- _____ (22) Effectiveness in adapting the work program to broader or related programs.
- _____ (23) Effectiveness in devising procedures.
- _____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- _____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- _____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- _____ (27) Effectiveness in promoting high working morale.
- _____ (28) Effectiveness in determining space, personnel, and equipment needs.
- _____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- _____ (30) Ability to make decisions.
- _____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

(A) _____

(B) _____

(C) _____

STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks.
- Plus marks on at least half of the underlined elements, and no minus marks.
- Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.
- Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.
- Minus marks on at least half of the underlined elements.

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Rating official EXCELLENT
Reviewing official _____

Rated by C. H. Carson Inspector

(Signature of rating official)

(Title)

March 31, 1946

(Date)

Reviewed by R. M. Ladd

(Signature of reviewing official)

Assistant Director

(Title)

April 1, 1946

(Date)

Rating approved by efficiency rating committee _____

(Date)

Report to employee _____

(Adjective rating)

March 31, 1946

ANNUAL EFFICIENCY REPORT

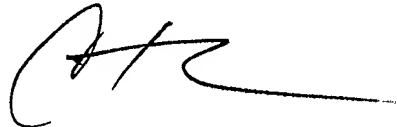
RE: VICTOR P. KEAY, Special Agent
Grade CAF 13 - Salary \$6230
EOD Bureau 6-25-34

Mr. Keay has served during the past year as Assistant Chief of the SIS Division. He is in every respect an excellent agent and can be considered as outstanding with regard to administrative and executive ability.

Mr. Keay presents a very neat personal appearance. He is quite and somewhat reserved in manner, but withal he is quite forceful and aggressive in the performance of his duties. He creates a favorable impression upon those with whom he comes in contact. He is entirely satisfactory in maintaining proper relations with government officials with whom he must come in contact during the performance of his duties.

Mr. Keay has a very logical mind. He is distinctly above average as to initiative and resourcefulness as well as maturity and soundness of judgment. He is thoroughly experienced in various phases of the Bureau's work including SIS, having previously served abroad on an SIS assignment and having served in various supervisory and administrative capacities in the SIS Division since 1941. Mr. Keay is completely and wholeheartedly loyal to the Bureau. He is extremely conscientious and devoted in all phases of his work. He is industrious and enthusiastic as well as capable.

Mr. Keay handles his dictation in an excellent fashion, being particularly adept and competent in preparing concise, accurate and comprehensive analyses in memorandum form. He is believed to be in excellent status with excellent potentialities for the future.



C. H. CARSON



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONY-CHESA~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Victor P. Keay Address 3908 4th St. N.
Arlington, Va.
Relationship Wife Dated 2/7/46

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name same Address 67 NOT RECORDED
Relationship _____ Dated _____

Very truly yours,

ack 2/11/46 jc
Victor P. Keay
Special Agent
65 files wing Red

Office Memorandum • UNITED STATES GOVERNMENT
CT:DSS

TO : DIRECTOR

DATE: July 27, 1945

FROM : CLYDE TOLSON

SUBJECT:

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Miss Gandy	

With regard to our conversation concerning the designation of Agent in Charge McSwain as an Inspector and the filling of his place at Houston, I would like to recommend the designation of Special Agent James C. Strickland, Jr., as SAC at Houston. Mr. Strickland's file is attached. He is presently Chief of the Internal Security Section in the Security Division. He has had Number One Man experience. He entered on duty on May 23, 1934 and is the oldest employee in point of service of those whose names have been recently considered, including those whose names you furnished me yesterday. He has an excellent record in all phases of the Bureau's operations.

With respect to the names which we discussed yesterday, the following information is furnished very briefly so that you may be acquainted with their individual situations.

Assistant SAC [redacted] at Richmond has been ordered to [redacted] as Assistant SAC. to give him more experience. He entered on duty in [redacted]

Special Agent [redacted] entered on duty on [redacted]. He is presently at New York and is being ordered to Milwaukee as Assistant SAC.

Special Agent Burton F. Wiand, presently Assistant SAC at Detroit, is under transfer to the Seat of Government for experience and observation. He entered on duty on November 6, 1939.

Special Agent Marcus Griffin, presently assigned to New York, entered on duty November 5, 1934. He is 47 years of age, has no college degree and was on extended sick leave for a period of approximately 9 months prior to March, 1945. He is afflicted with incipient tuberculosis and has a bad nerve condition to the point where he has not been able to relax.

Special Agent [redacted] entered on duty [redacted]. He is presently assigned to [redacted]. I think you listed his name because he was one of the Agents who participated in [redacted]

RECORDED

25356-285

JUL 30 1945

- 2 -

Special Agent [redacted] assigned to New York, entered on duty [redacted] He too, participated in the [redacted]

Special Agent W. Y. Webb entered on duty August 16, 1943, is assigned to Atlanta and is an average Agent with no particular supervisory ability.

Special Agent [redacted] and is assigned to the [redacted] He is relatively inexperienced, is a good man, but not yet ready.

Special Agent William Quinn, assigned to New York, entered on duty September 8, 1942. After a period of 3 months as Night Supervisor at New York he has just been made a Supervisor in one of the sections there. He is definitely a comer but needs more seasoning.

Special Agent Victor P. Keay entered on duty on June 25, 1934, is presently assigned as Number One Man to Mr. Carson in the Security Division in Grade Caf 13. He is an excellent man but somewhat lacking in personal appearance and probably he should remain at his present assignment.

RECOMMENDATIONS

It is recommended that Special Agent James C. Strickland, Jr. be designated Special Agent in Charge at Houston, with Special Agent Homer G. Wiltse as Assistant Special Agent in Charge. Mr. Strickland is senior in the service to Mr. Wiltse.

transfer order
prepared 7-28-44
one

desire J. W. Willis of
Richmond to be designated
SAC at Houston & the Swain
designated Inspector. The rest
I am not concerned about.

Cancel Willis' order to Detroit
immediately and put thru these
orders. Would to come on as ordered.
I will submit memo re ASAC at Detroit.
Willis should be in the last group of SAC's for 2nd Service.

**RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE**

NAME Keay, Victor P. AGE 41 YEARS, 8 MONTHS
 NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1
 FAMILY HISTORY Father-cancer at age of 66, following Pernicious Anemia

HISTORY OF ILLNESS OR INJURY Tonsil operation 1924- 3 broken fingers 1939-
childhood diseases, measlos, mumps, whooping cough

HEAD AND FACE negative

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION negative

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS negative

NOSE negative

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES negative

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS negative

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH no missing teeth

NONVITAL TEETH #14

PERIAPICAL DISEASE none

MARKED MALOCCLUSION none

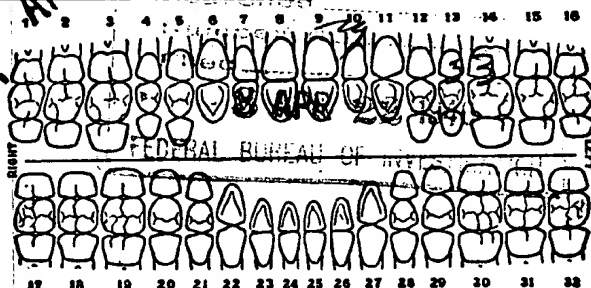
PYORRHEA ALVEOLARIS none

TEETH REPLACED BY BRIDGES none

DENTURES none

REMARKS needs prophylaxis

normal



W. H. Morgan Comdr. DC U. S. N.

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Heavy

TEMPERATURE 98.6 CHEST AT EXPIRATION 38 1/2

HEIGHT 66 1/2 CHEST AT INSPIRATION 31 1/2

WEIGHT 164 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 34 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE negative

SKIN, HAIR, AND GLANDS negative

NECK (abnormalities, thyroid gland, trachea, larynx) negative

SPINE AND EXTREMITIES (bones, joints, muscles, feet) negative

53

THORAX (size, shape, movement, rib cage, mediastinum) negative
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. negative

CARDIO-VASCULAR SYSTEM negative
HEART (note all signs of cardiac involvement) _____

PULSE: BEFORE EXERCISE 76 BLOOD PRESSURE: SYSTOLIC 100
AFTER EXERCISE 120 DIASTOLIC 20
THREE MINUTES AFTER 74

CONDITION OF ARTERIES negative CHARACTER OF PULSE negative
CONDITION OF VEINS negative HEMORRHOIDS negative

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) negative

GENITO-URINARY SYSTEM Atrophy right testicle
URINALYSIS: SP. GR. 1.022 ALB. neg. SUGAR neg. MICROSCOPICAL neg.
VENEREAL DISEASE negative

NERVOUS SYSTEM negative
(organic or functional disorders)
ROMBERG negative INCOORDINATION (gait, speech) negative
REFLEXES, SUPERFICIAL negative DEEP (knee, ankle, elbow) neg. TREMORS neg.
SEROLOGICAL TESTS negative BLOOD TYPE B
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) Tetanus 1945
Hbp. 19.0 gr. Red cell morphology-normal

Typhus 1945
Yellow fever 1945
SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1945
TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____
DATE OF LAST COURSE 1945

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS Atrophy left testicle
dental prophylaxis

CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

Dental prophylaxis

C. S. Weare
Lt. (MC) U.S.N.R.

DATE OF EXAMINATION 4-8-46

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief Clerk

DATE: November 7, 1946

FROM : Mr. C. H. Carson

SUBJECT: Victor P. Keay
Special Agent

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

It is requested that Mr. Victor P. Keay, Special Agent, be removed from the SIS rolls, effective 11/7/46. He is being transferred to the Atomic Energy Section.

CUC:JA

*Removal from
SIS rolls 11-12-46
[Signature]*

11/14/46

[Signature]

FEDERAL

M3

KEAY, VICTOR P.

Position - Assistant Chief, SIS

Entered on Duty 6/25/34

Salary CAF 13, \$6230

Office of Preference (1) St. Louis

MR. CARSON:

Mr. Keay has been assigned as supervisor in the SIS Division at the Seat of Government since July 25, 1941, he having previously served on an under-cover assignment in Argentina. Mr. Keay was one of the first under-cover Agents sent out by the Bureau at the inception of the SIS program. He served as supervisor in charge of the Investigative Unit of SIS from 1942 until approximately one year ago when he became Assistant Chief of the SIS Division upon the departure of Special Agent Robert Clegg to Brazil. Keay presents a very neat, prepossessing appearance. He has a very good personality, although quiet and reserved in manner. He is thoroughly experienced and competent in all phases of Bureau work, including SIS work. He handles himself extremely well in the performance of his duty and is believed to possess both administrative and executive ability. Mr. Keay is completely loyal to the Bureau. He is extremely industrious and has a particularly keen, analytical and logical mind. He is believed to be thoroughly qualified for just about any type of Bureau assignment. This Agent can always be depended upon for hard, conscientious work and splendid performance. He is in an excellent status.

INSPECTOR CURNIA:

Keay presents an average appearance, although he is somewhat colorless. He is extremely sincere and conscientious. He definitely has supervisory ability and is capable of guiding others with confidence. He gets along well and is respected by the personnel under his supervision. His paper work is good and he exerts good judgement. Involved matters do not confuse him. I feel that this employee can better serve the Bureau in a responsible position at the Seat of Government, rather than in the field. In the event SIS is dissolved, he should be reassigned to a similar position here in Washington.

Inspection Report
SIS at Seat of Government
Inspector Curnea
Date of Interview - 6/21/46

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: December 26, 1945

FROM : D. M. LADD *ok**ML:lem*

SUBJECT:

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Bealm	
Miss Gandy	

In accordance with instructions contained in Bureau letter dated November 28, 1945, I am listing herewith the Special Agents assigned to the Security Division who I believe should be considered for designation as Special Agents in Charge or Assistant Special Agents in Charge:

J. K. Mumford
 J. C. Strickland
 E. G. Fitch
 C. H. Carson
 V. P. Keay
 R. A. Newby
 L. L. Tyler
 R. G. Fletcher
 J. P. Coyne
 G. R. Levy
 R. P. Lawson

R. R. Roach
 Cary Carlton
 J. J. Kelly

Handwritten signature/initials

b6
 b7C

8 JAN 16 1946

Handwritten signature/initials

April 19, 1946

PERSONAL AND CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, April 8, 1946.

This report reflects that you need dental prophylaxis.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover
Director

3 APR 23 1946
67-NOT RECORDED 2

CC: Mr. Ladd

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

NPC:lih

TRANSFER EFFICIENCY REPORT

November 7, 1946

0
RE: VICTOR P. KEAY
SPECIAL AGENT
CAF-13, \$7102.20
EOD BUREAU 6/25/34

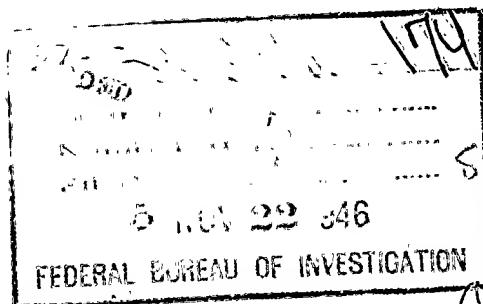
Mr. Keay has served as Assistant Chief of the SIS Division for approximately two years, he having previously served for a number of years in this Division as Unit Chief and Supervisor.

He presents an excellent physical appearance, being neat, well-groomed and generally prepossessing. He has a splendid personality and creates an extremely favorable impression upon those with whom he comes into contact.

W. R.
Mr. Keay has a very keen, analytical mind. He is outstandingly capable and has handled his duties in a very competent and commendable fashion. Mr. Keay is extremely alert in looking out for the Bureau's best interests. He prepares memoranda and other correspondence in excellent fashion. He is extremely industrious and is believed to be completely loyal to the Bureau and its work.

This Agent has administrative and executive ability and is believed to be definitely outstanding.

C. H. Carson
C. H. Carson



TRANSFER

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of November 7, 1946 based on performance during period from March 31, 1946 to November 7, 1946

VICTOR P. KEAY

(Name of employee)

SPECIAL AGENT, CAF-13, \$7102.20

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, SECURITY DIVISION, SIS

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
	2. Underline the elements which are especially important in the position.	
	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD
Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks -----
- Plus marks on at least half of the underlined elements, and no minus marks -----
- Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----
- Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----
- Minus marks on at least half of the underlined elements -----

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Adjective rating
EXCELLENT
Rating official

Reviewing official

Rated by C. A. Carson INSPECTOR

(Signature of rating official)

(Title)

November 21, 1946
(Date)

Reviewed by [Signature] ASSISTANT DIRECTOR

(Signature of reviewing official)

(Title)

November 22, 1946
(Date)

Rating approved by efficiency rating committee ----- Report to employee -----
(Date) (Adjective rating)

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

I certify that I have received the following
Government property for official use:

Key to Room #2706

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

V. P. Keay
V. P. Keay

December 30, 1946

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$7102.20 per annum to \$7341.60 per annum in Grade CAF 13, effective January 26, 1947.

Sincerely yours,

36842-175

John Edgar Hoover
Director

1 31

FEDERAL BUREAU OF INVESTIGATION

6 JAN 15 1947

CC-Mr. Ladd
CCO-Selective Service
Movement Section
Mr. J. E. Edwards

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

JWid

[Handwritten signature]

[Handwritten initials]

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

Prepared by: *bay*
Checked by: *alk*
Filed by: *alk*

MR. VICTOR P. KEAY

Victor P. Keay

Nature
of Action

PERIODIC PAY INCREASE

Date
December 30, 1946

Personnel Action Number
F.B.I. - 17942 *7742*

Legal Authority

Effective **JANUARY 26, 1947**

	FROM	TO
Position	Special Agent	
Grade	GAP 13	GAP 13
Salary	\$7102.20	\$7341.60
Division and Section Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	<input type="checkbox"/> Dept. <input checked="" type="checkbox"/> Field	<input type="checkbox"/> Dept. <input type="checkbox"/> Field

NATURE OF POSITION		
a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P. C. NO.	P. C. NO.	P. C. NO.
Date of Birth		Date of Oath

REMARKS

**Prom. under Auto. Prom. Bill, Public Law 400
as amended 6-30-45. Recall. from GAP 12, \$6390
to GAP 13, \$6830, eff. 7-15-45. BNY to
\$7102.20, eff. 7-1-46.**

54

JAN 7 1947
[Signature]
for bar

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 12-19-46

FROM : J. P. Mohr

SUBJECT: VICTOR P. KEAY
Special Agent
Security Division

RE: UPA Promotion

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

This employee entered on duty on 6-25-34 as a Special Agent, was reallocated to grade CAF 13, \$6230.00 per annum effective 7-16-45, and is now eligible for an increase under the provisions of the Uniform Promotion Act effective 1-26-47. His present salary is \$7102.20 per annum as the result of the increase in basic salaries effective 7-1-46.

On 3-31-46 Mr. Carson rated him EXCELLENT, and on 11-7-46 rated him EXCELLENT.

RECOMMENDATION: It is recommended that he be afforded a \$239.40 increase in grade CAF 13, from \$7102.20 to \$7341.60 per annum, under the provisions of the Uniform Promotion Act effective 1-26-47.

Janfield

1-1-30-46

11/1/46

JEE:lrh

JAN 15 1947

36842-1176

1/1/20
1/1/20

1/1/20

Mr. Tolson ☒
 Mr. E. A. Tamm ☒
 Mr. Clegg ☐
 Mr. Glavin ☐
 Mr. Ladd ☒
 Mr. Nichols ☐
 Mr. Rosen ☐
 Mr. Tracy ☐
 Mr. Carson ☐
 Mr. Egan ☐
 Mr. Gurnea ☐
 Mr. Harbo ☐
 Mr. Hendon ☐
 Mr. Pennington ☐
 Mr. Quinn Tamm ☐
 Mr. Nease ☐
 Miss Gandy ☐

We should practice more practical economy.

April 29, 1947

file

MEMORANDUM FOR MR. LADD

Reference is made to the Director's request for information regarding the handling of a telephone call made by SAC King of the Knoxville Office to me on April 25, 1947, and to his air mail letter regarding the situation which developed at Oak Ridge, Tennessee, as to admission of Agents to exclusion areas.

By letter dated April 22, 1947, which was received at the Bureau on April 24, 1947, SAC King advised of a simplified system for admission of Agents to exclusion areas at Oak Ridge, Tennessee, and stated, "It is not contemplated that we will have any difficulty under the present system of passage." Subsequently on the afternoon of Friday, April 25, 1947, SAC King apparently switched to my extension while making another telephone call to the Bureau and asked if I had received his second letter regarding the same matter. I advised him I had not. He then stated that some difficulties had developed and that a detailed letter had been already mailed by air mail. He stated he had not seen the letter when it went out and that the language in it was rather rough, and he wanted to know if I would take care of it when it arrived. I did not ask him for the details at the time in view of the fact that a detailed letter had already been mailed according to King, and also I did not want to prolong the telephone conversation.

I took immediate steps to see that I secured the letter expeditiously when it arrived and it was received in the Atomic Energy Section at 3:26 p.m., Saturday, April 26, 1947. (This letter was dated April 23, 1947, although the meeting between Salyers and King apparently occurred on April 24, 1947.) I examined the letter, which was rather lengthy, and prepared to take the necessary action prior to sending it through, which was to prepare a memorandum giving full information and attaching the necessary letters. The letter of SAC King reflected that he considered the matter a purely local situation and he specifically stated, "This does not appear to be instructions from Washington Atomic Energy Commission Headquarters inasmuch as Major Salyers did not state he would have to contact Washington."

I advised you of the situation on Monday morning, April 28, 1947, and advised that I was preparing a detailed memorandum, a letter to Lillienthal making a vigorous protest, and an air mail letter to SAC King instructing him to perform no further investigation.

Just because King acted dumb was no reason for others doing the same.

THIS MEMORANDUM IS FOR ADMINISTRATIVE PURPOSES

TO BE DESTROYED AFTER ACTION IS TAKEN AND NOT SENT TO FILES

Memorandum for Mr. Ladd

The detailed memorandum and the letters effectuating the action were dictated Monday morning, were typed, and it was then necessary to make certain corrections. These corrections were not completed prior to the receipt of Mr. Lilienthal's letter or in time to be sent through Monday night. Necessary changes were made, however, including those necessary because of Lilienthal's letter and the memorandum and letters were sent through the first thing Tuesday morning.

I was in error in not sending through the letter from the Knoxville Field Office on Saturday night in order that the matter could have been called to the Director's attention, but as noted above the only reason for holding the letter was to take the necessary action. In the future I shall, of course, immediately furnish such information to you so that it may be called to the Director's attention. Also, I will refer future telephone calls to you from SAC King or will obtain the details telephonically even though the details are on the way by letter.

Respectfully,

V. P. Keay
V. P. Keay

VPK:mr1

Strange Lilienthal's office was able to get a letter delivered to me on Monday afternoon & we couldn't get rolling until sometime Tuesday. The "old gray mare and what it used to be". H.

calls from SACs & to SACs should be handled by Asst. Directors of Asst. to the Director.

Mr. Tolson_____
Mr. E. A. Tamm_____
Mr. Clegg_____
Mr. Glavin_____
Mr. Ladd_____
Mr. Nichols_____
Mr. Rosen_____
Mr. Tracy_____
Mr. Carson_____
Mr. Egan_____
Mr. Gurnea_____
Mr. Harbo_____
Mr. Hendon_____
Mr. Pennington_____
Mr. Quinn Tamm_____
Mr. Nease_____
Miss Gandy_____

MEMORANDUM FOR

copy njh

OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: April 29, 1947

FROM : D. M. Ladd

SUBJECT:

V.P. Keay

With reference to your inquiry as to the handling of the letter from the SAC at Knoxville concerning the difficulty at Oak Ridge, Tenn., I desire to advise that Mr. Keay discussed this letter with me Monday morning, at which time he advised that he was preparing in detail a memorandum and a letter of protest to Mr. Lilienthal relative to the restrictions imposed on the Agents in their handling of the investigations at Oak Ridge. We discussed the nature of the letter to be submitted to Mr. Lilienthal and Mr. Keay started to prepare the letter for the purpose of transmittal. It was believed that it was desirable to forward such a letter of protest to Lilienthal to go through with the incoming letter from the Knoxville Office. Mr. Keay advised me that the letter needed some changes and he had arranged to have the necessary changes made in order that the letter could be sent through the first thing this morning.

I regret that this matter was not immediately called to your attention and it was my opinion that the letter of protest to Lilienthal should be attached at the time the entire letter came through.

In the future, these letters will be immediately called to your attention without waiting for the preparation of an outgoing letter.

DML:da

MAY 13 1947

April 30, 1947

V. P. Keay
MEMORANDUM FOR MR. TAMM
MR. LADD

With reference to the situation which developed at Oak Ridge and the consequent fiasco of handling it in the Security Division at Washington, I want to very definitely indicate certain corrective measures which must be taken irrespective of such changes in personnel which I may make.

In the first place the orders which have been originally issued that SAC's are to talk with Assistant Directors or Assistants to the Director rather than with subordinate supervisors is to be observed and not completely disregarded. SAC King talked with Mr. Keay and not with an Assistant Director about the letter which he had written setting forth the difficulty at Oak Ridge.

I also think that Mr. Tamm should immediately take stock of both the Security and Investigative Divisions and ascertain why supervisors consider mail received at 3:30 P.M. on Saturday, irrespective of its importance, too late in the day to properly handle the same. Mr. Keay received SAC King's letter at 3:30 P.M. on Saturday and decided to hold it to talk with Mr. Ladd on Monday. Saturday is a full work day and I see no reason for any member of the staff in the Investigative or Security Divisions going into a state of quiescence two hours before the Bureau closes.

This particular situation brings into bold relief a gross indifference to the sense of responsibility which the supervisors have in the Security Division. Supervisors are assigned to Washington not merely to check papers through to the files, but to really supervise the handling of work assigned to their desks. The handling of work assigned should be done in the most expeditious manner possible with no arbitrary or frivolous delays as occurred in the Oak Ridge situation. Indicative likewise of the lack of a sense of responsibility was the failure of the Security Division to promptly note the regulations of the Atomic Energy Commission wherein was set forth the requirement that a mission to restricted areas and top secret documents would have to be cleared by the Atomic Energy Commission at Washington and not by the Security Offices on the projects except in emergencies. The Atomic Energy Commission claims this regulation was drafted by their representatives in conjunction with representatives from this Bureau. I understand that it is claimed by the Security Division that this is not the fact and that the first knowledge of this regulation was when we received a copy of it after

MAY 9 1947

it had been issued. However, it is a fact that the Security Division did not consider the regulation objectionable and took no steps of any kind toward protesting its issuance until I observed the regulation some time after it had been issued and inquired as to why we had not protested about it. Then, and then only, was action taken by the Security Division to protest the regulation.

There must be initiated in the Security Division a more vigorous and prompt handling of matters that require the same. In the Oak Ridge situation, as I have previously pointed out in comments on memoranda that have come to me about this matter, Mr. Lilienthal of the Atomic Energy Commission received the details of the controversy from Oak Ridge and his office was able to draft a letter and have it on my desk by noon Monday in protest about the matter, whereas by noon Monday I had not even been advised about it and the letter to Mr. Lilienthal protesting the attitude of the Security Officers at Oak Ridge was not even on my desk for me to sign until Tuesday, twenty-four hours later. Obviously, the Atomic Energy Commission is functioning with more dispatch and efficiency than this Bureau is if we can judge from this particular instance.

I fear that we have degenerated into some very deep ruts and with too great an observance of routing as well as possible observance of the closing hours or in this particular case of discontinuing work two hours in advance of the closing hour.

In any event, the situation is intolerable and cannot be countenanced. The supervisors in the Bureau merely reflect what the higher officials of the Bureau demand and obviously we are not demanding adherence to the rigid and Spartan-like requirements which have made the Bureau what it is today. We have become soft and flabby and that condition must be corrected at once. It is the duty of Mr. Tamm, Mr. Ladd and Mr. Rosen to see that these kinds of situations do not develop and that they are in close touch with their respective subordinates so that they may sense a problem of this kind before it has crystalized into the kind of situation this one finally did. I have had no recommendations for the removal of any of the supervisory staff from any of the Divisions on the investigative side either as the result of this situation or as the result of the hopeless condition in which we found ourselves in connection with the Communist coverage as brought out by former Inspector Morgan. Mr. Tamm has made certain recommendations as to the latter situation, but what impresses me is that the Assistant

copy:cgb

Directors directly responsible for these operations are apparently palliating personnel and conditions that bring about situations that are a discredit and, in some instances, a disgrace to this Bureau. This will no longer be tolerated.

John Edgar Hoover
Director

JEH:EH

April 29, 1947

V. P. Keay
MEMORANDUM FOR MR. TOLSON
MR. TAMM
MR. LADD

I am particularly outraged at the completely indifferent and careless manner in which the situation at Knoxville concerning relations with Oak Ridge in the Atomic Energy Project has been handled. The Security Division is thoroughly cognizant of the fact that I have been in communication with Mr. Lilienthal, Chairman of the Atomic Energy Commission, concerning the restricted regulations issued by that Commission pertaining to the Special Agents of this Bureau, and, in fact, such correspondence has been exchanged between Mr. Lilienthal and myself within the last several days; that from the Bureau having been drafted in the Security Division.

Late yesterday evening when I received Mr. Lilienthal's letter protesting about the action of our SAC at Knoxville, Tennessee, in which he stated some most unusual demands had been made by the SAC I was amazed and requested Mr. Tamm to communicate not only with the SAC at Knoxville but also with Inspector Naughten who happens to be there and to further order SAC King to Washington at once. The aspect of the matter that gave me the greatest concern was so far as I knew Mr. King had not advised Headquarters of the developing situation at Knoxville up to the time that I had received the letter from Mr. Lilienthal yesterday evening. Irrespective of the merits of the controversy which developed at Knoxville, I felt that there absolutely was no justification for Mr. King's action without first having cleared with Washington Headquarters, particularly after the issuance of the SAC Letter Number 47 dated April 17, 1947. I, at that time, intended to take very drastic action against SAC King, even to the extent of removing him as an SAC.

This morning I received a complete teletype from the Knoxville Field Division which outlined the details of the controversy and pointed out that under date of April 24 the SAC at Knoxville had sent an airmail, special delivery letter to the Bureau which, I understand, was received on April 26 and which up to this time I was never advised of, notwithstanding that the SAC at Knoxville further, by long distance, communicated on April 25 with Mr. Keay the Supervisor in the Security Division and informed him that a very important letter had been sent in connection with the Atomic Energy commission and for him to be on the look out for it. I was never advised of this phone call up to this writing. Nevertheless, a letter was drafted in the Security Division for my signature, and which I signed on the afternoon

of April 28 dealing with the very problem of restrictions imposed upon our Agents and declining to attend a conference with Mr. Lilienthal on the morning of April 29 to discuss this matter.

I was totally in ignorance of the contents of the letter from the SAC of Knoxville which was received last Saturday, and likewise ignorant of the conference Mr. Keay had with the SAC at Knoxville last Friday. Had I desired to talk with Mr. Lilienthal either in person or by telephone, I would have been completely ignorant of these developments at Knoxville.

The result of this gross incompetency in the Security Division was that it enabled Mr. Lilienthal to address a communication to me about the Knoxville situation before I could complain to him about it. In other words, this Bureau has now been put upon the defensive rather than the offensive and thereby our position is considerably weakened. Had this matter been handled with dispatch, energy and intelligence last Friday when Mr. King called Mr. Keay, Mr. Keay would have ascertained at that time over the phone the substance of the situation, and certainly when the letter was received in the Security Division on last Saturday its contents should have been immediately called to my attention and a letter should have been drafted at once to Mr. Lilienthal protesting the specific situation at Knoxville. However, nothing was done and the matter has dragged along now until Tuesday morning and I first learn of it in the teletype from the SAC at Knoxville received here this morning.

The purpose of the SAC Letter Number 47 was to obtain specific information upon which I could make a case with the Atomic Energy Commission of specific instances wherein we are being handicapped in the handling of our responsibilities imposed upon us by petent handling of this matter in the Security Division we must defend the position taken at Knoxville instead of being the complainant.

I do not intend to tolerate this type of what I consider inexcusable and outrageous lack of proper sense of responsibility upon the part of the personnel of the Security Division. I immediately want a memorandum from Mr. Tamm, Mr. Ladd and Mr. Keay as to any explanation that they desire to offer. I understand that Mr. Tamm was not even advised of this situation and he learned of it from the teletype from the Knoxville Field Division. That kind of coordination and cooperation prevails in the Investigative side of the Bureau is very hard to describe and is practically nonexistent in view of this situation. However, I would like to have whatever

copy:dac

explanation the parties involved in this matter have to make in order that I may take prompt administrative action.

Very truly yours,

John Edgar Hoover
Director.

JEH:EH

copy
tch

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4-30-47

FROM : MR. EDW. A. TAMM

SUBJECT:

I interviewed SAC G. D. King of the Knoxville Office on Tuesday evening, April 29th, and went over with him the facts relative to the restrictions placed upon the Bureau by the Security Officers of the Atomic Energy Commission at Oak Ridge. There is no substantial variation in the statements made to me by King with those which have previously been recorded, although Mr. King did state that in talking to Mr. Keay on April 25th by long distance telephone, on which occasion he advised Keay of the Knoxville air mail, special delivery letter of April 24th, he pointed out to Keay briefly the details of the new security regulations at the Oak Ridge project, advising Keay that the escort was now required to accompany all agents and that the escorts were to report back to their superiors on the agents' activities while on the reservation. King indicated he advised Keay that he, King, had told the Atomic Energy Commission representatives "he would not stand for this."

I pointed out to Mr. King that in the Bureau's opinion, his action was in direct violation of the Bureau's letter to all Special Agents in Charge on April 17th, which letter bore No. 47. Ding was argumentative about whether the Bureau letter applied to the specific situation in Knoxville, since the letter referred to "having access to top secret information, etc." I told King the Bureau could not share his viewpoint; that his action had caused the Bureau great embarrassment, and that instead of being the aggressor in protesting the obviously unsatisfactory arrangements which had been set up at Knoxville, the Bureau was in the incongruous position of being the defendant in attempting to justify its demand for its own rights. I expressed to Mr. King the Bureau's displeasure at the manner in which he had handled this matter.

EAT:ml

③

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

DEPARTMENT OF JUSTICE
(Dept. or Estab.)

FBI
(Bureau or Office)

WASHINGTON, D. C.
(Place of Employment)

I, VICTOR P. KEAY, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Victor P. Keay
(Signature of employee or appointee)

Subscribed and sworn to before me this 11th day of July, 1946
at Washington, State of D.C.

Julien E. Sunaway
(Signature of Officer)

Notary Public
(Title)

SEAL

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

55

62 JAN 15 1947

DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.



S. A. ANDRETTA
Administrative Assistant
to the Attorney General

March 31, 1947

0
RE: VICTOR P. KEAY
SPECIAL AGENT
CAF 13 \$7341.60
EOD BUREAU 6/25/34

mu
Special Agent Victor P. Keay has been for some time past #1 Man in the SIS Section where he did exceptionally good work. He is possessed of administrative and considerable native ability. He has an analytical mind and it was believed he was capable of additional administrative ability and, therefore, was recently named Chief of the Atomic Energy Section. His work in this section has been good. He is conscientious and loyal. I would rate him "Excellent".

D. M. Ladd

2/28
9 MAY 19 1947

36 242 - 1178
12
MAY 25 1947

56

ANNUAL

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1947 based on performance during period from November, 1946 March 31, 1947

VICTOR P. KEAY
(Name of employee)

SPECIAL AGENT (SECTION CHIEF) CAF 13 \$7341.60
(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, Atomic Energy Section
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- + (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
— (6) Attention to pertinent detail.
— (7) Accuracy of operations.
— (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
— (11) Industry.
— (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? —) (Yes or no)
— (14) Ability to organize his work.
— (15) Effectiveness in meeting and dealing with others.
— (16) Cooperativeness.
— (17) Initiative.
— (18) Resourcefulness.
— (19) Dependability.
— (20) Physical fitness for the work.

- ✓ (21) Effectiveness in planning broad programs.
✓ (22) Effectiveness in adapting the work program to broader or related programs.
+ (23) Effectiveness in devising procedures.
+ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
+ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
+ (26) Effectiveness in instructing, training, and developing subordinates in the work.
+ (27) Effectiveness in promoting high working morale.
+ (28) Effectiveness in determining space, personnel, and equipment needs.
✓ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
✓ (30) Ability to make decisions.
+ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) Ability to direct raids
— (B) 3-10-47
— (C) 3-10-47

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated.	Excellent	Rating official: <u>Excellent</u>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.	Very Good	Reviewing official: <u>OK</u>
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.	Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.	Fair	
Minus marks on at least half of the underlined elements.	Unsatisfactory	

Rated by [Signature] Asst. Director March 31, 1947
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Federal Bureau of Investigation 5-10-47
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 56 Report to employee 56
(Date) (Adjective rating)

**RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE**

NAME Keay, Victor P. AGE 42 YEARS, 8 MONTHS
 NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN
 FAMILY HISTORY Father - Pernicious anemia - living
Mother - living

HISTORY OF ILLNESS OR INJURY 3 broken fingers - left hand

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/20, corrected to 20/

LT. 20/20, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): none

MISSING TEETH n

NONVITAL TEETH n

PERIAPICAL DISEASE n

MARKED MALOCCLUSION n

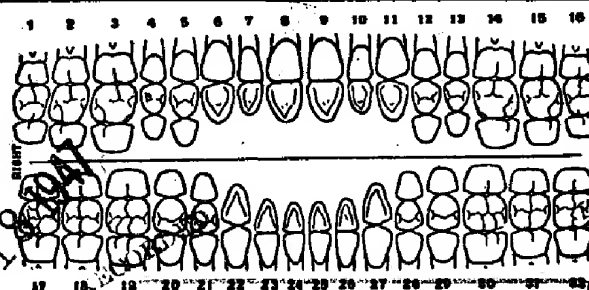
PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES

REMARKS slight bone resorption

#32 lingual version



67-36842-179
 W. H. Hartnett
 (Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE robust

TEMPERATURE CHEST AT EXPIRATION 36

HEIGHT 57 1/2 CHEST AT INSPIRATION 37 1/2

WEIGHT 148 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 30 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

THORAX (size, shape, movement of rib cage, mediastinum) n
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

35 mm x-ray neg.
CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 64 BLOOD PRESSURE: SYSTOLIC 102
AFTER EXERCISE 88 DIASTOLIC 74
THREE MINUTES AFTER 72
CONDITION OF ARTERIES n CHARACTER OF PULSE reg.
CONDITION OF VEINS n HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM rt. testicle atrophic (post-pertussis)
URINALYSIS: SP. GR. 1.018 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS neg. BLOOD TYPE _____
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION _____
TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____
DATE OF LAST COURSE _____

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE
Can find no physical disease to explain weight loss

SUMMARY OF DEFECTS 1. atrophic right testicles (post-mumps)

CAPABLE OF PERFORMING DUTIES INVOLVING Strenuous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes. (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

Complete hematological study fails to reveal
any evidence of blood disease

Robert T. Miller

DATE OF EXAMINATION May 20, 1947

OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 4/29/47

FROM : Edw. A. Tamm

SUBJECT:

Pursuant to your instructions, I talked to Inspector Naughten at Knoxville last evening concerning the situation with reference to Mr. Lilienthal's letter of April 28th, relating to Mr. King's "peremptory" demands upon the Atomic Energy Commission, etc. I told Mr. Naughten to take immediate steps to insure that absolutely no Agent went on the reservation at Oak Ridge for any purpose whatsoever until further authorized by the Bureau. I told him that no investigations were to be conducted of any Atomic Energy matter, including applicants, which would require the Agents to go to Oak Ridge. I told Mr. Naughten to make certain that if there was any so-called Resident Agent at Oak Ridge, he be brought into the Office and used on other matters pending a clarification of the present difficulty. I told him to make certain that neither King nor anyone else attend the contemplated further conferences with Major Salyers or any other representative of the Atomic Energy Commission.

I told Mr. Naughten we were unable to understand why Mr. King did not immediately notify the Bureau of this situation in accord with the provisions of SAC Letter No. 47, dated April 17. Mr. Naughten talked to Mr. King about this letter and subsequently advised that Mr. King did not believe this letter applied to the present situation in Knoxville. The reason was that the Bureau's letter of April 17 related only to "gaining access to top secret information" or "delay * * * of entrance to exclusion areas", and that actually the restrictions imposed in this case did not come within the definitions of SAC Letter No. 47. I told Mr. Naughten that I thought that this was a lot of double talk and that King should have advised the Bureau "by the most expeditious means", as provided in the SAC Letter, of this situation. I stated that this was quibbling on words to find a distinction, but not a difference.

Naughten subsequently advised me that Mr. King stated that he talked on April 25 with Mr. Keay in the Security Division about this situation and informed him of an airmail, special delivery letter which he had sent. I hurriedly talked to Mr. Keay about this matter this morning, and he stated that Mr. King did, on Friday, April 25, previously inform him that he had written two letters to the Bureau about the cooperation at Oak Ridge - the first indication that everything was fine, but the second, on April 24, outlining "some trouble" which they were having. Mr. Keay stated that he did not ask for details of the trouble in order not to prolong the telephone call and because King stated he had already forwarded the letter. I think this is atrocious judgement.

"Horrible judgement. This is absolutely evasion. I had assumed possibly erroneously that SAC's could intelligently understand simple english." E.
copy njh

Memorandum for the Director

Mr. Keay advised that the Knoxville letter was received in his Division at 3:26 PM on Saturday afternoon, April 26, and that he advised Mr. Ladd of the substance of this information on Monday Morning, April 28. I have asked Mr. Keay and Mr. Ladd to submit immediate memoranda concerning their delay in reporting this situation.

I have prepared a proposed answer to Mr. Lilienthal's letter, predicated upon the facts contained in the Knoxville teletype, which letter is currently being transcribed.

DAT:MAP

CC - Mr. Ladd

" I assume Mr. Keay either considered matters of little consequence or it was too near closing time (3:26 P.M.) to do anything about it until Monday. Observe Lilienthal's men at Oak Ridge are more on their toes than Knoxville FBI or our Security Div. here. He got a letter of protest to me on Monday while our Security Div. was cogitating & creaking along with a lot of lost motion." H.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

FROM : W. R. GLAVIN

SUBJECT: VICTOR P. KEAY, SPECIAL AGENT
IN CHARGE OF ATOMIC ENERGY SECTION
SECURITY DIVISION

DATE: May 3, 1948

Mr. Tolson ✓
Mr. E. A. Tamm ✓
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd ✓
Mr. Nichols ✓
Mr. Rosen ✓
Mr. Tracy ✓
Mr. Carson ✓
Mr. Egan ✓
Mr. Gurnea ✓
Mr. Harbo ✓
Mr. Hendon ✓
Mr. Pennington ✓
Mr. Quinn Tamm ✓
Tele. Room ✓
Mr. Nease ✓
Miss Holmes ✓
Miss Gandy ✓

Mr. Keay has been in charge of the Atomic Energy Section since its inception. During the recent inspection of the Security Division, Inspector Harbo stated that Mr. Keay was an experienced, mature Agent, was somewhat quiet in manner, his personality was lacking in color but he appeared to be liked and respected by the personnel of the Atomic Energy Section. Mr. Harbo stated that Keay's attitude toward the inspection indicated that he was desirous of obtaining as much constructive assistance as possible. Mr. Harbo felt that he was well qualified for his position. Mr. Ladd rated him as excellent in his present position. His annual efficiency report for the period ending March 31, 1948, is excellent.

Mr. Keay was reallocated to CAF-13 on July 16, 1945, and was granted a ~~Ramspeck~~ promotion on January 26, 1947. His present salary is CAF-13, \$7,341.60 per annum.

It is of interest to note that on the permanent brief of Mr. Keay dated January 25, 1945, the Director stated that Mr. Keay prepared a very good analysis of the several world intelligence plans, that he showed excellent analytical ability and that the Bureau should keep an eye on him.

Mr. Keay has continued to perform his duties very satisfactorily. He is in charge of one of the larger, more important units of the Security Division, and I recommend that he be given consideration for reallocation to CAF-14 at the present time.

WRG:1rd

5 MAY 6 1948
FEDERAL BUREAU OF INVESTIGATION

ADDENDUM: 5/3/48 As a result of Mr. Harbo's inspection of the Security Division and the Atomic Energy Section in particular, based on the delinquencies existing in the Atomic Energy Section, you recommended that a recheck be made there in 60 days. I recommend that Mr. Keay's reallocation to Grade CAF 14 be held up pending the result of the recheck of the Atomic Energy Section.

I agree

5/3

42 MAY 9 1957

J. P. Mohr
I concur. I think Keay should be orally advised.
I personally advised Mr. Keay.

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

To: The Director

February 11-1948

From: E. A. Tamm

With reference to your instructions concerning the supervision of the work in the Loyalty Section, you are advised that Mr. J. J. Casper is hereby recommended for assignment as No. 1 man in the Loyalty Section.

This designation is suggested because Mr. Casper, in addition to being a good supervisor, is the best informed man in the Bureau on front organizations, and it is believed that his extensive knowledge in this regard will facilitate the handling of much of the loyalty work. Mr. Casper has approximately two days' dictation to complete the revision of the running memorandum on Communism in the Motion Picture Industry, and since this represents the completion of about 90% of the work on the project, it is impractical to reassign it at the present time. Accordingly, if approved, Mr. Casper will report to the Loyalty Section on Saturday morning, February 14. He will be thoroughly and completely briefed upon all aspects of the loyalty program in order that he will be fully competent to act in charge of the Section in Mr. Wall's absence.

In an effort to facilitate and improve the supervision of the loyalty cases and anticipating a constantly growing volume there, it is recommended that all other types of work, other than loyalty cases, be transferred out of the Loyalty Section. At the present time, the Loyalty Section also included the Foreign Liaison Desk, the Liaison Desk, the remnants of the Greek-Turkey Aid Bill, and name checks for various agencies and the Immigration and Naturalization Service.

There are two possibilities as to the reassignment of this work. The first is to put the supervision of this work directly under Mr. H. B. Fletcher, the second, to assign these supervisors and this work to the Atomic Energy Section. The Atomic Energy Section has now become the smallest section of the Security Division, and the work flows evenly and without complicated problems. On the other hand, the Internal Security Section and the Loyalty Section are much larger sections and, accordingly, it would appear well to transfer the suggested classifications to the supervision of Mr. Keay. I believe that this is better administrative procedure than putting this group of supervisors directly under Mr. H. B. Fletcher because of the necessity of Mr. Fletcher filling in for Mr. Ladd from time to time.

EAT:FA

6 MAR 9 1948

Memorandum for the Director

It is recommended, therefore, that all work, other than loyalty work, as enumerated above, be transferred from the Loyalty Section to the Atomic Energy Section, effective on February 16, the supervisors presently assigned to that work being transferred, of course, to the Atomic Energy Section.

Mr. Tolson's notation: "I agree."

Mr. Nease's notation: "Casper is very enthusiastic."

Mr. Hoover's notation: "All approved". P.

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: February 20, 1948

FROM : D. M. LADD

SUBJECT:

Reference is made to the memorandum dated February 11, 1948, from Mr. E. A. Tamm to you recommending that Supervisor J. J. Casper be assigned as Number One man in the Loyalty Unit. In the same memorandum a recommendation was made that all types of work in the Loyalty Section other than loyalty, such as the Foreign Liaison Desk, the Liaison Desk and name checks for various agencies, particularly the Immigration and Naturalization Service, be transferred to the supervision of Mr. Keay in the Atomic Energy Section. You approved these assignments and transfers.

You are respectfully advised that Supervisor J. J. Casper assumed his duties as Number One man in the Loyalty Unit on February 14, 1948, and effective February 16, 1948, all liaison matters and name checks were transferred to the Atomic Energy Section under Mr. Keay.

At the present time, the Loyalty Unit handles only matters arising under Executive Order 9835 and the Hatch Act cases.

HBF:cmv

VICTOR P. KEAY

SPECIAL AGENT

ENTERED ON DUTY: June 25, 1934

SALARY: \$7341.60

OFFICE PREFERENCE: St. Louis

D. M. LADD:

Special Agent Keay is the Section Chief handling Atomic Energy matters. He exhibits more interest and enthusiasm than the average in the handling of his assignments. He has thoroughly acquainted himself with the various policies and instructions and procedures relating to the work under his supervision. He balances the needs and requirements of his section against the needs and requirements of other phases of Bureau work. The production record of his section is decidedly good. He is clearly handling the performance of his assignment in an above-average manner. - EXCELLENT

INSPECTOR HARBO:

Mr. Keay has been in charge of the Atomic Energy Section since the inception of this program. He is an experienced, mature Agent. He is somewhat quiet in manner; his personality is lacking in color but he appears to be liked and respected by the personnel of the Atomic Energy Section. Generally he is well-acquainted with the details of the work in his Section and is maintaining satisfactory liaison with the Atomic Energy Commission. His attitude toward the inspection indicated that he was desirous of obtaining as much constructive assistance as possible from the inspection. Generally he appears well-qualified for his position and should have no difficulty in carrying forward the Atomic Energy Program to a satisfactory conclusion.

Inspection Report
Security Division
Atomic Energy Section
February 10, 1948
Inspector R. T. Harbo

fk

3 MAR 3 1948

NOT RECORDED

90

3fw
John



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Virginia M. Keay Address 3819-2 3rd St. N. Arlington Va.
Relationship wife Dated 2/9/48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

Very truly yours,

Victor B. Keay
Special Agent

ack
2/24/48
C'

FEB 24 1948
RECORDED
INDEXED

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: December 2, 1947

TO : Mr. Ladd

FROM : V. P. KEAY

SUBJECT: Inspection of Field Offices
On Atomic Energy Act Cases

Pursuant to the suggestion of the Training Division, there are set forth below field offices which should be considered for inspection of their Atomic Energy Act cases in addition to the 17 offices which were represented at the Field Supervisors Conference. I understand that these 17 offices are already listed for inspection.

<u>Offices Which Have A Large Volume of Cases</u>	<u>Offices Having A Somewhat Lesser Volume Of Cases But Important At Various Times In Connection with Problems Incidental to the AEA</u>	<u>Offices Which Have A Super-Secret Installation Within Their Territory Making Their Investigations Of Outstanding Importance</u>
Detroit	Denver	Springfield
Cleveland	Oklahoma City	Butte
Philadelphia	Omaha	Louisville
Pittsburgh	San Antonio	
	Boston	
	Indianapolis	

I should also like to suggest that consideration be given to having someone from the Atomic Energy Section assist in some of these inspections, possibly in the offices with the larger volume where the inspection will entail considerable examination of cases. I believe this would be of definite benefit to the Atomic Energy Section at the Seat of Government because supervision would be facilitated by having a first-hand knowledge of the problems of the field with respect to these cases. There is no question but that Supervisors from the Atomic Energy Section should be able to recognize the errors in the field office in connection with the investigations and the making of notes in synopsized cases. Our number one problem, of course, is the Seattle Office, where we have the greatest volume of cases. Other offices of importance in this respect are El Paso, Knoxville, New York, and Chicago. Other outstanding offices with a smaller volume, but very representative of the problems encountered in atomic energy are Cincinnati, Detroit, Cleveland, and Los Angeles. I think it would be a definite benefit if a representative of the Atomic Energy Section served as an Inspector's Aide in the inspection of several of these offices.

VPK:mrl

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Victor P. Keay

Date September 13, 19 47

Title Agent

Grade and Salary

Division or Bureau FBI

Department ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on September 6, 1947.

J. Edgar Hoover

***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

67-NOV 10 1947

8. (Bureau)

FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

FD-39
(1-1-45)

OF SPECIAL AGENT V. P. KEAY

(5)

OFFICE	MO YR	H. S.	P. P. C.	S. G.	.30	M. G.	GAS	MO. PIST. PRACTICE	F. P.	LAT.	S. G. C.	G. M.	R. & P.	M. P. C.	M. P. P.	REC.	PHO. REC.	F. M. RADIO	DET.	P. M.	R. D.	EST. EFF.	
3021	3/45							✓															
	5/45	100	90		85																		
	6/45	98	93	100		95																	
	8/45	94	89		97	80																	
	9/45	100	92	90		96																	
	10/45							✓															
	11/45			90	93																		
	12/45							✓															
	1/46							✓															
	3/46							✓															
2nd Winter Period	4/46			100	82	98																	
	5/46	96	86		79																		
	6/46	96	86	100		95																	
	7/46	100	92		77			✓															
	9/46	98	93	100		93																	
	10/46			100	85																		
	1/47				85	88																	
	5/47	100	86		86																		
			92																				
	6/47	100	96	100		85																	

21 AUG 5 1947

87-NOT RECORDED

2 - JR



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Virginia M. Keay Address 3819 23rd St. N., Arlington, Va.
Relationship Wife Dated July 14, 1947

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

Very truly yours,

Victor T. Keay
Special Agent

9 JUL 16 1947

ack
7/14/47

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. LADD
FROM : V. P. KEAY
SUBJECT : ATOMIC ENERGY ACT
APPLICANT AND EMPLOYEE INVESTIGATIONS

DATE: June 4, 1947
px-dne

The present instruction to the field is that in making investigation of an applicant or an employee the Agent may state that the person is an applicant for a position with or is an employee of the United States Government, if this be the case, or is applying for or is employed in a job involving the interests of the United States Government if the application involves employment with a private contractor or licensee. Instructions are that no mention is to be made of atomic energy.

In view of the new categories of investigations which have developed and the fact that some confusion may arise involving potential embarrassment to the Bureau, it is believed that these instructions should be changed. Under the Atomic Energy Act, investigations are being referred to us by the Atomic Energy Commission as applicant cases in which the person is an applicant only for admission to exclusion areas and the person is not an applicant for employment. Also, we have agreed to investigate companies and their officials who are signing contracts with the Atomic Energy Commission which will involve secret information and, of course, in this instance the company or its officials are not applicants for employment and neither are they employed by the United States Government.

Many of the Personnel Security Questionnaires submitted by the Commission make it difficult, if not impossible, to determine whether the person is actually applying for employment with the Government or with a private contractor. It would be very easy for Agents to become confused and state the person is applying for a job with the Government when such is not actually the case and thereafter considerable embarrassment would result if the company employing the person made strenuous objection to his applying for a job with the Government.

It is suggested that the Agents use the statement in connection with these investigations which would make no reference to employment or applying for employment, but merely indicate that the person is being investigated because he may have access to secret or restricted information. This sort of statement would cover all cases of the so-called applicant and employee investigations.

RECOMMENDATION:

There are attached an amended Manual provision and an amended Handbook provision incorporating instructions with reference to the proper statement for the Agent to make in conducting these investigations.

Attachment

VPK:mr1

APPROVED BY THE EXECUTIVES' CONFERENCE WITH MESSRS.
TAMM, CLEGG, ROSEN, LONG, Q. TAMM, MOHR, GLAVIN AND LADD
ATTENDING 6-9-47. DML

JUL 11 1947
47-107 RECORDED

June 4, 1947

PROPOSED CHANGE IN
FBI HANDBOOK

PART III

CHAPTER 72. ATOMIC ENERGY ACT OF 1946

1. APPLICANT AND EMPLOYEE INVESTIGATIONS

E. THE INVESTIGATION

9. No reference should be made to atomic energy in stating the reason for the investigation, but a statement should be used in all cases that the person is being investigated because he may have access to secret or restricted information in which the United States Government has an interest. Care should be used to avoid the impression that the investigation is of a routine criminal or subversive nature or that the person is under suspicion by the Bureau.

June 4, 1947

PROPOSED CHANGE IN
MANUAL OF INSTRUCTIONS

SECTION 50. ATOMIC ENERGY ACT OF 1946

50A. APPLICANT AND EMPLOYEE INVESTIGATIONS

(2) Applicant and Employee Investigations

(a)

4. All other persons who have access to restricted information under the Atomic Energy Act.

(4) The Investigation

- i. Extreme care should be used in conducting these investigations to prevent the possibility of creating the impression that the investigation is of a routine criminal or subversive nature and the person is under suspicion by the Bureau. In investigating applicants or employees of the Government or private contractors or other persons who are being investigated because they will have access to restricted data under the Atomic Energy Act, the Agent should merely state that the person is under investigation because he may have access to secret and restricted information in which the United States Government has an interest. There should be no statement made, however, with reference to the nature of the employment, i.e., the atomic bomb project or the Atomic Energy Commission.

June 14, 1947

PERSONAL AND CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on May 20, 1947.

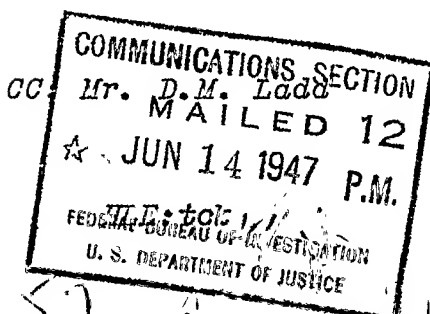
This report reflects that the complete hematological study afforded you fails to reveal any evidence of blood disease. It also indicates that you have no physical defects which could account for your loss in weight.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

eh
John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____



11 JUN 1947
67-NOT RECORDED

82

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1948 based on performance during period from March 31, 1947 to March 31, 1948

VICTOR P. KEAY
(Name of employee)

SPECIAL AGENT (SECTION CHIEF) CAF 13 \$7341.60
(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, SECURITY DIVISION, CHIEF OF ATOMIC ENERGY-LIAISON UNIT
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- ___ (1) Maintenance of equipment, tools, instruments.
- ___ (2) Mechanical skill.
- X (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- X (5) Attention to broad phases of assignments.
- X (6) Attention to pertinent detail.
- ___ (7) Accuracy of operations.
- X (8) Accuracy of final results.
- X (9) Accuracy of judgments or decisions.
- X (10) Effectiveness in presenting ideas or facts.
- X (11) Industry.
- X (12) Rate of progress on or completion of assignments.
- X (13) Amount of acceptable work produced. (Is mark based on production records? No (Yes or no))
- X (14) Ability to organize his work.
- X (15) Effectiveness in meeting and dealing with others.
- X (16) Cooperativeness.
- X (17) Initiative.
- X (18) Resourcefulness.
- X (19) Dependability.
- X (20) Physical fitness for the work.

- X (21) Effectiveness in planning broad programs.
- X (22) Effectiveness in adapting the work program to broader or related programs.
- X (23) Effectiveness in devising procedures.
- X (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- X (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- X (26) Effectiveness in instructing, training, and developing subordinates in the work.
- X (27) Effectiveness in promoting high working morale.
- X (28) Effectiveness in determining space, personnel, and equipment needs.
- X (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- X (30) Ability to make decisions.
- X (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ___ (A) Capability for Additional Responsibility
- ___ (B) 4 MAY 22 1948
- ___ (C) FEDERAL BUREAU OF INVESTIGATION

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.
Minus marks on at least half of the underlined elements.

Adjective Rating
Excellent
Very Good
Good
Fair
Unsatisfactory

Adjective Rating
Excellent
Rating official Excellent
Reviewing official _____

Rated by [Signature]
(Signature of rating official)

Assistant Director
(Title)

April 12, 1948
(Date)

Reviewed by [Signature]
(Signature of reviewing official)

Assistant Director
(Title)

5-11-48
(Date)

Rating approved by efficiency rating committee _____
(Date)

Report to employee _____
(Adjective rating)

VICTOR P. KEAY
CHIEF, ATOMIC ENERGY - LIAISON
CAF 13 \$7341.60

Mr. Keay has been the Section Chief in charge of the Atomic Energy Unit of the Security Division since its inception. As such, he has planned and anticipated the growth and changes necessary in connection with the handling of a large volume of work in a very satisfactory manner. He is a good administrator and executive. He is well liked by the employees under him. He is possessed of good judgment, initiative and obtains the maximum work from his employees. I consider his services EXCELLENT.

WPK

1 58

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

FROM : H. L. EDWARDS

SUBJECT: VICTOR P. KEAY
Chief of Atomic Energy-Liaison Unit
Security Division

DATE: June 2, 1948

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

RE: REALLOCATION

This employee entered on duty as a Special Agent on June 25, 1934, and on 7/1/46 he was reallocated to Grade CAF-13, \$7102.20 per annum.

Under the provisions of the Uniform Promotion Act his salary was increased to \$7341.60 on 1/26/47. He is now being considered for reallocation to the position of Inspector, Grade CAF-14, \$8179.50.

On 3/31/48 Mr. Ladd rated him "Excellent" and said that he had been the Chief of the Atomic Energy Section since its inception and as such had planned and anticipated the growth and changes necessary in connection with the handling of a large volume of work in a very satisfactory manner. He was considered to be a good administrator and executive and was well liked by employees working under his supervision. He also possessed good judgment, initiative and obtained a maximum amount of work from his employees.

On May 3, 1948, Mr. Glavin recommended that consideration be given to his reallocation to Grade CAF-14, however Mr. Mohr pointed out that based on the delinquencies existing in the Atomic Energy Section as a result of Mr. Harbo's inspection, it was suggested that Mr. Keay's reallocation to Grade CAF-14 be held up pending the results of a recheck of the Atomic Energy Section within 60 days following the completion of the original inspection. Mr. Tolson agreed with this recommendation and the Director concurred and suggested that Mr. Keay be orally advised of that decision. Mr. Keay was advised by Mr. Glavin.

The recheck inspection has been made and in a memorandum dated May 20, 1948, Mr. Clegg advised the Director that the Atomic Energy Section was handling a tremendous volume of work and was operating very efficiently. It was handling a larger amount of applicant and employee cases on a more current basis with less personnel than was so at the time of the previous inspection. The morale of the employees appeared to be excellent and they seemed possessed with an attitude of getting the job done quickly and efficiently. This memorandum also reflected that Mr. Keay had corrected the delinquencies which existed at the time of Mr. Harbo's inspection.

RECOMMENDATION: It is recommended that consideration now be given to reallocating Mr. Keay to the position of Inspector, Grade CAF-14, \$8179.50.

A PERMANENT BRIEF OF HIS FILE IS ATTACHED

RGG/wk
6/5/48
6-3

Improvement on Field
Rec'd per memo
6/5/48
6-3

agree
6-3

H. L. Edwards
6/5/48
6-3

file
6/5/48
6-3

**U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION**

WASHINGTON 25, D. C.

Checked by *mfj*
Filed by:

Date
June 5, 1948
Personnel Action Number
F. B. I. - 18102 18102
Legal Authority

Nature
of Action

MR. VICTOR P. KEAY
Mr. Victor P. Keay
PROMOTION

Effective **July 11, 1948**

FROM

TO

Position

Special Agent

Inspector

Grade

**CAP 13
\$7361.60**

**CAP 14
\$8179.50**

Salary

Division

and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental
or Field

Dept.

Field ☒

Dept.

Field ☒

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

X X X X X X X

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

mfj

The provisions of the Veterans' Preference Act of 1944 have been complied with.

HR

59

64 JUN 9 1948

[Handwritten signatures and initials]

June 5, 1948

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, \$7341.60 per annum in Grade CAF 13, to the position of Inspector, \$8179.50 per annum in Grade CAF 14, effective July 11, 1948.

This promotion is being made effective July 11, 1948, due to the unavailability of funds for the remainder of the present fiscal year.

Sincerely yours,

J. Edgar Hoover
John Edgar Hoover
Director

12 JUN 15 1948

36842-183

CC: Mr. Ladd
CC: Mr. J. E. Edwards
CC: Movement Section

RECEIVED READING ROOM
JUN 5 10 28 AM '48
FBI
U. S. DEPT. OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

JW:hw

COMMUNICATIONS SECTION
MAILED 3
JUN 7 - 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

V. B. [Signature]

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL (X)
PROBATIONAL ()

As of February 10, 1949 based on performance during period from July 11, 1948 to February 10, 1949

VICTOR P. KEAY
(Name of employee)

INSPECTOR (SECTION CHIEF) CAF 14, \$8509.50
(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, SECURITY DIVISION, CHIEF OF ATOMIC ENERGY-LIAISON
(Organization—Indicate bureau, division, section, unit, field station) UNIT

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
✓ if adequate		
- if weak		
+ if outstanding		

- | | |
|---|---|
| _____ (1) Maintenance of equipment, tools, instruments. | <u>X</u> (21) <i>Effectiveness in planning broad programs.</i> |
| _____ (2) Mechanical skill. | <u>X</u> (22) <i>Effectiveness in adapting the work program to broader or related programs.</i> |
| <u>X</u> (3) Skill in the application of techniques and procedures. | <u>X</u> (23) <i>Effectiveness in devising procedures.</i> |
| _____ (4) Presentability of work (appropriateness of arrangement and appearance of work). | <u>X</u> (24) <i>Effectiveness in laying out work and establishing standards of performance for subordinates.</i> |
| <u>X</u> (5) Attention to broad phases of assignments. | <u>X</u> (25) <i>Effectiveness in directing, reviewing, and checking the work of subordinates.</i> |
| <u>X</u> (6) Attention to pertinent detail. | <u>X</u> (26) <i>Effectiveness in instructing, training, and developing subordinates in the work.</i> |
| _____ (7) Accuracy of operations. | <u>X</u> (27) <i>Effectiveness in promoting high working morale.</i> |
| <u>X</u> (8) Accuracy of final results. | <u>X</u> (28) <i>Effectiveness in determining space, personnel, and equipment needs.</i> |
| <u>X</u> (9) Accuracy of judgments or decisions. | <u>X</u> (29) <i>Effectiveness in setting and obtaining adherence to time limits and deadlines.</i> |
| <u>X</u> (10) Effectiveness in presenting ideas or facts. | <u>X</u> (30) <i>Ability to make decisions.</i> |
| <u>X</u> (11) Industry. | <u>X</u> (31) <i>Effectiveness in delegating clearly defined authority to act.</i> |
| <u>X</u> (12) Rate of progress on or completion of assignments. | |
| <u>X</u> (13) Amount of acceptable work produced. (Is mark based on production records? <u>NO</u>) (Yes or no) | |
| <u>X</u> (14) Ability to organize his work. | |
| <u>X</u> (15) Effectiveness in meeting and dealing with others. | |
| <u>X</u> (16) Cooperativeness. | |
| <u>X</u> (17) Initiative. | |
| <u>X</u> (18) Resourcefulness. | |
| <u>X</u> (19) Dependability. | |
| <u>X</u> (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) Capability for Additional Responsibility
- (B) _____
- (C) _____

STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated _____

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements _____

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance _____

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance _____

Minus marks on at least half of the underlined elements _____

Adjective Rating

Excellent

Very Good

Good

Fair

Unsatisfactory

Rating official Excellent

Reviewing official WPK

Rated by N. M. Ladd
(Signature of rating official)

Assistant Director

2-10-49

Reviewed by _____
(Signature of reviewing official)

Assistant Director
(Title)

FEB 11 1949
(Date)

Rating approved by efficiency rating committee _____
(Date)

Report to employee _____
(Adjective rating)

VICTOR P. KEAY
CHIEF, ATOMIC ENERGY - LIAISON
CAF 14, \$8509.50

On July 11, 1948, Inspector Victor P. Keay was promoted to Grade CAF 14. Mr. Keay serves as the Unit Chief of the Atomic Energy-Liaison Unit of the Security Investigative Division. He has demonstrated the ability to get things done; he has supervised a very large volume of work; he has accomplished savings in man power; he has streamlined procedures and has very effectively accomplished the obligations of the Bureau, with particular reference to Atomic Energy matters. The Liaison Section has been constantly improved, and the relationships now existing with other Federal agencies, particularly the State Department, the White House and the intelligence services of the Armed Forces, are at a very high level. The work of the section is maintained on a current basis, and the over-all administration of the unit under the direction of Inspector Keay is very effective. He is rated EXCELLENT.

WAK

February 15, 1949

0
Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

A check of the pay roll records of this Bureau shows that no retirement deductions were made from your salary for a portion or all of the period you were on a confidential assignment outside the United States. Due to the nature of your assignment it was not advisable that your name appear on the forms used in reporting such deductions.

The Civil Service Commission has advised that these deductions are not optional but mandatory. In order to receive annuity benefits upon reaching retirement age under the present retirement law, a deposit must be made in the amount that should have been deducted from your salary (3½ per cent of basic salary prior to July 1, 1942, and 5 per cent of basic salary July 1, 1942 to June 30, 1948). No interest on the amount due will be charged since it was through an administrative policy that deductions were not made.

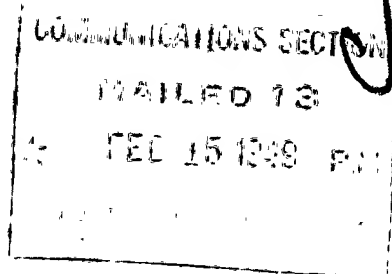
You may use the attached form to apply for service credit. The period during which no deductions were made from your salary is indicated under the heading "Periods of Service." Fill in only Number 3, "Date of Birth"; Number 7, method you wish to use in making the payment (may be made either in a lump sum or installment payments of not less than \$10 each month); and your signature. Return the form to the Bureau for the attention of the Chief Clerk's Office.

Computation of the amount of the deposit will be made by the Civil Service Commission. Submitting this application does not obligate you to make the payment, but as outlined above, no annuity benefits are due until such payment is made.

Very truly yours,

E. Hoover
John Edgar Hoover
Director

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____



Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: December 14, 1948

FROM : H. B. FLETCHER

SUBJECT: PERSONNEL ADVANCEMENT

VICTOR P. KEAY

Reference is made to SAC Letter #148, Series 1948, dated November 24, 1948, which instructs that a list of Special Agents who can be considered on a long range basis for development as Special Agents in Charge be submitted by December 15, 1948. The following are respectfully submitted at this time:

FREDERICK J. BAUMGARDNER

Mr. Baumgardner is a Section Chief handling the Internal Security Section of the Security Investigative Division. Up to a few months ago, he also, as said Section Chief, handled the Espionage Section. Prior to that time he was Number One Man serving as assistant to the Section Chief. He was a Supervisor prior to that time and as a result of the experience and the activities in which he participated he has an over-all knowledge of Bureau policies and operations. He is a hard worker, industrious, sincere and has demonstrated his ability to get along with others. He has demonstrated administrative ability in that he is capable of organizing the work of his section and balances his needs against the needs of the entire Division. He has consistently been given a rating of excellent.

WILLIAM V. CLEVELAND

Mr. Cleveland presently serves as Number One Man in the Internal Security Unit and for the past two months, during the illness of the Section Chief, he has actually served as Section Chief. He has handled the work properly, delinquencies have been avoided and he has the complete confidence of the personnel under his supervision and direction. He has had experience as a Supervisor, has had considerable field experience and has served in an administrative and executive capacity in the field. He knows Bureau policy and makes a practical application of policy, regulations and instructions. He has been consistently rated excellent in the performance of all duties assigned to him.

ROBERT W. WALL

Mr. Wall is presently serving as Section Chief of the Loyalty Section of the Security Investigative Division. In the past he made an excellent record in SIS work. As Section Chief he has been confronted with the problem of the Loyalty Program which involved establishing proper policy and the handling of a large volume of work with a minimum available time, and with absolute regard for accuracy and proper judgment on all occasions.

HBF:cmw

1 JAN 14 1949

Memo for Mr. Ladd

He has an above average personality and his suggestions are based on good judgment. They are properly thought out and he has demonstrated an above average over-all ability in administration, supervision and direction. He is rated excellent.

JOSEPH J. CASPER

Mr. Casper serves as the Number One Man in the Loyalty Section. Prior to the time he was made Number One Man he was a Supervisor in the Internal Security Unit where his work was regarded as decidedly above average so that he stands out among others whose performance was uniformly rated excellent. He is aggressive and forceful. He is very industrious and most conscientious and sincere; he would do his share under any and all circumstances. He can analyze problems and dig out the proper corrective measures and procedures to eliminate difficulties. His work has not been the subject of adverse criticism. He is rated excellent.

LISH WHITSON

Mr. Whitson serves as Section Chief of the Espionage Unit of the Security Investigative Division. He is completely capable and has an excellent background as an investigator in the Bureau. He has consistently proved his over-all ability. He is what might be described as a prodigious employee. He is the type of administrator who knows what is going on and his background and experience have given him an above average knowledge of policy, investigative procedures and practices. He is effective. He gets things done. He will work without any regard for personal convenience. He is enthusiastic, very sincere and an outstanding Bureau employee. He is rated excellent.

WILLIAM A. BRANIGAN

Mr. Branigan has served for a few months as the Number One Man in the Espionage Unit. In the past he has served as a Field Supervisor and as a Special Agent. He has developed rapidly. Though new to his position and new to assignment at the Bureau, he has demonstrated that he is properly qualified. He has the characteristics and qualities of leadership. He knows Bureau policy and instruction and applies them practically. He is a hard worker, very conscientious and demonstrates that he sincerely wants to do the job right. He is rated excellent.

VICTOR P. KEAY

For some time Mr. Keay has served as the Section Chief of the Atomic Energy-Liaison Unit of the Security Investigative Division. He knows what he is doing. He makes many practical suggestions and handles a large volume of work with a minimum of personnel. He has a knack of being aware of an over-all problem and he can apply and suggest procedures that will properly provide administration and direction to the solution of any problem. He makes ideas work. He is basically sound in theory and practice. He is easily rated excellent.

Memo for Mr. Ladd

ORRIN H. BARTLETT

Mr. Bartlett serves as Number One Man in the Atomic Energy-Liaison Unit. He has served in this position for some period of time. He has also had experience as Assistant Special Agent in Charge for a limited period of time. He handles administrative work in an easy manner. He has proven to be a capable substitute in the absence of the Section Chief. He is the type of employee who can apply policies, practices and instructions. If he has a weakness it is that he is not inclined to develop procedures and policies on his own initiative. He is consistently rated excellent in the performance of his duty.

S. WESLEY REYNOLDS

Mr. Reynolds is a Supervisor in the Atomic Energy-Liaison who is assigned to liaison work, particularly with the Army. He is thoroughly grounded in Bureau policies. He has demonstrated perhaps more than any other Supervisor the ability to get along with people and to get his contacts to go along with him. He knows Bureau policy and applies it. He is properly forceful and aggressive. He is sound so that the people he must contact in the performance of his duties have inclination to agree with him with reference to any views or suggestions that he makes. He has the confidence of his fellow employees. They respect his ability. He has been outstanding in the work assigned to him.

RALPH R. ROACH

He is a Supervisor in the Atomic Energy-Liaison Unit and he particularly handles contacts with the State Department and the White House, which is indicative of his ability to handle himself. He has maintained and developed excellent relations with the State Department and the White House. He makes a good evaluation of matters handled by him. He is rated excellent.

CHARLES H. STANLEY

Mr. Stanley is a Supervisor in the Loyalty Unit and has had immediate supervision and direction of file review and the opening of cases in the Loyalty Section. He has had field experience as an administrator. His work in the Loyalty Unit has been decidedly above average. He has developed procedures and processes which have speeded up the work which was of large volume requiring accelerated attention. He has demonstrated the ability to be accurate. The huge volume of work handled by him and under his direction has been remarkably free of error. His results can be stated to be outstanding. When required he can take over the direction of other phases of the Loyalty Program and he has repeatedly done so to get rid of bottlenecks. He is very industrious and very sincere. He will do his share and more.

Memo for Mr. Ladd

NATHANIEL R. JOHNSON

Mr. Johnson is a Supervisor in the Loyalty Section. He is described as one of the wheel-horses of the Loyalty Section. He is a hard worker and thinks clearly. He developed procedures and processes and he handles a large volume of work. He is above average in the establishment of policies. He secures and keeps the confidence of those who work with him. He is doing an above average job in a field where policies, practices and procedures had to be developed and applied practically. He is rated excellent.

KLINE WEATHERFORD

Mr. Weatherford is a Supervisor in the Internal Security Section and the desk handled by him relates principally to the substantive criminal violations coming within the Internal Security Section, such as treason and neutrality matters. His desk has given him an opportunity to know all policies and instructions applicable to Bureau work, both in the field of security and in the field of criminal investigation. He makes an above average personal appearance. He thinks clearly. He is forceful and gives direction to the matters coming under his supervision. He has the respect of his fellow employees and in no case has his work as a Supervisor in his present assignment been the subject of adverse criticism. He gets things done and keeps his work current. In manner, action and results he demonstrates competency.

EDWARD S. SANDERS

Mr. Sanders has served as a Supervisor in the Atomic Energy-Liaison Section and he has particularly handled correspondence with foreign police agencies and the remnants of the SIS work. As time permits he is assigned also to liaison matters with the Armed Forces. He makes an above average personal appearance and has demonstrated particularly through his liaison work his ability to meet with others and secure their cooperation. His supervision of foreign matters pertinent to his desk assignment reflects administrative ability. He is well grounded in Bureau policy and procedures and he has been utilized rather frequently in the over-all direction of the Atomic Energy-Liaison Unit in the absence of other assigned Section Heads and Assistant Section Heads. He has been uniformly rated excellent.

JOSEPH L. SCHMIDT

Mr. Schmidt is assigned as a Supervisor in the Internal Security Unit. He is frequently assigned as relief for the Assistant Section Chief when he is absent from his desk. He has a complete knowledge of Bureau policies and procedures. He exercises good judgment. He is completely developed at this time to serve as an Assistant Section Chief. It is

Memo for Mr. Ladd

customary to assign him matters of importance so that their accuracy and completeness is assured. He is regarded as one of the more competent Bureau Supervisors presently assigned at the Seat of Government. He easily attains and retains the rating of excellent.

GEORGE H. SCATTERDAY

Mr. Scatterday is assigned as a Supervisor in the Internal Security Unit. He particularly handles the supervision of front organizations of the Communist Party. He is thoroughly experienced, is practical, makes a good personal appearance, and is thoroughly grounded in policy and procedural matters. He is rated excellent in the performance of his duties, is regarded as completely competent and capable and is one of the more self-reliant Supervisors. He is a person who can be depended upon. His work is uniformly handled without adverse criticism.

DONALD E. MOORE

Mr. Moore is a Supervisor in the Internal Security Unit and he has an over-all knowledge of all work handled in that Unit. He is highly regarded for his accuracy and over-all ability. He is assigned particularly to handling special research matters. He makes an above average personal appearance, is conscientious, dependable and competent. He easily attains the rating of excellent.

[REDACTED]

b6
b7C

[REDACTED]

[REDACTED]

[REDACTED] He makes an excellent personal appearance, exercises good judgment, and follows the matters assigned to him closely. He has an awareness of the methods and policies of the Bureau and applies them practically. He gets results. He has demonstrated that he is capable, sincere and dependable, and he has demonstrated leadership in handling his present assignment. He is rated excellent.

EARLL HUGO WINTERROWD

Mr. Winterrowd presently serves as your immediate assistant and was previously assigned for a long period of time to the preparation of the Communist Party, USA, Brief. He has an above average knowledge of policies and procedures and their application. He thinks clearly and he has demonstrated an ability to handle matters of a detailed and involved nature. His over-all capabilities indicate that he has possibilities for further development and advancement. He is rated excellent.

Memo for Mr. Ladd

JAMES E. MILNES

Mr. Milnes is assigned as a Supervisor in the Internal Security Unit and particularly serves as the night Supervisor from 6:00 p.m. to midnight. As night Supervisor he handles a great variety of matters on his own initiative and it has been particularly noted that he exercises good judgment. His work as night Supervisor is by its very nature handled without any immediate direction under normal circumstances and Special Agent Milnes has demonstrated his willingness to accept responsibility and to discharge those responsibilities properly. He has been an exceptional night Supervisor. He is rated excellent.

b6
b7C

[REDACTED] He makes a good personal appearance, has an above average personality and is accepted by all the personnel in the Section and his ability is recognized by his fellow employees. He is the type of person who is hard to fluster. He thinks clearly, logically and though comparatively new as a Bureau Supervisor, he has demonstrated the ability to adapt himself and do his work. He is doing very well in his present assignment. His past field experience is valuable to him and he is making the proper development. He is rated excellent.

JOSEPH J. MEEHAN

Mr. Meehan is a Supervisor in the Espionage Unit. He has had considerable experience as a Bureau Supervisor and in the field. He serves as Personnel Counselor for the Security Investigative Division which has given him the opportunity to demonstrate administrative and supervisory ability. He performs his supervisory duties properly, avoids delinquency and is the type of employee who can be relied upon to handle matters of particular importance. His rating is excellent.

W. RAYMOND WANNALL

Mr. Wannall is a Supervisor in the Espionage Unit. He has handled a variety of matters as a Supervisor, most of which have dealt with espionage since his assignment as a Supervisor. When necessary he has been utilized as an Assistant to the Section Chief to help clear up bottlenecks as they arise. He has an over-all knowledge of Bureau policies and procedures. He is practical, thinks clearly, is dependable and self-reliant. He is rated excellent.

Memo for Mr. Ladd

b6
b7c

[redacted]
[redacted] He is comparatively new in his Supervisory assignment. He has had considerable field experience. He is self-confident, mature in action and manner, and is very much inclined to work on his own initiative and responsibility. He is adaptable. I personally know that he can work well with others and can handle personnel. He gets things done efficiently. He is rated excellent.

EMORY M. GREGG

Mr. Gregg is a Supervisor in the Espionage Unit, and he is recognized as being more competent than the average. He works steadily, is industrious and is logical in his approach. He offers constructive suggestions as opposed to the type of personnel who ask questions as to procedures and methods. He is self-reliant, thinks clearly and is very much inclined to be practical.



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Virginia M. Teay Address 3819 23rd St N, Arlington Va
Relationship Wife Dated 11/12/48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

Very truly yours,

Victor P. Teay
Special Agent

adp
12/2/48
TO

Burgess



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.

IN REPLY, PLEASE REFER TO

FILE No. _____

June 11, 1948

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I desire to advise of my great appreciation for my promotion from Special Agent to Inspector, Grade CAF-14.

It is, of course, most gratifying that I can merit promotion in my chosen career. I hope that I can continue to perform in such a manner as to justify your confidence in me.

Respectfully,

Victor P. Keay
Victor P. Keay

12 JUN 15 1948 97

67-	NOT RECORDED 1
Searched	
Numbered	
Filed	
1 JUN 14 1948	
FEDERAL BUREAU OF INVESTIGATION	

Director

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Ladd *Ch*DATE: May 19,
1949FROM : V. P. Keary *V.P. Keary*

SUBJECT:

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

I should like to advise that I have never discussed an investigation involving the loss of uranium at the Argonne National Laboratory in Chicago with any newspaperman or with anyone else outside of the Bureau. I have no knowledge of any information being furnished by a Bureau employee to anyone outside the Bureau, nor any information indicating how the newspapermen obtained the information.

VPK:mls

15 JUN 22 1949
RECORDED

67-36	1	185
JUN 16 1949		
COMM. SEC. DIV. (1-10)		

4

VICTOR P. KEAY
3819 N. TWENTY-THIRD STREET
ARLINGTON, VIRGINIA

May 10, 1949

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Mr. Tolson	✓
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Carson	✓
Mr. Egan	✓
Mr. Gurnea	✓
Mr. Hendon	✓
Mr. Pennington	✓
Mr. Quinn	✓
Mr. Nease	✓
Miss Gandy	✓

Dear Mr. Hoover:

I wanted to take this opportunity on the occasion of your Twenty-fifth Anniversary as Director of the Bureau to express my great pride as a member of the FBI in your accomplishments.

One of the most gratifying things in working for you is the widespread esteem in which you are held by persons in every walk of life. The work of the Special Agents is made easier every day by the confidence the public has in you.

My wife and I would like to extend to you our heartiest congratulations and the wish for your continued success.

Sincerely,

Victor P. Keay

Victor P. Keay

ack 5/11/49
amb

✓

HB

JB

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1949 based on performance during period from March 31, 1948 to March 31, 1949

Victor P. Keay 464300 Inspector (Section Chief) CAF 14, 43509.50
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Chief of Atomic Energy-Liaison Unit
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- | | |
|---|--|
| <u>—</u> (1) Maintenance of equipment, tools, instruments. | <u>X</u> (21) Effectiveness in planning broad programs. |
| <u>—</u> (2) Mechanical skill. | <u>X</u> (22) Effectiveness in adapting the work program to broader or related programs. |
| <u>X</u> (3) Skill in the application of techniques and procedures. | <u>X</u> (23) Effectiveness in devising procedures. |
| <u>—</u> (4) Presentability of work (appropriateness of arrangement and appearance of work). | <u>X</u> (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| <u>X</u> (5) Attention to broad phases of assignments. | <u>X</u> (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| <u>X</u> (6) Attention to pertinent detail. | <u>X</u> (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| <u>—</u> (7) Accuracy of operations. | <u>X</u> (27) Effectiveness in promoting high working morale. |
| <u>X</u> (8) Accuracy of final results. | <u>X</u> (28) Effectiveness in determining space, personnel, and equipment needs. |
| <u>X</u> (9) Accuracy of judgments or decisions. | <u>X</u> (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| <u>X</u> (10) Effectiveness in presenting ideas or facts. | <u>X</u> (30) Ability to make decisions. |
| <u>X</u> (11) Industry. | <u>X</u> (31) Effectiveness in delegating clearly defined authority to act. |
| <u>X</u> (12) Rate of progress on or completion of assignments. | |
| <u>X</u> (13) Amount of acceptable work produced. (Is mark based on production records? <u>NO</u>) (Yes or no) | |
| <u>X</u> (14) Ability to organize his work. | |
| <u>X</u> (15) Effectiveness in meeting and dealing with others. | |
| <u>X</u> (16) Cooperativeness. | |
| <u>X</u> (17) Initiative. | |
| <u>X</u> (18) Resourcefulness. | |
| <u>X</u> (19) Dependability. | |
| <u>X</u> (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) Capability for Additional Responsibility 9
(B) 36842-186
(C) JUL 13 1949

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.
Minus marks on at least half of the underlined elements.

Adjective Rating
Excellent
Very Good
Good
Fair
Unsatisfactory
Rating official EXCELLENT
Reviewing official MF

Rated by N. M. Ladd Assistant Director March 31, 1949
(Signature of rating official) (Title) (Date)
Reviewed by W. V. Glavin Federal Bureau of Investigation 7-7-49
(Signature of reviewing official) (Title) (Date)
Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating)

VICTOR F. KEAY
CHIEF, ATOMIC ENERGY - LIAISON
CAF 14, 08509.50

Inspector Keay serves as the Chief of the Atomic Energy-Liaison Unit of the Security Investigative Division.

Mr. Keay dresses neatly and makes a good personal appearance. He is intelligent, with a keen analytical approach. He gets things done with a minimum of waste motion. He knows what is going on and is constantly endeavoring to streamline and improve the quality and quantity of the work in his Unit. He affords close supervision and gives good direction to his employees. Mr. Keay has a tenacity which borders on doggedness. He handles a great deal of paper work, being particularly adept in preparing concise yet convincing memoranda.

Mr. Keay has done outstanding work in building up the Liaison Section. He has been especially alert in following the revision of the Delimitations Agreement and in handling the preliminary drafts and negotiations in connection with the Interdepartmental Committee on Internal Security.

He is a loyal employee who handles his work in a splendid fashion. He is rated EXCELLENT.

WPK

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270
76 41

NAME KEAY, Victor Perl AGE 44 YEARS, 10 MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN 1
FAMILY HISTORY Mother and father living - father has pernicious anemia.
10 brothers and sisters living and well. Father had cancer removed
from stomach 1945.

HISTORY OF ILLNESS OR INJURY Usual childhood diseases. Fractured left lower
leg at 12 years. Tonsils removed.
normal

HEAD AND FACE normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.) normal

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 30, corrected to 20/

COLOR PERCEPTION normal

(state edition of Stilling's plates or Lamps used)
DISEASE OR ANATOMICAL DEFECTS history of trititis left eye 1932

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS none

NOSE normal

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES discharge left nostril (special exam.)

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS tonsils surg. absent.

TEETH AND GUMS (disease or anatomical defect): none

MISSING TEETH none

NONVITAL TEETH #14

PERIAPICAL DISEASE none apparent

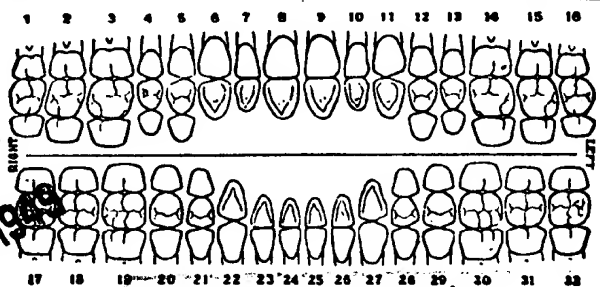
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS n



(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE medium

TEMPERATURE 36 CHEST AT EXPIRATION 36

HEIGHT 67 CHEST AT INSPIRATION 43 1/2

WEIGHT 156 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 33 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE none

SKIN, HAIR, AND GLANDS normal

NECK (abnormalities, thyroid gland, trachea, larynx) normal

SPINE AND EXTREMITIES (bones, joints, muscles, feet) normal

61

[Handwritten signatures and dates]

[Handwritten signature]

THORAX (size, shape, movement, cage, mediastinum) normal
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. normal
chest x-ray normal

CARDIO-VASCULAR SYSTEM normal
HEART (note all signs of cardiac involvement) normal
ECG - within normal limits.

PULSE: BEFORE EXERCISE 88 BLOOD PRESSURE: SYSTOLIC 108
AFTER EXERCISE 90 DIASTOLIC 68
THREE MINUTES AFTER 88
CONDITION OF ARTERIES elastic CHARACTER OF PULSE regular
CONDITION OF VEINS normal HEMORRHOIDS none

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) normal

GENITO-URINARY SYSTEM rt. testicle small - history of mumps.
URINALYSIS: SP. GR. 1.022 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE none

NERVOUS SYSTEM normal

(organic or functional disorders)
ROMBERG negative INCOORDINATION (gait; speech) none
REFLEXES, SUPERFICIAL present DEEP (knee, ankle, elbow) normal TREMORS none
SEROLOGICAL TESTS KAHN NEG. BLOOD TYPE B Rh +
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) none apparent

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1946

TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____
DATE OF LAST COURSE 1946

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

No change in ECG tracing as compared with previous
one of 5/23/47 - slight increase in voltage, MCD.
SUMMARY OF DEFECTS Def. vision left eye.

CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes. (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

Eye refraction recommended, has been examined and advised
as to sinus treatment - report attached.

A. J. White
Capt. MC USN Ret.

DATE OF EXAMINATION June 9, 1949

SPECIAL EXAMINATION AND TREATMENT REQUEST

NAVJED-HF-57 (REV. 9-45)

Special forms and outlines may be
stamped on front and back

HOSPITAL

FILE NO.

NAME

KEAY, VICTOR P.

RANK OR RATE

FBI

WARD

101-1

DATE

6/9/49

DIAGNOSIS

REFERRED TO

EENT

EXACT EXAMINATION OR CONSULTATION DESIRED

Request examination and recommendation.**Sinus right frontal**Signature **A. J. White, CAPT. MC (MC)USN**

REPORT OF EXAMINATION OR CONSULTATION

**History of draining sinuses for several years - heavy smoker.
2 pkgs. daily.****Exam - Pharynx - chronic granular pharyngitis - low grade
inflammation - naso pharynx clear.****Sinuses: right frontal transilluminate. Less clear thru others.****Nose: Wet, sl. inflamed n.m.****Imp: Chronic sinusitis****Recommend: Decrease smoking ant. histamines grains pt. for
trial.**b6
b7c

c o p y

Date

Signature

(MC)USN



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Virginia M. Keay Address 3819 23rd St. N., Arlington, Va.
Relationship Wife Dated 7/22/49

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same as Above Address _____
Relationship _____ Dated _____

Very truly yours,

Victor F. Keay
Special Agent

0 AUG 4 1949
JUL 26 1949
3/8M

99

July 22, 1949

Mr. Victor P. Neag
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter dated ~~February 15, 1949~~ wherein you were advised that no retirement deductions were made from your salary for a portion or all of the period you were on a confidential assignment outside the United States. You were further advised that no annuity benefits would be received by you at the age of retirement until you had deposited to the Retirement Fund the amount which should have been taken from your salary since deductions for the period of your confidential assignment were considered mandatory by the Civil Service Commission. An application for Service Credit was forwarded to you with the Bureau's letter of reference in order that the Civil Service Commission could compute the amount which you owe. The majority of employees to whom applications were forwarded have returned them to the Bureau and they were subsequently transmitted to the Civil Service Commission for appropriate action.

On June 24, 1949, Public Law 123, 81st Congress, was approved which provides that if deductions should have been taken from an employee's salary but were not taken by the agency, the employee will get credit for the period of service not covered by the deductions which prior to the passage of the Public Law were considered mandatory. In other words, the deductions which should have been taken from your salary during your confidential assignment may or may not be deposited to the Retirement Fund at your discretion and failure to make the deposit will not preclude the receipt of annuity benefits at retirement age.

It is pointed out, however, that while you need not deposit to the Retirement Fund the amount not deducted from your salary while on a confidential assignment, if such deposit is not made your annuity at retirement will be reduced by one-tenth of the amount owed. For example, assume that \$500 should have been deducted from your salary for retirement purposes; if you do not deposit the \$500 to the fund, your annuity would be reduced by \$50 per year.

The Civil Service Commission has advised the Bureau that any payments received by that office prior to June 24, 1949, were deposited to the Retirement Fund and it will not be possible to refund the payments to the employee. It is understood further from the Commission that any payments received on and after June 24 will be held by that office until it contacts the employee to determine whether he wants to apply the payments to the amount which he owes. In the case

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

VEN

100-304

of an employee who indicated a desire to deposit the amount owed in installments and made payments prior to June 24, full credit will be given for the payments and if no other payments are made the employee's annuity would be reduced only by one-tenth of the unpaid balance.

The above is being submitted for your information in order that you may be aware of the latest regulations concerning your particular retirement status.

Very truly yours,

J. E. Hoover
John Edgar Hoover
Director

NAME:

KEAY, VICTOR P.

INSPECTOR

EOD:

6-25-34

SALARY:

CAF-14, \$8509.50

OFFICES OF PREFERENCE: (1) Seat of Government

ASSISTANT DIRECTOR LADD:

See Annual Efficiency Report for Inspector Keay prepared by me 3/31/49.

INSPECTOR GURNEA:

Mr. Keay presents a good appearance and has a good personality. He conducts a good interview, expresses himself well and always exhibits interest and enthusiasm. During the inspection it was found the Atomic Energy-Liaison Section under his supervision was well organized and the administration was satisfactory. I am of the opinion Keay's administrative ability, including his ability to organize the work of others, is above average. His judgment concerning administrative devices is sound. I believe this employee is particularly well-qualified to organize and supervise units at the Seat of Government.

Inspection Report
Security Division, Atomic Energy-Liaison Section
Inspector Gurnea
Interviewed by: Inspector Gurnea
Date: 6/22/49

8 OCT 4 1949
93
67-101 RECORDED

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE CHIEF CLERK

DATE: September
13, 1949FROM : V. P. KEAY *VPK*

SUBJECT:

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

Reference is made to Bureau letter of August 15, 1949, regarding the physical examination afforded me at the U. S. Naval Hospital, Bethesda, Maryland, on June 9, 1949.

Please be advised that I had my eyes examined by Dr. Leonard Dicus, Arlington, Virginia, and he found vision of 20/25 in my left eye and 20/20 in my right eye, which he stated did not need correction. However, he recommended reading glasses for close work and I have procured them.

VPK:mls

3 SEP 20 1949

RECORDED

67-11742-1188
Approved _____
Numbered _____
SEP 14 1949
FEDERAL BUREAU OF INVESTIGATION

August 15, 1949

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on June 9, 1949.

This report reflects that you have defective vision of 20/30 in the left eye, for which the medical examiner recommends refraction to determine your need for glasses. The Bureau would like to be advised when you have taken care of this matter.

With regard to your sinusitis, it is understood that you have been advised as to the proper treatment for this condition. There is enclosed herewith a copy of the results of this consultation for your possible future reference in consulting a physician.

For your further information, the electrocardiogram was within normal limits and there was no essential change in the tracing as compared with your previous study of May 23, 1947.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

COMMUNICATIONS SECTION

MAILED 1

AUG 15 1949 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Enclosure

CC: Mr. D. M. Ladd

HLE: tck

Sincerely yours, 36

John Edgar Hoover
Director

December 12, 1949

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

It is noted that in connection with a recent telephonic inquiry of the Washington Field Office made by you in connection with an investigation of [redacted] a [redacted] you contacted a subordinate employee of that office instead of the Special Agent in Charge or, in his absence, the Assistant Special Agent in Charge.

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Your action in this instance was in direct violation of repeated Bureau instructions that telephonic communications with field offices are to be made only to the Special Agent in Charge or during his absence the Assistant Special Agent in Charge. It is felt that an employee of your experience and responsibilities could be relied upon to abide by Bureau instructions and it is expected that in the future you will see to it that you are not again responsible for such a violation.

Very truly yours,

John Edgar Hoover
Director

CC: Mr. Fletcher-----PERSONAL & CONFIDENTIAL

JIC:cr

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

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RECEIVED BY
F. B. I.
DEC 12 5 37 PM '49

DEC 12 5 40 PM '49

November 3, 1949

VICTOR P. KEAY
SPECIAL AGENT

GENERAL IN-SERVICE COURSE 10/17/49 TO 10/28/49

Notebook	Absent
Examination	Absent
Double Action Course	80
Practical Pistol Course	88
Shotgun (Skeet)	12/25
.30 Rifle	91
Machine Gun	95
1 day Specialized Training in Photography	

cc: SA Victor P. Keay
Security Investigative Division.

CONDITIONS SECTION

MAILED 19

NOV 4 1949 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

HLS:dcg

42 ✓

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by
Checked by
Filed by

dt

MR. VICTOR P. KEAY, JR. *O*

MR. VICTOR P. KEAY, V.R.
RESIGNATION

Date

August 26, 1949

Personnel Action Number

F. B. I. - 3442 3442

Legal Authority

Nature
of Action

Effective

CB, August 26, 1949

FROM

TO

Position

Clerk-Typist

Grade

CAP 2 MB 2272

Salary

\$2284 CASH

Division

Div. Four

and

Files Section

Section

D. C.

Headquarters

Appropriations

S & E, F. B. I.

S & E, F. B. I.

Departmental
or Field

Dept.

Field

Dept.

Field

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

Lv. in amt. of 38 hrs. exts. thru 3:30 PM
9-2-49.

Forwarding Address: 3819 North 23rd Street
Arlington, Virginia

27K/dt

13 SEP 21 1949

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Office Memorandum • UNITED STATES GOVERNMENT

b6
b7C

TO : MR. TOLSON

DATE: 12/8/49

FROM : J. P. MOHR

SUBJECT: VICTOR R. KEAY
FRANK H. STRONG
JOHN W. JONES
Special Agents

Mr. Tolson	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Egan	✓
Mr. Gurnea	✓
Mr. Harbo	✓
Mr. Mohr	✓
Mr. Pennington	✓
Mr. Quinn Tamm	✓
Mr. Nease	✓
Miss Holmes	✓
Miss Gandy	✓

On Wednesday, December 7, 1949, the Director received a telephone call from [redacted] inquiring as to whether the Bureau was conducting an investigation on [redacted]. The Director was furnished information to the effect that the Bureau was not conducting an investigation and it of course appeared that an impersonation violation had occurred or that someone was inquiring into the security aspects of the Defense Department. After the Director had advised [redacted] that we were conducting no investigation, it was then determined that we had in fact as late as November 23 made some inquiries with respect to [redacted]. It is obvious that for the Director to correct the previous erroneous information given to [redacted] was extremely embarrassing. The following are the facts which have been developed which led to the Director being furnished erroneous information:

Mr. Ladd upon receiving the information regarding [redacted] call instructed Mr. V. P. Keay, Section Chief of the Correlation-Liaison Section, to make a file check to determine whether we were conducting an investigation of [redacted]. Mr. Keay in his memorandum has stated that upon receipt of the Director's request he immediately checked the Bureau's files and determined that a Special Inquiry for the [redacted] was completed by the Bureau regarding [redacted] on August 25, 1949. He also determined from a review of the Bureau's file that a request had been received from the Atomic Energy Commission on November 21, 1949, which had been forwarded to the Washington Field Office in line with approved procedures which require that the Washington Field Office check its indices before any investigation is instituted. Mr. Keay at the time he was making this check determined from the file that the Washington Field Office had sent a teletype to the Bureau dated November 29, 1949, advising that no investigation was contemplated in the [redacted] case in view of the prior investigation made in August 1949.

Mr. Keay, however, in order to definitely determine whether any inquiry had been made called Supervisor William C. Ryan, who supervises applicant type cases in the Washington Field Office, and in his absence talked to Supervisor Frank H. Strong, who assists Mr. Ryan. Mr. Keay said the reason he called the Washington Field Office Supervisor direct rather than SAC Hottel was due to the fact he was simply in search of information and because of the expeditious nature of the inquiry he thought it could be more readily obtained by directly contacting the Supervisor handling such matters. As you know, early on the afternoon of December 7, Supervisor Frank Strong advised Mr. Keay that no investigation had been conducted by the Washington Field Office in connection with the Atomic Energy questionnaire and this information was transmitted to

JPM:DW

the Director. Subsequently at about 5:00 p.m., Mr. Strong advised Mr. Keay that the Washington Field Office had in fact made some inquiries.

Mr. Frank Strong advised that upon receipt of Mr. Keay's telephone call he immediately determined that the Washington Field Office had a file on [redacted] but that this file was maintained in the closed file section of the Washington Field Office in the Identification Division. In an effort to get the information immediately, an employee in the closed file section was telephonically contacted and Mr. Strong determined from this employee that a teletype had been sent to the Bureau under date of November 29, 1949 advising no investigation was contemplated in the [redacted] case because of the previous investigation in August 1949. Mr. Strong said he asked for the initials of the dictator of the teletype and he was informed they were JWS. Mr. Strong said he immediately contacted Special Agent [redacted] and asked him if he had conducted any investigation concerning [redacted] and Agent [redacted] advised Mr. Strong that no investigation was conducted by him since upon receipt of the inquiry he had checked the Washington Field Office indices, determined a previous investigation had been conducted and consequently had sent a teletype to the Bureau discontinuing the investigation. It appears, however, that Special Agent [redacted] was mistaken in thinking that he had handled the [redacted] case and he was thinking of a similar case which he had handled in the past two weeks.

Mr. Strong now advises that the initials appearing on the November 29, 1949 teletype to the Bureau discontinuing the [redacted] investigation were a typographical error and the initials should have been JWW for Special Agent John W. Jones.

Mr. Strong stated after furnishing Mr. Keay the information that no investigation had been conducted he instructed, however, that the [redacted] file should be sent to him and when he got it he immediately determined by looking in the file that the case had been assigned to Special Agent J. W. Jones and that undoubtedly Jones was the one who had dictated the teletype to the Bureau. He said he tried to contact Jones at home but he was out of town on annual leave and was not due to return to Washington until today, December 8, 1949. Mr. Strong then checked Agent Jones daily reports and determined that Jones had in fact conducted some investigation concerning [redacted] on November 23, 1949.

Special Agent John W. Jones has advised that on November 23, 1949 his work load was becoming quite low and he requested additional work from his supervisor. He said he was given the Atomic Energy questionnaire concerning [redacted] which was furnished to the Washington Field Office by letter dated November 22, 1949. He said in order to commence an immediate investigation of [redacted] he did not follow the customary procedure but wrote out the necessary leads to take with him on November 23 and then sent the PSQ (questionnaire) with the Bureau's letter to the Chief Clerk's Office for searching and assignment. He conducted four or five interviews on November 23 when he ascertained that a previous investigation on [redacted] had been conducted during the summer or fall of 1949 and he immediately discontinued his inquiry. Upon

returning to the office and checking on the file search, he determined that there was a file on [redacted] in the Washington Field Office and he then prepared an RUC teletype which was sent to the Bureau on November 29, 1949.

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CONCLUSION

It appears quite obvious that the error in this matter was as a result of failure to abide by Bureau instructions rather than a failure of any devices in the Bureau or in the Washington Field Office. Special Agent Jones erred in starting his investigation of [redacted] before checking the Washington Field Office indices. The Manual of Instructions very clearly states, "Upon receipt of a new Atomic Energy Act - Applicant case from the Bureau, a thorough search should be made against the indices on the applicant's name." Had Jones conducted this search he would of course have found the file on [redacted] and no inquiry would have been made. Furthermore, Bureau instructions require that where a case such as the [redacted] case is closed administratively, the Special Agent to whom the case is assigned is required to prepare a memorandum for the file setting forth any investigation which he may have conducted and the reason for closing the file. In applicant type cases where there is such a terrific volume, in lieu of submitting the memorandum the Agent is required to place his investigative notes in the file. Agent Jones failed to either dictate the memorandum or to place his notes in the file, which would have been a flag that some investigative inquiry had been conducted in this case.

Special Agent Supervisor Frank Strong erred in relying on telephonic information which he received from the closed file section of the Identification Division rather than insisting upon reviewing the file before answering Mr. Keay's inquiry. There is some mitigation in Mr. Strong's case, however, in that he was endeavoring to furnish the information as expeditiously as possible for the Director and relied on telephonic information rather than an actual review of the file. It is unfortunate that the Washington Field Office must operate in such a manner that its office is located in one building and its files are located several miles away.

Section Chief Victor P. Keay properly handled the search of the inquiry at the Seat of Government but it is felt that he should have in accordance with Bureau instructions contacted SAC Hottel or in his absence the ASAC rather than a subordinate supervisory employee. Obviously Mr. Hottel would have immediately recognized the significance of the inquiry if [redacted] name was mentioned and would have insisted that a very thorough and complete check be made before any information was given to the Bureau for the Director's information.

There are attached permanent briefs of the files of Special Agent Supervisor Frank H. Strong and Special Agent John W. Jones.

Being handled.

*Is there no way to correct this?
maybe by rearrangement of a page.*

Special Agent Jones entered on duty as a clerical employee on April 27, 1942 and was appointed to the position of Special Agent on November 15, 1948. He is a veteran. He is in Grade GS-10, \$5000 per annum. He is 28, single and has a BS Degree. He is a legal resident of San Francisco, California and his offices of preference are San Francisco, San Diego and any West Coast office. Mr. Jones has a very good record in the Bureau's service..

1. It is recommended that a letter of censure be forwarded to Section Chief V. P. Keay for his failure to abide by Bureau instructions in contacting a subordinate employee of the Washington Field Office rather than the SAC or ASAC.

2. It is recommended that Special Agent Supervisor Frank H. Strong of the Washington Field Office be sent a severe letter of censure for his failure to obtain complete and accurate information with respect to this inquiry and that he also be placed on probation and removed from supervisory assignments.

3. It is recommended that Special Agent John W. Jones of the Washington Field Office be severely censured, placed on probation, suspended for five days and transferred to New Orleans because of his disregard of Bureau instructions in failing to check the Washington Field Office indices before conducting the investigation on [redacted] and in failing to dictate a memorandum for the file or to place his investigative notes in the file when it was administratively closed.

4. It is recommended that the instructions be reiterated in a memorandum to all Bureau Officials and Supervisors that in calling the Washington Field Office or any other divisional office, such calls shall be placed to the SAC and in his absence to the ASAC and that subordinate employees are not to be contacted in the future as was done in this case.

Separate memo. being prepared on procedures

12/8

Concun

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Office Memorandum • UNITED STATES GOVERNMENT

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b7c

TO : MR. LADD

DATE: DECEMBER 8, 1949

FROM : V. P. KEAY *VPK #37*

SUBJECT:

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

The following is submitted with reference to my handling of the information relating to [redacted] more particularly the obtaining of information from the Washington Field Office.

Upon receipt of the Director's request through you, I immediately checked the Bureau's files and determined that a Special Inquiry for the Office of the Secretary of Defense was completed regarding [redacted] on August 25, 1949. It was also determined that a request had been received from the Atomic Energy Commission on November 21, 1949, which had been forwarded to the Washington Field Office for an investigation on [redacted]. According to the files, the Washington Field was making no investigation due to the fact that one had recently been completed for the Office of the Secretary of Defense.

In order to determine whether any inquiries had been made by the Washington Field prior to their discovery that we had already completed an investigation on [redacted] I called the Washington Field Office. I called the office of Supervisor W. C. Ryan, who supervises applicant-type cases and talked to Supervisor Strong, who assists Ryan, in the absence of Mr. Ryan. The information was requested from the Supervisor's office of the applicant squad in an effort to expedite the matter in view of the necessity for obtaining the information quickly and expeditiously. I felt that the Supervisor could provide a quick answer because ordinarily the Supervisor on this squad would actually be able to advise immediately or at least have the information at his fingertips so that he would be in a position to obtain a quick answer. The information itself did not involve policy or instructions to the field office on my part or anything other than what should have been routine information regarding an applicant matter insofar as the field office is concerned and, therefore, the Special Agent in Charge was not contacted.

As you will recall, Supervisor Strong did promptly furnish the information, but subsequently advised that he had originally furnished erroneous information, as is reflected in my memorandum of December 7, 1949.

1950 67-3011-191

5 JAN 5 1950

RECEIVED

VPK:mls

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42 MAY 9 1957

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by: *bm*
Checked by: *mlf*
Filed by:

Date

January 6, 1950

Personnel Action Number

F.B.I. 8622 8652

Legal Authority

Nature
of ActionRE. VICTOR P. KEAY
MR. VICTOR P. KEAY
PERIODIC PAY INCREASE

Effective

January 6, 1950

Position

FROM

TO

Inspector

Grade

GS 14
\$8200same
\$9000

Salary

Division

and

Section

Headquarters

Appropriations

S & E, F. B. I.

S & E, F. B. I.

Departmental
or Field☐

Dept.

Field ☐Dept. ☐Field ☐

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

From. under the Auto. Prom. Bill, Public Law
#200 as amended 6-30-45. From CAF 13
\$7341.60 to CAF 14 \$8179.50 eff. 7-11-48. Bill
to \$8509.50 7-11-48. Last efficiency exam
rating - EXCELLENT - Approved Rating Committee
7-7-49.

21 JAN 12 1950

2mr/bm
[Signature]
67-1500-1

63

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 1-5-50

FROM : H. L. Edwards

SUBJECT: VICTOR P. KEAY

Chief of Atomic Energy Liaison Unit
Security Division

RE: UNIFORM PROMOTION

Tolson	_____
Ladd	_____
Clegg	_____
Glavin	_____
Nichols	_____
Rosen	_____
Tracy	_____
Harbo	_____
Mohr	_____
Tele. Room	_____
Nease	_____
Gandy	_____

This employee entered on duty as a Special Agent on June 25, 1934 and on 7-11-48 he was reallocated to Grade CAF-14, \$8179.50 per annum. As the result of two basic salary increases his present salary is \$8800 per annum in GS-14. He is eligible for a promotion under the provisions of the Uniform Promotion Act, effective 1-8-50.

On 2-10-49 Assistant Director Ladd rated him EXCELLENT.

On 3-31-49 Assistant Director Ladd rated him EXCELLENT and said he made a good personal appearance, he was intelligent, with a keen analytical approach. He got things done with a minimum of waste motion. He knew what was going on and was constantly endeavoring to streamline and improve the quality and quantity of the work in the Unit. He afforded close supervision and gave good direction to his employees. He had a tenacity which bordered on doggedness. He handled a great deal of paper work, being particularly adept in preparing concise yet convincing memoranda. Mr. Keay had done outstanding work in building up the Liaison Section. He had been especially alert in following the revision of the Delimitations Agreement and in handling the preliminary drafts and negotiations in connection with the Interdepartmental Committee on Internal Security. He was a loyal employee who handled his work in a splendid fashion. Approved 7-7-49.

During an Inspection of the Security Division in June, 1949, Inspector Gurnea said he presented a good appearance and had a good personality. He conducted good interviews, expressed himself well and always exhibited interest and enthusiasm. During the inspection it was found the Atomic Energy Liaison Section under his supervision was well organized and the administration was satisfactory. Keay's administrative ability, including his ability to organize the work of others was above average. His judgment concerning administrative devices was sound. It was believed he was particularly well qualified to organize and supervise units at the Seat of Government.

RECOMMENDATION: It is recommended that he be afforded a \$200 increase in salary under the provisions of the Uniform Promotion to \$9000 per annum in Grade GS-14, effective 1-8-50.

JEE:mjr

Sanford
1-10-50
WNG/bm

Adv. prom.

1/10/50

JEE da

Boyle
1/6

H. L. Edwards

3/15/50
JEE

red by: *[initials]*
ed by: *[initials]*
by: *[initials]*

January 10, 1950

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

In connection with the Uniform Promotion Act,
I am indeed pleased to advise you that you have been
recommended for promotion from \$8800 per annum to \$9000
per annum in Grade GS 14, effective January 9, 1950.

Sincerely yours,

J. Edgar Hoover
John Edgar Hoover
Director

CC: Mr. Fletcher - PERSONAL ATTENTION
Mr. J. E. Edwards
Movement Section

JW:da *[initials]*

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- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

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JAN 10 1 54 PM '50
U. S. DEPT. OF JUSTICE

JAN 10 2 54 PM '50
U. S. DEPT. OF JUSTICE
DIRECTOR

[Handwritten signature]
[Handwritten initials]

~~Section~~

authorizing to act.
67-36842-194
STATE ANY OTHER ELEMENTS CONSIDERED
+ (A) Capability for additional responsibility... 50
— (B) 4 APR 20 1950
— (C)

(Adjective rating)

VICTOR P. KEAY
CHIEF - CORRELATION-LIAISON SECTION
GS 14 \$9000

Mr. Keay is Chief of the Correlation-Liaison Section. In addition, he serves as a representative of the Bureau on various important committees in the fields of intelligence and internal security. He also has represented the Bureau as an alternate on committees of the highest level in these fields.

He is mature, experienced and well qualified in the various work of the Bureau. He has a great deal of initiative and facility for getting his work done. He affords good supervision and effective direction to the personnel under him. His paper work is succinct yet complete.

Mr. Keay is a hard worker, an enthusiastic employee, and is whole-heartedly loyal and alert to protect the Bureau's interests. He is a good administrator.

Mr. Keay at times has occupied the desk of the Number One Man in the Security Division. He has performed his duties in connection with this assignment in a commendable manner.

It is noted that a letter of censure was sent to Mr. Keay on December 12, 1949, because he violated a Bureau instruction. Were it not for this, Mr. Keay would be entitled to the rating of Excellent. However, in view of this delinquency he is rated Very Good.

W

64

Copy sm

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 2/12/50

FROM : J. P. MOHR

SUBJECT: PREPARATION OF BRIEF ON
EMIL JULIUS KLAUS FUCHS, was

VICTOR KEAY

Reference is made to the memorandum dated February 9, 1950, from Mr. H. B. Fletcher to the Director in which Mr. Fletcher endeavors to explain why the brief of Fuchs which was prepared for the Director did not clearly indicate that there was material in the Bureau's files showing that the Bureau knew when Fuchs arrived in the United States and of his various movements and assignments while with the Manhattan Engineering District. There are four items in the Bureau's files which could clearly show this information and had this information been clearly set out in the brief, it would have been apparent that the Bureau knew when Fuchs arrived in this country and of his various movements with MED. The four items are as follows:

1. A letter to the Director from the Norfolk Office dated December 18, 1943, which advised of the arrival on December 3, 1943 of the H.M.T. Andes with 80 civilian passengers, all of whom were subjected to the regular panel procedure. Among the passengers listed as having been interviewed by Bureau Agents during the panel procedure was Klaus Emil Julius Fuchs. The Norfolk Office was advised by letter dated January 8, 1944 that there was no information concerning Fuchs in our files.

2. In response to an inquiry from the Bureau, a letter dated March 28, 1944 was received from the Manhattan Engineering District advising of certain British scientists who were in the country and engaged in work of interest to MED and that communication gave the location, date of arrival and BMSM Pass Number on the British scientists. This list included the name of K. Fuchs as having arrived December 3, 1943 and gave his BMSM Pass Number as 8795.

3. By letter dated August 11, 1944, MED set forth information concerning the movements of British personnel in this country working on the MED project and in this connection advised that Dr. K. Fuchs had been transferred from New York to "Y" and that he would leave New York on or about August 11 and arrive for duty at "Y" on or about August 14.

4. A memorandum dated July 2, 1946 from MED to the Director advised that in connection with the British personnel in the United States on the DSM Project that Dr. K. Fuchs returned to the United Kingdom on June 28, 1946 by bomber from Montreal.

There is nothing in the brief on Fuchs which specifically sets forth the above information as having been in the Bureau's files. In an effort to determine why this information was not placed in the Fuchs' brief, I have interviewed the five Special Agent Supervisors in the Security Division who prepared the brief for the Director under the supervision of Mr. H. B. Fletcher.

I have ascertained that Mr. Fletcher issued the instructions concerning the preparation of the brief and the purpose for which it was to be used. There seems to be no question in the minds of the Supervisors that Mr. Fletcher instructed that the brief be complete and he also furnished an outline of the material that should go in the brief. The outline prepared by Mr. Fletcher was discussed in conferences with the various Supervisors and it was elaborated upon and clarified. At no time during the discussion of the material to go in the brief was the question raised whether the FBI knew that Fuchs was in the country working on the MED Project and if so what action was taken concerning him. The failure to ask this question, I believe, is responsible for the failure to include the appropriate information in the brief.

The five Supervisors who worked on the brief worked on separate portions and each was responsible for the portion which he prepared. None of the five Supervisors read the entire brief but some of them did read portions of material prepared by other Supervisors. There is set forth hereafter the results of the interviews with each of the five Supervisors.

ERNEST J. VAN LOON

Referral/Consult

Van Loon stated that he was responsible for the preparation of the following material in the brief on Fuchs: Personal History, Known Activities of Fuchs, pages 4 through 8 except page 5, and Knowledge of Atomic Research Developments.

ROBERT J. LAMPHERE

Mr. Lamphere stated that he saw all of the references on Fuchs that are contained in the Bureau's files at one time or another during his effort to identify the unknown subject "Rest". He stated at the time the brief on Fuchs was prepared, he had forgotten the four references concerning Fuchs' arrival in the United States and his movements in connection with his work on the MED Project. Lamphere stated that he was responsible for preparing the following portions of the Fuchs' brief: the cover memorandum dated February 6, 1950 on the SOVME material; the whole section on Identification as Soviet Espionage Agent; Espionage Contacts; FBI - British Collaboration and Recent Developments in England.

Lamphere stated that the four items concerning Fuchs' arrival and his movements were not recalled by him in the preparation of his material and would not have been because the material he prepared was not pertinent to Fuchs' arrival and his movements on the MED Project. Lamphere states that before the brief was assembled, he did read most of the sections but did not read them at one time and that the question of Fuchs' arrival and movements on the MED Project

DIRECTOR'S NOTATION "I AM AMAZED AT VAN LOON'S CONCLUSION." H.

did not occur to him. Lamphere stated he was not asked whether there were other references in the Bureau's files concerning Fuchs and he stated that since the case was assigned to Van Loon that Van Loon would have been the logical person to answer such questions from any of the Supervisors or Mr. Fletcher.

ROBERT COLLIER

Mr. Collier stated that he was assigned to preparing the section of the brief on Jurisdiction and Clearance for Atomic Energy Employment in the United States. He stated that Mr. Victor Keay collaborated with him in preparing the section on Jurisdiction. Collier stated he did not know of the four references in the Bureau's files concerning the arrival and the movements of Fuchs on the MED Project. He said he had never seen them in the file and had no knowledge concerning them. He stated in the preparation of his material he was concerned with two questions, namely, whether the FBI had been asked for a clearance by MED or the Atomic Energy Commission and the Bureau's jurisdiction with respect to the investigation of such matters. He said in the preparation of his material he relied on the summary of available information in the case file as well as material received from the Atomic Energy Commission.

EMORY GREGG

Mr. Gregg prepared the following portions of the section of the brief Known Activities of Fuchs: Association with Israel Halperin, Wendell Hinkle Furry and Kristel Fuchs Heineman. Gregg stated he had never seen the four references in the file or ever been told of their existence concerning Fuchs' arrival and movements on the MED Project. He stated in the preparation of his material he did not work with the Fuchs' file but that his information came from his supervision of the Corby case. He stated the material he prepared was not concerned with the arrival and movements of Fuchs but rather his associates.

VICTOR KEAY

Mr. Keay stated that his only work on the brief was collaboration in writing the section on Jurisdiction and that he had no knowledge of the four references concerning the arrival and movements of Fuchs.

From the foregoing it is clear that Supervisors Keay, Gregg and Collier had no knowledge of the information concerning the arrival and movements of Fuchs and in no way can be held responsible for the failure to include this information in the Brief. Supervisor Lamphere had seen the references in the Bureau's files previously but at the time he prepared the brief he had forgotten them and the material he was charged with preparing did not refer to the arrival and movements of Fuchs. I do not think that Special Agent Lamphere can be held responsible for the failure to include this material or refer to it in the brief.

Supervisor Van Loon did have the case assigned to him, he had knowledge of at least three of the references to the arrival and movements of Fuchs but did not call them to the attention of Mr. Fletcher or anyone else. Mr. Van Loon states in connection with inquiries as to whether there were other references in the Bureau's files concerning Fuchs, he undoubtedly misled the other Supervisors

by advising them that there were only two references, namely the item of Fuchs' name appearing in the Halperin diary and his name appearing in the captured German document. Van Loon very frankly advises that he did not realize the import of the information about Fuchs' arrival and movements in connection with the Director's testimony and he just did not realize the Director would be asked did the FBI know about Fuchs being in the country and what action did the FBI take. He states that he had never had any previous experience in the preparation of a brief and as will be seen he is a relatively new Supervisor at the Seat of Government, having arrived July 7, 1949. I feel, therefore, that the responsibility for the failure to include the material in the brief is chargeable to Special Agent Supervisor Van Loon and to Mr. Fletcher who gave the instructions and coordinated the work of the five Supervisors in preparing the brief. Mr. Van Loon was aware of the information but failed to properly evaluate it. Mr. Fletcher failed to ask himself the question would the Director be asked in his testimony did the FBI know of Fuchs' arrival in the United States and what action did the FBI take.

There are attached summaries of the files of Special Agent Supervisors Van Loon, Lamphere, Collier and Gregg.

I should like to point out that in interviewing these various Supervisors concerning the failure in this instance they all exhibited excellent attitudes. They all expressed regret over the failure to include the information in the brief and realized the magnitude of this failure in the embarrassment which it could have caused the Director and the Bureau. I detected no effort on the part of these Supervisors to evade their particular responsibility and to alibi for the failure. Supervisor Lamphere and Supervisor Van Loon realize that it was an error of judgment. Supervisor Van Loon has an excellent record in the Bureau's service and prior to being assigned to the Security Division as a Supervisor he worked in the Los Angeles Office where he established an excellent record for himself in supervising Espionage investigations. He was highly recommended by SAC Hood for advancement in the Bureau's service and he appears to have all of the desirable personal qualifications to warrant such a recommendation from Mr. Hood.

Mr. Van Loon entered on duty as a Special Agent on December 2, 1940 and is presently in GS-12, \$7000 per annum. He is 36, married and has three children. He is a legal resident of Los Angeles and his office of preference is Los Angeles. He has an LLB Degree. He originally comes from Detroit, Michigan. He has served in the Butte, Honolulu and Los Angeles Offices.

RECOMMENDATION

1. It is recommended that Special Agent Van Loon be sent a severe letter of censure, that he be placed on probation, that he be suspended for ten days and that he be transferred to the Oklahoma City Office.

DIRECTOR'S NOTATIONS "I AM AMAZED THAT SUCH AN INEXPERIENCED MAN SHOULD HAVE BEEN ASSIGNED TO THE PREPARATION OF SUCH AN IMPORTANT DOCUMENT AS THIS BRIEF WAS." H.

1. "CENSURE, PLACE ON PROBATION AND TRANSFER TO AN OFFICE (OTHER THAN PREFERENCE) WHERE HE CAN BE USED ON ESPIONAGE WORK IN VIEW OF HIS PAST FIELD EXPERIENCE IN THAT WORK." H.

2. Mr. Nichols has interviewed Mr. Fletcher concerning his failure to function properly in connection with the preparation of the Fuchs' brief and no recommendation is being made in this memorandum concerning Mr. Fletcher although I do believe that Mr. Fletcher must assume his share of the responsibility for the failure in this instance since he did coordinate the work of the five Supervisors and failed to inquire specifically whether the Bureau was aware of Fuchs' arrival in the United States and his movements in connection with the Manhattan Engineering Project.

DIRECTOR'S NOTATIONS 2. "I DO THINK WE SHOULD CENSURE HIS SECTION CHIEF AND ALSO LAMPHERE WHO SHOULD HAVE SENSED NECESSITY FOR FULL MEMO." H.

3. ALSO FLETCHER SHOULD BE CENSURED FOR HIS FAILURE TO PROPERLY SUPERVISE IT." H.

"Whitson was not in Washington." T,

195

May 9, 1950

W. H. W.

Mr. Victor P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
Washington 25, D. C.

Dear Mr. Keay:

Thank you so much for your letter of May 3, 1950, extending congratulations on behalf of the Fidelity Club for the award bestowed upon me by the Grand Lodge of the State of New York.

Your comments are most encouraging and I am sure you realize as I do that the award was in fact a recognition of the accomplishments of the entire personnel of the FBI. I accepted it in that spirit.

Sincerely yours,

J. Edgar Hoover

FRY:mjp: pg 8

NOTE: Victor P. Keay Entered on Duty June 25, 1934
Last efficiency rating EXCELLENT

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RECEIVED READING ROOM
MAY 9 4 56 PM '50
F. B. I.

U. S. DEPT. OF JUSTICE
MAY 10 9 52 AM '50

VICTOR P. KEAY
3819 N. TWENTY-THIRD STREET
ARLINGTON, VIRGINIA

May 3, 1950

Mr. Tolson ✓
Mr. Ladd _____
Mr. Clegg _____
Mr. Glavin ✓
Mr. Nichols ✓
Mr. Rosen _____
Mr. Tracy _____
Mr. Harbo _____
Mr. Belmont _____
Mr. Mohr _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

The Fidelity Club has requested me to convey to you their congratulations on the well deserved recognition of merit bestowed upon you by the Grand Lodge of the State of New York. The Club is indeed happy that you were chosen to be given this honor, well knowing that no other living American is more fitted to receive such recognition.

Special Agent S. W. Reynolds and I attended the dinner at the Astor Hotel at which the award was made. We arrived in New York City in time to attend part of the afternoon official session of the Grand Lodge. We were fortunate enough to be present when the announcement was made to the Grand Lodge that the recognition of merit had been bestowed upon you. We were indeed proud of the tremendous ovation for you which followed. Special Agent Reynolds and I were also much impressed by the comments we heard from the visiting dignitaries with respect to your vigorous and most appropriate speech.

Fraternally yours,

Victor P. Keay
Victor P. Keay
President
Fidelity Club

F.B.I. ANNOUNCE CLUB

36842-195

mml
ack 5-9-50
FRY



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK - MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Keay Relationship Wife Date 3/23/50
Address 3819 23rd St. N., Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Same Relationship _____ Date 4/15/50
Address _____

Very truly yours,

Victor J. Keay
Special Agent

Ack
Mar 24 1950
dec
Wey

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: February 9, 1950

FROM : H. B. ~~FLETCHER~~

SUBJECT: EMIL JULIUS KLAUS FUCHS, was.
ESPIONAGE - R

PURPOSE:

This memorandum is respectfully submitted in response to your inquiry as to the responsibility for not informing you that the Bureau had information in its files reflecting that the Manhattan Engineer District had informed of the presence of subject in this country. You advised that you had stated at a Congressional hearing that the Bureau was not informed by the Manhattan Engineer District of the fact that Fuchs was in this country and that this statement was the result of the fact that the brief furnished to you was incomplete.

OBSERVATIONS:

The brief furnished to you has been carefully read and the following has been noted:

There is no statement anywhere in the brief which specifically sets forth that the Bureau was in possession of information concerning the British Atomic Energy Delegation from the Manhattan Engineer District. It is believed that the following statements appearing in the brief contributed to bringing about your statement that the Bureau was not informed of the presence of the subject in this country by the Manhattan Engineer District during the time he was here:

Page 9

"A preliminary review was made of the names and addresses contained in the address book and diary (Halperin). However, as of that time (March 12, 1946) the Bureau's files contained no information whatsoever identifiable with Klaus Fuchs."

(Prepared by Special Agent Emory M. Gregg)

Page 16

"A review of the Bureau indices reflects no information indicating that the Manhattan Engineering District submitted Dr. Fuchs' name for a check against our records. According to the records of the Atomic Energy Commission, Dr. Fuchs was permitted to be employed on the Atomic Energy project in the United States inasmuch as General Groves had been assured by the British Supply Council in North America that all British aliens in the United States engaged in the work of interest to the Manhattan Engineering District had been cleared by British Security prior to their departure for the United States from the United Kingdom."

(Prepared by Special Agent Robert A. Collier

HBF:tlc

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

SECURITY DIVISION

L. B. / NICHOLS

67-149000-1071

by Special Agent Emory M. G

MEMORANDUM FOR THE DIRECTOR

Page 17

"Dr. R. E. Peierls and Dr. K. Fuchs were both members of the original British Mission that came over in 1943. Both are German born but became British citizens. The members of this Mission were never investigated by the U. S. Government; their special investigation as conducted by the British Government was accepted by General Groves as MD clearance."

(Quoted from a Memorandum dated August 6, 1947, contained in files of the Atomic Energy Commission)

"The above record clearly indicates that no investigation of Dr. Fuchs was made 'by the United States Government' at the time of his entrance into the United States in 1943."

(Prepared by Special Agent Robert A. Collier)

Exhibit No. 6

"General Leslie R. Groves was assured by the British Supply Council in North America that all the participating members of the British Mission in the United States, engaged on work of interest to the MED, had been cleared by British Security prior to their departure for the United States. This assurance was accepted by General Groves as sufficient clearance for participation in the Manhattan Project."

(Quoted from a memorandum contained among the records of the Atomic Energy Commission)
(Prepared by Special Agent Ernest J. Van Loon)

A check of the references in the Bureau files under the names of K. Fuchs, Klaus Fuchs, Klaus Emil Julius Fuchs excluding the file on the subject and the files on Kristel Heineman, his sister, the file on Robert Heineman, his brother-in-law, and excluding the control file titled "Sovme" in which is placed material emanating from Bureau Source 5 and cases stemming from that file, indicates that the following appear to be the existing references on the subject in the Bureau files pertinent to this particular memorandum:

On December 27, 1943, there was received a letter to the Director from the Norfolk Office of the FBI dated December 18, 1943. This letter advised of the arrival on December 3, 1943, of the H.M.T. Andes with eighty civilian passengers, all of whom were subjected to the regular panel procedure. Among the passengers listed as having been interviewed was:

"Name:	Klaus Emil Julius Fuchs
Born:	December 29, 1911, Russelsheim, Germany
Citizenship:	British (naturalized July 30, 1942, England)"

MEMORANDUM FOR THE DIRECTOR

By Bureau memorandum dated January 8, 1944, the Norfolk Office was advised that these names were searched through Bureau files, and information possibly identifiable with some of the passengers was set forth in attached memoranda. No information was attached concerning Klaus Emil Julius Fuchs.

(100-197474-8)

In apparent answer to an inquiry by the Bureau, by letter dated March 28, 1944, John Lansdale, Jr., Lieutenant Colonel C. E., War Department, addressed to the Director and marked to the attention of Mr. L. Whitson, the Bureau was advised of information received concerning British Scientists who were in this country and engaged in work of interest to the Manhattan Engineering District. The location, date of arrival, and BMSM Pass Number on British who were then in this country were listed, among which appeared:

| "New York K. Fuchs December 3, 1943 8795"

The letter contained the statement:

| "Representatives of the British Government in this country have assured this office that all of the individuals who are in this country were cleared by British Security prior to their departure from the United Kingdom."

(100-190625-852, p. 2)

On September 1, 1944, there was received a letter dated August 11, 1944, from John Lansdale, Jr., Lieutenant Colonel, C.E., War Department, to the Director, marked to the attention of Mr. L. Whitson, setting forth information concerning the movements of British personnel in this country on matters relating to the Manhattan Engineer District. This memorandum contained the following statement:

| "Dr. K. Fuchs has been transferred from New York to Y. He plans to leave New York on 11 August and arrive for duty at Y. on or about 14 August."

The letter also contained the statement:

| "This office has been informed that all of the above-named individuals have been cleared by British Security."

(100-190625-1053)

On March 12, 1946, the Bureau liaison representative, Ottawa, Canada, forwarded a photostatic copy of the address book and diary of Israel Halperin. Among the entries appearing therein were the following:

| "Klaus Fuchs, Asst. to M. Born, 84 George Lane, Univ. of Edinburgh, Scotland, Camp N. (Camp L.)"

MEMORANDUM FOR THE DIRECTOR

"Internment Operations

"Kristel Heineman, 55 Carvel Rd., Watertown."

When did we get this document?

In a translation of a captured German document appears the following:

"206. Fuchs, Dr., Jew, Director of the Sick-Fund in Ozerowitz, Russian N-Agent, Bukowina, RSHA IVE5, Gestapo Field Office Bresslau 210. Fuchs, Klaus, student of Philosophy, Dec. 29, Russelsheim, RSHA IVA 2, Gestapo Field Office Kiel.

On July 3, 1946, there was received a memorandum dated July 2, 1946, from Charles H. Banks, Lieutenant Colonel, C. E., War Department, to the Director marked to the attention of Mr. L. Whitson, which advised:

"In connection with British personnel in the United States on the D.S.M. project, I wish to inform you that Dr. K. Fuchs returned to the United Kingdom on 28 June 1946 by bomber from Montreal."

(100-190625-2342)

With regard to the foregoing file material, I am informed by Special Agent Robert J. Lamphere that he caused a check of the Bureau indices this past summer when the work being done on the Bureau Source 5 material brought up the name of K. Fuchs as being possibly identical with the unknown subject. He states that it is his personal recollection that at that time he saw the material indicated heretofore.

I have also talked with Special Agent Ernest J. Van Loon, and when this case was turned over to him and he became the active Supervisor of it, after the identification of the subject had been completed, he personally reviewed the references at that time and set forth the substance of the information contained therein in his memorandum originally dated September 22, 1949, and subsequently redated September 27, 1949. I have read this memorandum and it is clear that there is set forth in the memorandum in quite some detail the information set forth in the Bureau references available at that time. He states he personally recalls having seen all of the items set forth above, with the exception of one, and the item that he could not specifically recall at this time is the one relating to the transfer of the subject from New York City to site "Y".

In preparing the brief of this case for you, the particular foregoing references were not rechecked because of the memory of Special Agents Lamphere and Van Loon, who both knew that the material had been placed in the memorandum of September 22, 1949, and, therefore, was available for the purposes of the brief. It is noted that the brief does, in fact, contain the information set forth in these various references, except that the date the information was made available to the Bureau is not indicated, and neither is the source indicated.

As this time I recall the brief it never mentioned the 206 letter from our office there nor any of the letters from M. G. D. ...

in 1943 + his movements of about 11.0.0. was ... the whole ... him in ...

When did Van Loon take over the case?

MEMORANDUM FOR THE DIRECTOR

I instructed the personnel as to what the brief should contain. I furnished the outline for this brief. Originally, I instructed a subsection dealing with associates. I cancelled this instruction because of the time element and because such a section would, of necessity, be incomplete because the information in the files did not clearly indicate who could be described as associates. In lieu thereof, there was placed in the brief the information concerning Israel Halperin, Wendell F. Furry, and Kristel Fuchs Heineman. Separate memoranda were also prepared on several other individuals, such as Hans Bethe, Rudolph Ernst Peierls and Martin Deutsch. I specifically instructed that the brief should be definite as to whether or not the Bureau had cleared Fuchs, and also with reference to the Halperin notebook entry, I wanted to know definitely whether or not information in the Bureau files was identifiable with the name appearing in the diary entry as of the time the diary was received at the Bureau.

The information set forth in the brief I regarded as completely responsive to my instructions.

The following Special Agent/Supervisors dictated portions of the brief: Ernest J. Van Loon, Emory M. Gregg, Robert A. Collier and Robert J. Lamphere. Section Chief Victor Keay assisted in the dictation of the material appearing in the brief under the subtitle "Jurisdiction," and his material had no reference to file references to the subject. As questions arose in the minds of those attending to the preparation of the brief, I was consulted, so that throughout the entire preparation of the brief I was aware of its progress and the questions arising with reference to its preparation.

CONCLUSION:

I cannot help but conclude in good conscience that the responsibility for the incompleteness of the memorandum is mine by reason of the following:

(1) I issued all instructions with reference to its preparation. I was in constant attendance during its preparation. I issued specific instructions with reference to inquiries and problems arising incident to its preparation.

(2) I read the brief prior to the time it was given to you. I read it subsequent thereto to give myself a second guess. I should have ascertained and noted that it was misleading in the manner that it did mislead you.

(3) I approved the brief because it did cover the points as to which I had issued instructions. Since it met my instructions I most incorrectly regarded it as complete.

MEMORANDUM FOR THE DIRECTOR

Re: [illegible]

(4) I have examined the statements contained in the brief which I think may have caused you to believe that the Bureau did not have information as to the presence of Fuchs in the United States at the time he was here. I believe they are correct so far as they go but they clearly do not indicate the information that you should have had in this regard. The qualified nature of some of the statements should have properly alerted me.

I want you to know that I sincerely regret this situation. I apologize for not being able to get the memorandum on the Fuchs' case to you sooner so that your examination and study of it would not have been so hurried, as I feel that the questions that arose in your mind could have been answered had more time been afforded to you. We were most pleased that the Bureau's efforts have brought about a solution and identification of this espionage agent. We were particularly pleased that the break came at this time. We are sorry that all of the detail in the handling of this case does not meet with your approval.

See Next Page

This is absolutely an unwarranted excuse. I gave plenty of time to study before testifying & at no time did I have any questions about it as I assumed my instructions had been carried out - namely a complete brief on Fuchs. I didn't ask specifically for only portions of our file on him. I asked for everything.

ADDENDUM: LBN:FML, 2/9/50

I read the foregoing. I desire to assume my share of the responsibility. I should have raised the specific question as to whether we had any knowledge that Fuchs was in the country prior to the time that he was identified. I certainly was conscious of the fact that there would be a public clamor to fix responsibility on somebody for this. I should have had sense enough to check to be absolutely certain. I did raise questions on certain portions of the memo. I should have raised a question on this. There is no excuse for my not having done so because obviously in my opinion the memorandum should definitely have set forth the fact that Fuchs went through a panel of Agents and the Manhattan Engineering District had advised us of his presence in the country.

I cannot agree with Mr. Fletcher's taking the complete responsibility for the failure to furnish complete information. He had to depend upon the supervisors and certainly the supervisors handling this case who were familiar with the file check, who were familiar with the fact that we had been notified that Fuchs was in the country, should have called this to Mr. Fletcher's attention even though he didn't ask this specific question. The four Supervisors who worked on the memo were working on individual sections. Otherwise the result might have been different.

L. D. Nichols

1. I don't consider Nichols had any responsibility here. He had as I had the right to assume we were getting all the facts not just a portion of them.
2. Did Sampson, Van Soest, Gregg, Collier or Kasper ask Fletcher whether they should include?
3. Which of these 5 Supervisors knew of it?

copy
copy am

UNITED STATES
ATOMIC ENERGY COMMISSION

PX

JAN 13, 1950

Honorable J. Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, 25, D.C.

Dear Mr. Hoover:

The Commission in executing its security responsibilities under the Atomic Energy Act of 1946, has, from time to time, been required to call upon Inspector Victor Keay and Special Agent Charles Bates for their services in the interest of expediting file and fingerprint checks.

As you know, every effort is made to preclude or keep to a minimum all requests for special handling, however, we cannot always avoid such situations. I am specifically referring to the bureau checks required for the necessary clearances for the ICIS Committee and the Bugas Security Panel. In these instances, Messrs. Keay and Bates were extremely cooperative with our Security Office in obtaining immediate results.

I wish to personally extend to you and to your AEC Liaison men my sincere appreciation and thanks for these and other such favors extended. It is indeed encouraging to receive such prompt and courteous cooperation as regularly experienced in our dealings with your organization.

67-36842-196
48 36

Sincerely yours,

Carleton Shugg

Carleton Shugg
Deputy General Manager

62-87221-956

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270
(1-1-50)

NAME KEAY, Victor P. AGE 45 YEARS, 8 MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1
FAMILY HISTORY Mother and Father living.

HISTORY OF ILLNESS OR INJURY Usual childhood diseases. Iritis, left eye, fractured left leg (12 yrs. old) bone felon, left thumb. Tonsillectomy.

HEAD AND FACE N

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 30, corrected to 20/

COLOR PERCEPTION AOC 1940

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS N

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS N

NOSE N

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES Post nasal discharge

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS Mild pharyngitis. NCD

TEETH AND GUMS (disease or anatomical defect): As charted

MISSING TEETH N

NONVITAL TEETH N

PERIAPICAL DISEASE N

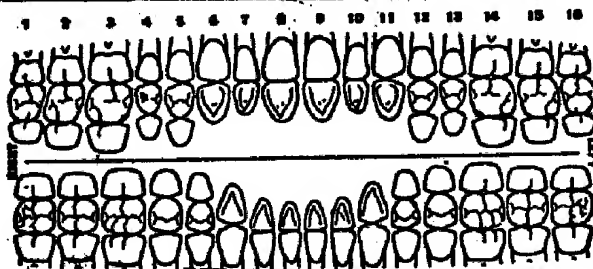
MARKED MALOCCLUSION N

PYORRHEA ALVEOLARIS N

TEETH REPLACED BY BRIDGES N

DENTURES

REMARKS Moderate malocclusion.



John V. Miranen

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE

TEMPERATURE 98.6

CHEST AT EXPIRATION

HEIGHT 66 3/4

CHEST AT INSPIRATION

WEIGHT 165

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS

RECENT GAIN OR LOSS, AMOUNT AND CAUSE

SKIN, HAIR, AND GLANDS Verruca lat aspect med. 1/3 right thigh.

NECK (abnormalities, thyroid gland, trachea, larynx)

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Normal

Numbered 36842-197

Filed 36

5 JUN 5 1950

FEDERAL BUREAU OF INVESTIGATION

[Handwritten signature]

THORAX (size, shape, movement, cage, mediastinum) NSA
 RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. NSA
X-Ray Chest-neg.
 CARDIO-VASCULAR SYSTEM NSA
 HEART (note all signs of cardiac involvement) _____
 PULSE: BEFORE EXERCISE 84 BLOOD PRESSURE: SYSTOLIC 110
 AFTER EXERCISE 96 DIASTOLIC 60
 THREE MINUTES AFTER 84
 CONDITION OF ARTERIES Normal CHARACTER OF PULSE Regular
 CONDITION OF VEINS Normal HEMORRHOIDS None
 ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) _____
NSA
 GENITO-URINARY SYSTEM Normal
 URINALYSIS: SP. GR. 1.021 ALB. neg. SUGAR neg. MICROSCOPICAL neg.
 VENEREAL DISEASE None
 NERVOUS SYSTEM Normal
 (organic or functional disorders)
 ROMBERG Neg. INCOORDINATION (gait, speech) No
 REFLEXES, SUPERFICIAL Normal DEEP (knee, ankle, elbow) Normal TREMORS None
 SEROLOGICAL TESTS Kahn-neg. BLOOD TYPE B Rh positive
 ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) Normal
 ALLPOX VACCINATION: DATE OF LAST VACCINATION _____
 TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____
 DATE OF LAST COURSE _____
 REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____
 SUMMARY OF DEFECTS Moderate molocclusion. Post nasal discharge. Mild pharyngitis.
ECG was within normal limits.
 CAPABLE OF PERFORMING DUTIES INVOLVING Strenuous PHYSICAL EXERTION
 THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
 WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)
 (when no is given state cause) _____
 FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____
 DATE OF EXAMINATION May 12, 1950
 EMPLOYEE'S INITIALS _____
C. E. Park
 (examination done by another
 physician)

198

June 6, 1950

Mr. Victor P. Keay
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Keay:

I wish to thank you for your letter of
June 1, 1950.

It was thoughtful of you to inform
concerning the election of officers of the Fidelity
Masonic Club for the ensuing year.

The members and officers of the Club
have my best wishes for every success in meeting
the objectives of the organization.

Sincerely yours

NOTE: A separate letter of congratulations is being
directed to Inspector Egan.

ARA:pg

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

JUN 6 4 24 PM '50
RECEIVED READING ROOM
FBI
U.S. DEPT OF JUSTICE

28

Mr. Tolson	✓
Mr. Ladd	
Mr. Clegg	
Mr. Glavin	
Mr. Nichols	✓
Mr. Rosen	
Mr. Tracy	
Mr. Harbo	
Mr. Belmont	
Mr. Mohr	
Tele. Room	
Mr. Nease	
Miss Gandy	

June 1, 1950

Mr. John Edgar Hoover
 Director
 Federal Bureau of Investigation
 Washington, D. C.

Dear Mr. Hoover:

I thought you would be interested to know that the Fidelity Masonic Club held its annual election on May 29, 1950, and the following officers were elected for the ensuing year:

Inspector James S. Egan	President
Roy H. Wood	
Investigative Division	Vice President
C. K. Corbett	
Technical Laboratory	Secretary
Vernon Sanders	
Washington Field Office	Treasurer
James Kissock	
Identification Division	Sergeant-at-Arms
William Seipel	
Security Division	Chaplain

11 JUL 13 1950

Fraternally yours,

Victor P. Keay
 Victor P. Keay
 DEPT. OF JUSTICE
 JUN 1 1950

67-36 424198

Searched _____
 Indexed _____
 Filed _____

5 JUN 26 1950

let to Egan
6-6-50
ARA

not
ack 6-6-50
ARA

RECORDS SECTION

VETERAN'S PREFERENCE STATEMENT

Date

Dec 26, 2000

1. Are you eligible to claim Veteran's Preference under any of the existing Veteran's Preference Bills? Yes No ✓.
2. Furnish information substantiating Veteran's Preference claim, including disability rating, if any.

Signature

[Handwritten Signature]
24. DEC 27 2000
[Handwritten Signature]

June 2, 1950

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on May 12, 1950.

This report reflects that you have mild pharyngitis which the examiner did not consider to be disabling or disqualifying.

The electrocardiogram afforded you in this connection was within normal limits.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover
Director

CC-Mr. Belmont (P & C)
HLE: cam *2/11/50*

65

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

W.E. [Signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *AB*
 FROM : V. P. Keay *VPK*
 SUBJECT: BRUNO PONTECORVO *X*

DATE: November 10, 1950

b7D

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

Reference is made to your request for information as to my handling of the memorandum of July 10, 1950, furnished to [] regarding Pontecorvo. I have no independent recollection of the handling of this memorandum. However, I have no uncertainty as to the practice followed in handling these [] memoranda. I reviewed them solely for the purpose of determining whether the information being furnished to [] was in compliance with existing instructions, that is, that the Bureau would gain some benefit from the information forwarded either by reason of preventing embarrassment to the Bureau or because information would be obtained in return.

Occasionally it was necessary to return a memorandum to request further background information to determine the benefit to the Bureau. I did this either by a routing slip with a "Call me" so I could determine the information orally, or by a routing slip with a notation containing the suggestion that there be given some indication of what benefit would be gained by the Bureau. I never at any time had a memorandum rewritten to delete information, but as noted above, I occasionally returned a memorandum for further explanation.

The memorandum of July 10, 1950, regarding Pontecorvo did ask [] for information. I would have initialed it without question and without further checking into the facts in view of that query. I did initial the memorandum of July 10, 1950, indicating my approval from the standpoint of existing instructions.

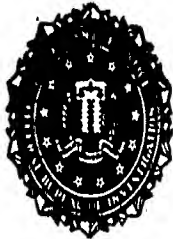
VPK:mls

5 DEC 26 1950

*Memo to Glavin
 11/14/50 fvc*

7-36-199
 9-1
 FEDERAL BUREAU OF INVESTIGATION

fvc
Cal
 MAIL ROOM



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Keay Relationship Wife Date 8/18/50
Address 3819 23rd St. N., Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Same Relationship Same Date 8/18/50
Address ack

AUG 22 1950

Very truly yours,

Victor P. Keay
Special Agent

Mr. Victor P. Keay,
Federal Bureau of Investigation,
U. S. Department of Justice.

Due
Aug 27

DO NOT MULTIPLE THESE
FORMS IN ANY WAY

2 AUG 24 1950

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Juk

OFFICIAL SUPERIOR'S REPORT OF INJURY

(To be submitted to United States Employees' Compensation Commission, 233 Madison Avenue, New York, N. Y., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by O. A. I.)

1. Department F. B. I. Bureau or office F. B. I.
(War, Navy, etc.) (Employer, Navigation, etc.)

2. Place of employment Justice Building Washington, D. C.
(Street, city, state, etc.) (City) (State)

3. Reporting office Justice Building 12th + Penn. Ave. NW
(Location of reporting office or division headquarters)

4. Name of superintendent or foreman in charge when injury occurred Mrs. Buntcher

5. Name of injured employee Victor L. Keay, Jr. 7. Age 18 8. Sex M 9. Race W

10. Home address 3819 North 23rd St. Arlington, Va.
(Street and number) (City or town) (State)

11. Occupation and division File Clerk Div. 4 12. Was employee doing his regular work? Yes If not, what work? _____
(Give both, as laborer, haul division, helper, machine shop, etc.)

13. Total length of service with the Government as a civilian Five months

14. How long at present work in this establishment? Two and one half months

15. Dates of other injuries None

16. Rate of pay on date of injury, \$ 2450.00 per ann. (and subsistence valued at \$ _____ per _____)
 (and quarters valued at \$ _____ per _____)

17. Employee begins work at 9.00 A. m. 18. Regular day's work ends 5.30 P. m.
(Hour, a. m. or p. m.) (Hour, a. m. or p. m.)

19. Hours worked per day Thurs 45 min 20. Days paid per week Four

21. Place where injury occurred Room 6266 Justice Building Div. 4, repair bench
(Give exact location, as name or number of building and division, etc.)

22. Date of injury July 21 19 50 day of week Tue hour of day 10:45 am
(a. m. or p. m.)

23. Date employee stopped work _____ 19 _____ day of week _____ hour of day _____ m.
(a. m. or p. m.)

24. Date employee's pay stopped _____ 19 _____ day of week _____ hour of day _____ m.
(a. m. or p. m.)

25. Has employee returned to work? Yes (Give date and hour) _____

26. Will employee receive pay for any portion of above absence on account of:
 (a) Annual leave _____ (Give exact dates) _____
 (b) Sick leave _____ (Give exact dates) _____
 (c) Any other reason _____ (Give exact dates) _____

27. Describe in full how injury occurred While placing a file pump in a file & cut my finger on it's sharp edge.

28. State part of body injured and nature and extent of injury Tip of right index finger. Small cut.

29. Did injury cause loss of any member or part of member? No If so, describe exactly _____

30. Was employee injured while in performance of duty? Yes If not, or in doubt, give detailed statement _____

31. Was injury caused by:
 (a) Willful misconduct of the employee? No (b) Intention of employee to bring about injury or death of himself or another? No (c) Employee's intoxication? No
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)

32. Was written notice of injury given within 48 hours? No If not, did immediate superior have actual knowledge of injury? No
(Answer to question 3, Form O. A. I. must be complete if notice was not given within 48 hours)

33. Names and addresses of witnesses to injury _____

34. Was injury caused by a third party other than a Government employee or agency? No If so, has employee been instructed in procedure under Commission's regulations? _____
(A detailed statement should be forwarded with this report)

35. Name and address of physician who first attended case Public Health

36. How soon after injury? 62 hours

37. To what hospital sent? None Location _____

38. Name and address of physician now attending case None

Signed this 21 day of August, 19 50 at Washington D. C.
(Signature of reporting officer) (Title)

STATEMENT OF WITNESSES

(The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.)

I saw Victor Henry cut his finger while putting a file clip through a file on July 21, 1950 at 10:45 a.m.

Signed this 18 day of August, 1950

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STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that _____ (Name of employee) was given first-aid treatment, or examined, on _____, 19____, at _____ m., and _____ disabled for work. Probable length of disability will be _____ (Was or was not) In my opinion disability _____ due to injury on _____, 19____ (Was or was not)

Nature of injury as found on examination _____

Hospitalized _____ Will return for further treatment _____

Discharged _____ Other disposition _____

Remarks _____

Signed this _____ day of _____, 19____
at _____

(Signature of medical officer)

(Title)

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR
COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Arlington Va.
(City or town) (State)

3819 1/2 23rd Street
(Street and number)

August 18, 1950
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on July 21, 1950
(Date)

Friday, 10:45 A. M.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Justice Building - F.B.I.
(Give name of establishment where employed)

in the following manner: Cut finger on a file clip while putting this clip in a file.

2. Cause of injury File clip

3. Nature of injury Cut

4. Names of witnesses to injury:

b6
b7C

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

The cut was too minor.
Notice given July 24, 1950 to
F.B.I. Nurse

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Victor P. Keay, Jr.

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

December 18, 1950

0
Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

I want to express to you and through you to the personnel of the Correlation-Liaison Section of the Bureau my sincere appreciation for the splendid manner in which they cooperated and assisted in the preparation of the recent brief on the Nationalist Party of Puerto Rico.

It is my desire that you personally convey my commendation to those employees, who, by their enthusiasm and interest, greatly aided in the prompt conclusion of this brief. It is indeed a source of gratification to know that employees of the Bureau continue to perform their duties in an admirable fashion.

Sincerely,

J. Edgar Hoover

cc: Mr. Belmont (P & C)

Mr. Keay performed an average of 3 hours, 11 minutes, overtime for the month of November; Security Division daily average, 2 hours, 15 minutes.

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

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RECEIVED DIRECTOR
F B I
U. S. DEPT. OF JUSTICE
DEC 19 10 45 AM '50
36842
DEC 18 1950
F B I
RECEIVED IN
DIVISION OF
INVESTIGATION

VICTOR P. KEAY INSPECTOR

ENTERED ON DUTY: JUNE 25, 1934

GRADE AND SALARY: GS-14; \$9000.

OFFICE PREFERENCE: (1) Washington DC (2) _____

INSPECTOR BEIMONT:

Mr. Keay is Chief of the Correlation-Liaison Section of the Security Division. He is a thoroughly tried and experienced Bureau official who has an outstanding knowledge of Bureau policies. His judgment is excellent. He runs his section in a highly capable fashion and has the valuable ability of imparting instructions clearly and getting directly to the point. He thinks clearly in an emergency and has the ability to function efficiently under pressure. I feel that Mr. Keay is highly dependable and runs an efficient section. He is rated as Excellent.

INSPECTOR HARBO:

Mr. Keay makes a good appearance and has a good personality. He is a mature, experienced Agent and has had extensive experience as a Section Chief at the Seat of Government. The Correlation-Liaison Section was found to be well organized and administered and to be operating effectively. I consider him above average.

Inspection Report
Security-Investigative Division
Correlation-Liaison Section
Inspector R. T. Harbo
11/18/50

25-
2 JAN 5 1951

67-50, 100-10000



COPY:emh

TO : THE DIRECTOR

DATE: September 8, 1950

FROM : D. M. LADD

SUBJECT: PERSONNEL - ADVANCEMENT

In accordance with the instructions contained in SAC Letter No. 56, Series 1950, dated August 11, 1950, regarding "Personnel - Advancement," the following comments are submitted regarding personnel assigned to the Security-Investigative Division for consideration on a long-range basis for development as administrators and executives in the Bureau. In this connection, while it is understood that all personnel assigned to the Security Division are being considered for long-range development, comments are made only by the personnel who have indicated through their work that they are definitely above average as material for advancement along the lines indicated in referenced SAC Letter.

I am not commenting on Inspector Leo Laughlin, or on the Unit Chiefs of the various sections, namely, Messrs. Carl Hennrich, Victor Keay, Fred Baumgardner, and Charles Stanley, inasmuch as their designation and continued assignment to their present positions clearly reflects that they are highly capable and are ready for consideration for any advancement or change of assignment for which the Bureau may consider them.

Likewise, I have not listed the Number One Men in the four sections, namely, William A. Branigan, Espionage Section, Nathaniel R. Johnson, Loyalty Section, Joseph L. Schmidt, Internal Security Section, and Orrin H. Bartlett, Correlation-Liaison Section. These supervisors at the present time hold positions equivalent to that of Assistant Special Agent in Charge and each of them merits consideration for further advancement. Particularly, with reference to Nathaniel R. Johnson, it is my opinion that he is entirely capable of handling a small office as Special Agent in Charge at the present time.

The following are listed in accordance with the instructions in referenced SAC Letter:

GEORGE H. SCATTERDAY

Mr. Scatterday supervises Communist front organizations. He also relieves in the handling of mail in the Office of the Assistant to the Director. He is considerably above average, has an excellent over-all knowledge of Bureau policy, has above-average judgment, and is a well-rounded mature Bureau employee who meets people well and creates the impression that he is capable of handling any situation which might arise. He handles a large

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2 NOV 12 1950

MEMORANDUM FOR THE DIRECTOR

volume of work and has prepared involved and highly important memoranda for the Director on the motion picture industry and various front groups. Mr. Scatterday makes an excellent personal appearance, dresses neatly and has a friendly disposition. He makes friends easily, is an enthusiastic employee, and is definitely interested in advancing in the Bureau's work. Mr. Scatterday has excellent possibilities as a potential SAC. He is available for assignment anywhere the Bureau may desire to send him.

DONALD E. MOORE

Mr. Moore is assigned to the Internal Security Section as a supervisor on the Special Memoranda Desk. He is Number Two Man in the Section and assists in handling correspondence. On the occasions that he has acted in charge of the Section, he has handled himself well and has demonstrated that he possesses administrative ability. He is tall, well built and presents an excellent judgment, and his general all-round ability is considerably above the average of a Bureau supervisor. Mr. Moore is available for assignment anywhere. His prospects for development as an SAC on a long-range basis are excellent.

ELBERT T. TURNER

Mr. Turner is a supervisor in the Espionage Section of the Security Division. He has demonstrated outstanding administrative ability. In his assignments he uses exceptionally good judgment and he is thoroughly acquainted with Bureau policy. He is a hard worker, is ambitious, and has a forceful and direct approach. He has handled a number of complicated matters with excellent results. He presents an excellent personal appearance. I believe he is a good prospect for development as an SAC. Mr. Turner is available for assignment anywhere the Bureau might desire to send him.

EMORY M. GREGG

Mr. Gregg has been assigned to the Espionage Section of the Security Division. He has demonstrated administrative ability in the handling of his assignments and has shown the ability to organize his work. He has performed his duties in a highly commendable manner. Mr. Gregg is pleasant, yet forceful, and has the ability to handle complicated matters and retain a sense of balance. He should be considered as potential SAC material. He is available for assignment anywhere the Bureau might desire to utilize his services.

STERLING B. DONAHOE

Mr. Donahoe is assigned to the Espionage Section of the Security Division. He is a clear thinker and a rapid worker, capable of handling a large volume with accurate results. He has discharged his assignments in an outstanding manner, knows Bureau policy, and has had well-rounded Bureau experience. He has the capacity for additional development along administrative and executive lines as an SAC. He is available for assignment anywhere the Bureau may wish to send him.

MEMORANDUM FOR THE DIRECTOR

HUGH JACK PHARIES

Mr. Pharies is assigned to the Loyalty Section of the Security Division. He is a well-built, rugged individual who presents an excellent personal appearance. He has a fine personality, is an excellent conversationalist, and is a mature Bureau employee who has unusual ability along the line of contacts with police officers, as well as business officials. He is aggressive, forceful, and possesses a considerable amount of poise and self-confidence. Mr. Pharies has clearly demonstrated that he possesses administrative ability and is good material for advancement to Assistant Special Agent in Charge and Special Agent in Charge. He is available for assignment anywhere the Bureau may desire to send him.

JOHN S. AMMARELL, JR.

Mr. Ammarell is Supervisor in Charge of the Correlation Unit and acts as Number Two Man for the Correlation-Liaison Section of the Security Division. There is no question about his having very considerable administrative ability. He is intelligent, personable, displays initiative and has a genuine interest in his work. He makes an excellent appearance and is available for assignment anywhere the Bureau desires. He is good material for development into the position of SAC.

CALVIN B. HOWARD

Mr. Howard is currently assigned to the Internal Security Section of the Security Division as a supervisor on the Communist Front Desk. Prior to his assignment as a supervisor at the Bureau, he served as a full-time supervisor on Communist matters at the Newark Office. He possesses a detailed knowledge of not only the Communist Party per se, but of the numerous splinter groups and Communist front organizations. He is meticulous as to detail and strives to produce perfect work at all times. Mr. Howard makes an excellent personal appearance, approaches his assignments in an intelligent manner, and has exercised good judgment in connection with his work at all times. He is a willing and enthusiastic employee and is desirous of advancing in the Bureau's work. He has the ability to make contacts among all types of people and he could serve in any type of territory or office. He is available for transfer at any time to any place the Bureau may wish to assign him. I feel that in view of his qualifications he should definitely be considered for development as a Special Agent in Charge on a long-range basis.

ROBERT J. LAMPHERE

Mr. Lamphere is assigned to the Espionage Section of the Security Division. In this capacity he has demonstrated exceptional ability in supervising the complex espionage investigations assigned to him. He organizes his work and produces a far above average volume of work. He has a pleasant personality, is above average in intelligence, uses good judgment, and accepts and discharges responsibility in a commendable way. He did an excellent job on a recent trip to London, where he interviewed Dr. Klaus Fuchs, a confessed espionage agent. He definitely has the ability for further advancement as an SAC. Mr. Lamphere is available for assignment at any time to any place the Bureau may desire to send him.

MEMORANDUM FOR THE DIRECTOR

LEO C. NULTY

Mr. Nulty is assigned to the Espionage Section of the Security Division. He has had considerable experience as an ASAC. He is far above average as a Bureau supervisor. He is thoroughly acquainted with Bureau policy and uses good judgment at all times in the discharge of his responsibilities. He has an excellent personal appearance, is above average in intelligence, and is friendly yet forceful in his manner. Mr. Nulty is available for transfer to any place where the Bureau might desire to send him. He has the qualifications for consideration for advancement to the position of SAC.

ARTHUR J. MARCHESSAULT

Mr. Marchessault is assigned to the Espionage Section of the Security Division. He has performed in an outstanding manner as a Bureau supervisor. He is a good organizer, is aggressive, and is ambitious to advance in the Bureau's service. He is a hard worker, wants to become an SAC, and has had valuable experience as an ASAC at the Detroit Office. He has the capacity for development as an SAC. He is available for assignment anywhere the Bureau desires to utilize his services.

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[REDACTED]

[REDACTED]

[REDACTED] He has handled a number of complex, lengthy memoranda with excellent results. He has shown a facility for such work and is considerably aided in this regard by his very sound knowledge of Bureau policies and procedures. He is a methodical, hard working individual who makes a good appearance and is available for assignment wherever his services may be needed. He could probably serve as an ASAC with very little additional seasoning and can be considered on a long-range basis for development as an SAC.

PAUL L. COX

Mr. Cox is currently assigned to the Internal Security Section of the Security Investigative Division as a Supervisor on the Security Index Desk. He presents an excellent, mature personal appearance, has a good personality, and is well liked by the other employees in the Section. He has the ability to make contacts among all types of people and could function satisfactorily in any office. The work presently being handled by Mr. Cox is of a highly confidential and involved nature, but he has definitely demonstrated he can handle a tremendous volume of work with a minimum of errors. Prior to his assignment as a Supervisor at the Seat of Government, he was a full-time Supervisor on the General Investigative Desk in the Detroit Office. Mr. Cox has an all-round knowledge of Bureau policies and has continually exercised good judgment in applying these policies to his everyday duties. He is an enthusiastic employee and has a definite desire to advance himself in the Bureau's work. He is thorough, has the ability to think through problems which arise in connection with his assigned duties, and issues concise, intelligent instructions to the field. He is available for transfer to any Bureau office at any time. It is believed that Mr. Cox possesses all the qualifications for development as an SAC on a long-range basis.

MEMORANDUM FOR THE DIRECTOR

JOSEPH D. PURVIS

Mr. Purvis is assigned to the Loyalty Section of the Security Division. He is tall, rather slender of build, dresses in a very neat conservative style, and presents a good personal appearance. Although he is quiet, he has an excellent personality and is mature in his demeanor. He is aggressive and resourceful and his judgment has been excellent. Purvis has an analytical mind and his organization of his work is one of his outstanding qualities. He is the leader type and is well respected by his fellow employees. Prior to his assignment as a Supervisor in the Loyalty Section on January 26, 1948, Purvis acted as Relief Supervisor in the Savannah Office. Mr. Purvis is loyal, intelligent and capable of handling additional responsibilities. It is believed he should be considered for further advancement as ASAC and SAC. He is available for assignment wherever his services are needed.

W. RAYMOND WANNALL

Mr. Wannall is assigned to the Espionage Section of the Security Division. He has been handling rather involved espionage cases on a special basis. He is diligent, industrious and an exceptionally hard worker. He exercises considerable initiative and is a driving type of worker who aims for concrete results. He has the desire to advance in the Bureau's service. He handles his work in an analytical manner with above average organization. I believe he is capable of performing the functions of an ASAC with possibilities for development as an SAC. Mr. Wannall is available for assignment anywhere the Bureau may desire to send him.

HERMAN O. BLY

Mr. Bly is assigned to the Internal Security Section of the Security Division. He is a supervisor on the Communist Party, USA Desk. His work as a supervisor on this desk has been outstanding. He is without question one of the better informed men in the Bureau concerning Communist matters generally. He has inaugurated changes in the method of reporting by the field on Communist matters which have enhanced the investigative operations of the Bureau. He makes an excellent personal appearance, exercises good judgment at all times, has a good personality, and is well liked by the other employees in the Internal Security Section. He has the ability to make friends and contacts among all types of people and could serve successfully in any Bureau office. Mr. Bly is an enthusiastic employee and is definitely interested in advancing himself in the Bureau's work. I feel that Mr. Bly possesses all of the qualifications for development as an SAC on a long-range basis.

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[redacted]
[redacted] is assigned to the [redacted] of the Security Division. He is an exceptionally good organizer, thinks clearly, and attacks his work in an aggressive manner. He obtains results. [redacted] presents an excellent personal appearance, has a friendly disposition and yet is forceful in his approach. His work as a Bureau supervisor has been above average. I believe he is capable of performing the duties of an ASAC with possibilities for further development as an SAC. He is available for assignment any place the Bureau may desire to utilize his services.

MEMORANDUM FOR THE DIRECTOR

WAYNE W. KLEMP

Mr. Klempe is currently assigned to the Internal Security Section of the Security Investigative Division on the Special Memoranda Desk. In this capacity he answers general correspondence which is received by the Bureau as well as prepares memoranda on specialized subjects for the Director and for general dissemination to other governmental agencies. Since his assignment to this desk, Mr. Klempe has performed in an outstanding manner. He has an outstanding knowledge of Bureau policy and procedure and has repeatedly demonstrated that he can apply those policies in carrying out his everyday assignments. Mr. Klempe makes an excellent personal appearance, has a good disposition, and is well liked by the other employees in the Section. He has the faculty of being able to make contacts among all types of people and is available for transfer to any of the Bureau's offices. He is an enthusiastic employee and is definitely interested in advancing himself in the Bureau's work. In view of his all-round ability, I feel that Mr. Klempe possesses all of the qualifications necessary for development as an SAC on a long-range basis.

S. WESLEY REYNOLDS

Mr. Reynolds is assigned to the Liaison Unit, Correlation-Liaison Section, of the Security Investigative Division. He is a very experienced Liaison Supervisor who has an unusual knack for this work. He has a far above average knowledge of Bureau policies and has a facility for putting them into execution. He makes a very favorable impression on persons outside the Bureau and could adequately represent the Bureau in almost any post. He is available wherever his services are needed. I believe he has the qualifications necessary for consideration for the position of SAC on a long-range basis.

MEFFERT W. KUHRTZ

Mr. Kuhrtz is assigned to the Liaison Unit, Correlation-Liaison Section of the Security Investigative Division. He presently represents the Bureau at various committee meetings, which work requires a sound knowledge of Bureau policies and the ability to get along with representatives of outside governmental agencies. He seems to be suited for Liaison work. He was previously a supervisor in the New York Office and has administrative ability. He is a sound, methodical individual, large of build, who presents an excellent personal appearance. He is available for assignment wherever his services are needed. He could presently operate as an ASAC and has definite possibilities for advancement as an SAC.

RALPH R. ROACH

Mr. Roach is assigned to the Liaison Unit, Correlation-Liaison Section of the Security Investigative Division. He is a Liaison Agent with long experience in this field. His strongest assets are his excellent appearance, his personality and his knowledge of Bureau policies. He is ideally suited for liaison work. He is available for assignment wherever his services are needed. He could handle various administrative posts in the Bureau.

MEMORANDUM FOR THE DIRECTOR

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O. EUGENE COLEMAN

Mr. Coleman is assigned to the Loyalty Section of the Security Division. He is of medium build, dresses in a conservative manner, has a quiet but likeable personality, and presents a very good personal appearance. He is serious, aggressive, unusually resourceful and an absolutely loyal Bureau employee. He would make an excellent impression as a Bureau representative and has the ability to develop and maintain excellent contacts in the business world and with police officials. It is observed that during an inspection of the Loyalty Section in 1949, the Inspector stated that Mr. Coleman impressed him as being stable, conscientious and capable in every respect; further, that he was above average and could assume the responsibilities of an ASAC in a small or medium size office. Prior to being assigned as a supervisor in the Loyalty Section on April 3, 1948, Coleman acted as a Relief Supervisor in the Chicago and Savannah Offices. During his assignment to the Loyalty Section, Mr. Coleman has been one of the most dependable supervisors and has been given many of the more involved assignments. He is entirely capable of handling additional responsibilities and should be considered for advancement to ASAC and SAC. He is available for assignment wherever the Bureau desires to utilize his services.

[redacted]
[redacted] is currently assigned to the Internal Security Section of the Security Investigative Division [redacted] In order to merit the assignment [redacted] it was necessary for [redacted] to demonstrate that he possessed an over-all knowledge of Communist activity as it relates to the Communist Party per se, Communist front organizations, Communist infiltration of labor groups, as well as Communist Party informants. He has an over-all knowledge of Bureau policy and knows how to apply that policy in carrying out his assigned duties. He is an intelligent, enthusiastic Bureau employee who is definitely interested in advancing in the Bureau's work. [redacted] presents an excellent mature appearance, has a good personality and is well liked by the other employees in the Section. He has acted [redacted]

[redacted] in the Internal Security Section on a number of occasions, during which time he definitely demonstrated that he possesses administrative ability. He is available for transfer at any time to any of the Bureau's offices. In view of the above, I feel that [redacted] possesses all the qualifications for development as an SAC on a long-range basis.

ARTHUR F. BAIER

Mr. Baier is currently assigned to the Internal Security Section of the Security Investigative Division as a Supervisor on the Communist Infiltration of Labor Desk. He is the calm, unexcitable type of individual who approaches his assignments in an intelligent fashion and exercises excellent judgment in issuing instructions to the field. He is not the type who can be stampeded under pressure. He makes an excellent personal appearance, is friendly, has a good personality and possesses the ability to make friends among all types of people. He can adapt himself readily to meet any situation and could serve successfully in any of the Bureau's offices. He has an excellent grasp of the Bureau's policies and can apply those policies to the supervision of his assigned duties. He has a sufficient amount of force and aggressiveness and at this time is ASAC material. He should be considered on a long range basis as potential SAC material and is available for assignment wherever his services may be needed by the Bureau.

MEMORANDUM FOR THE DIRECTOR

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[redacted] is currently assigned [redacted] in the Internal Security Section of the Security Investigative Division. In this capacity he has handled a large volume of work and has demonstrated his ability to act calmly under pressure in the handling of numerous coal strike situations which require continuous and expeditious attention during the time they are in progress. He presents an excellent personal appearance, is intelligent, and has exercised good judgment at all times in the handling of his assignments since becoming a Bureau supervisor. He has an excellent personality and has the ability to make contacts among all types of people. He can adapt himself readily to any situation and could function satisfactorily in any Bureau office. He is an enthusiastic employee and is definitely interested in advancing himself in the Bureau's work. He is available for transfer to any place the Bureau may desire to send him. In light of the above, I feel that [redacted] possesses all the qualifications for successful development as an SAC on a long-range basis.

ROBERT H. EGAN

Mr. Egan is assigned to the Loyalty Section of the Security Investigative Division. He is of tall build, and presents a very businesslike appearance. He has a very good personality and is a mature, reliable Bureau employee. He makes an excellent impression as a Bureau representative and would be most successful in contacts among business and police officials. Mr. Egan is an absolutely conscientious individual, has had considerable experience, and has a thorough knowledge of Bureau policies. He is unusually aggressive and resourceful, and his judgment has been solid. He is a well-rounded Bureau employee. Mr. Egan served as a Field Supervisor in the Los Angeles Office for a considerable length of time and has been a Supervisor in the Loyalty Section since March 26, 1948. He has clearly demonstrated that he has administrative ability and should be considered for further advancement in the Bureau as an ASAC and SAC. He is available for assignment wherever his services are needed.

[redacted] is currently assigned to the Internal Security Section of the Security Investigative Division [redacted] studiously approaches the problems which confront him in his current assignment and by virtue of excellent instructions to the field has assisted the Bureau greatly in keeping abreast of the Communist Party's underground movements. He possesses an excellent background knowledge of Bureau policies and procedures and has the ability to apply those policies to his current assignment. [redacted] makes an excellent personal appearance, has a friendly disposition and a good personality, and has the ability to make contacts among all types of people. He possesses the ability to cope with any situation with which he might be confronted and could successfully serve in any Bureau office. He is an enthusiastic employee who is definitely interested in transfer to any Bureau office at any time. In light of the above, I feel that [redacted] possesses all of the qualifications for development as a Special Agent in Charge on a long-range basis.

MEMORANDUM FOR THE DIRECTOR

AUGUST B. FIPP, JR.

Mr. Fipp is assigned to the Correlation Unit, Correlation-Liaison Section, of the Security Investigative Division. He has had experience as a field office supervisor and as an inspector's aide. He has administrative ability and has considerable ambition. He makes an unusually good appearance and is personable. He is available for transfer wherever his services are needed. He would succeed as an ASAC, particularly in a small office, and should be considered as SAC material on a long-range basis.

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[redacted]
[redacted] is assigned to the [redacted]

He has handled a number of complex memoranda. He has impressed me with his ability to do research writing and with his ability to handle complicated problems. He is intelligent, very interested in his work, and has considerable initiative. While he looks young, he thinks in a very mature fashion and is actually a very sound Agent. He is quick and sharp. He is available for assignment wherever his services are needed. At present he could handle the position of ASAC in a small office and should be considered on a long-range basis for the position of SAC.

MARION E. TORRENS

Mr. Torrens is currently assigned to the Internal Security Section of the Security Investigative Division as a supervisor on the Security Index Desk. He is a deliberate, solid individual who carefully considers and analyzes each problem before he reaches a decision. His reasoning is excellent and he issues sound instructions to the field. He has an excellent over-all knowledge of Bureau policy and has demonstrated his ability to apply that policy to his assigned duties. Although the Bureau's Security Index Program is highly confidential and involved, Mr. Torrens has handled his work on that desk in an excellent manner. He is an intelligent, enthusiastic Bureau employee who is definitely interested in advancing himself in the Bureau's work. He makes an outstanding personal appearance, has a pleasing personality and possesses the ability to make contacts among all types of people. He can adapt himself to meet any given situation and could function satisfactorily in any part of the country. He is available for transfer at any time to any of the Bureau's offices. In view of the above, it is felt that Mr. Torrens possesses all of the qualifications at this time for future development as an SAC on a long-range basis.

CORNELIUS A. MOYNIHAN

Mr. Moynihan is presently assigned to the Correlation-Liaison Section of the Security Investigative Division. He assists in supervising our foreign liaison work, particularly our relations with foreign police organizations. He has had experience as a supervisor in the New York Office. There is no question that he has administrative ability and has a sound knowledge of Bureau policies. He has been night supervisor of the Security Division for some months and in this capacity has shown the ability to handle all of the various phases of the Bureau's work which arise. He is available for transfer anywhere his services are needed. He could presently handle an assignment as an ASAC and should be considered for the position of SAC on a long-range basis.

LEWIS G. DAVIS

Mr. Davis is currently assigned to the Internal Security Section of the Security Investigative Division on the Security Index Desk. Although the Bureau's Security Index Program is highly confidential and involved, Mr. Davis has demonstrated that he can handle a tremendous volume of work with a minimum of supervision. His instructions to the field are well thought out and clearly and concisely expressed. He possesses an excellent knowledge of Bureau policies and has exercised good judgment in applying those policies to his everyday tasks. He is an enthusiastic employee who is definitely interested in advancing himself in the Bureau's work. He makes an excellent personal appearance, has a pleasing personality, possesses the ability to make contacts among all types of people, can adapt himself to any given situation, and is available to serve in any type of territory or office. In view of the above, I believe that Mr. Davis possesses all of the qualifications for future development as a Special Agent in Charge on a long-range basis.

SAM J. PAPICH

Mr. Papich has been in the Loyalty Section as a supervisor only since April, 1950. It has been observed that he is quick to grasp the work and he has done an excellent job during this short period. Mr. Papich was listed by the SAC of the San Francisco Office in September, 1949, as the No. One Special Agent in the San Francisco Office for development as an administrator and executive in the Bureau. He presents a mature personal appearance, makes an excellent impression as a Bureau representative, and appears to be a well-rounded Bureau employee. He is the type of Bureau employee who would operate in an outstanding manner in contact work and developing sources and informants. It is believed that he presents excellent material for further advancement to assignment as an ASAC or SAC. He is available for assignment wherever his services are needed by the Bureau.

FREDERICK C. ZINCK

Mr. Zinck is currently assigned to the Internal Security Section of the Security Investigative Division as a Supervisor on the Security Index Desk. In this capacity, he has handled a tremendous volume of these highly confidential and involved matters with a minimum of supervision. He uses good judgment and has demonstrated on numerous occasions his ability to think clearly and apply Bureau policy correctly to any given situation. His instructions to the field are set forth in a clear and concise manner. He is an enthusiastic employee who is definitely interested in advancing himself in the Bureau's work. Mr. Zinck presents an excellent personal appearance, has a friendly disposition and a good personality and possesses the ability to make contacts among all types of individuals. He can adapt himself to any situation and could serve successfully in any part of the country. He is available for transfer to any of the Bureau's offices at any time. In light of the above, I feel that Mr. Zinck at this time possesses all of the qualifications for future development as an SAC on a long-range basis.

In addition to the above-listed, there are a number of other supervisors in the Security Division who only recently have been transferred to the Seat of Government and whom consequently I have not had the opportunity to fully observe. Undoubtedly, some of these supervisors will be qualified for advancement in the Bureau's service. They, of course, will be listed, if warranted, at a future date.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: November 10, 1950

FROM : R. N.b6
b7CSUBJECT: VICTOR P. KEAY, S. A.
Division V
Correlation-Liaison Section

Mr. Keay reported to Health Service on the 9th instant complaining of painful little finger on left hand which he stated he had injured about two weeks ago while on the firing range. He was sent to United States Public Health Service with form CA-16 and Doctor there stated that he has inflammation of covering of tendon. He was given ointment and advised to use little finger as little as possible. It was recommended to Mr. Keay at United States Public Health Service that if finger is not improved by the 13th instant to return so that a splint may be applied to immobilize finger.

JRS/jes

ALPHABETICAL
NOT RECORDED
DEC 7 1950
31 7NOV 29 1950
REMOVED FROM
ALPH FILE

Pinal

DO NOT MUTILATE THESE FORMS
IN ANY WAY

Orig. fwd to Comp Bu.
11-28-50

ALPHABETICAL

OFFICE SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, 285 Madison Avenue, New York, N. Y., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

	1. Department <u>Justice</u>	2. Bureau or office <u>FBI</u>
Place of employment	3. Place of employment <u>Dept. of Justice Bldg., Washington, D. C.</u>	(Engineer, Navigation, etc.)
	4. Reporting office <u>Washington, D. C.</u>	(City) (State)
	5. Name of superintendent or foreman in charge when injury occurred <u>Henry Sloan in charge of firearms training</u>	
The injured employee	6. Name of injured employee <u>Victor P. Keay</u>	7. Age <u>46</u> 8. Sex <u>Male</u> 9. Race <u>White</u>
	10. Home address <u>3819 23rd St., North, Arlington, Virginia</u>	(City or town) (State)
	11. Occupation and division <u>Special Agent (Inspector)</u>	12. Was employee doing his regular work? <u>No</u> If not, what work? <u>Regularly scheduled periodic firearms training.</u>
	13. Total length of service with the Government as a civilian? <u>19 years</u>	
	14. How long at present work in this establishment? <u>6/25/34</u>	
	15. Dates of other injuries <u>1939. 3 broken fingers as a result of accident while in government automobile.</u>	
	16. Rate of pay on date of injury, \$ <u>9,000</u> per annum { and subsistence valued at \$ <u>---</u> per { and quarters valued at \$ <u>---</u> per {	
	17. Employee begins work at <u>9:00 a. m.</u>	18. Regular day's work ends <u>5:30 p. m.</u>
	19. Hours worked per day <u>8</u>	20. Days paid per week <u>5 at time of accident 6 at present at</u>
	21. Place where injury occurred <u>Firing Range, Quantico, Va.</u> (Give exact location, as name or number of building and division, etc.)	
	22. Date of injury <u>10/25/50</u> ; day of week <u>Wednesday</u> ; hour of day <u>4:11</u> m. (a. m. or p. m.)	
	23. Date employee stopped work <u>Did not</u> , 19 <u>---</u> ; day of week <u>---</u> ; hour of day <u>---</u> m. (a. m. or p. m.)	
	24. Date employee's pay stopped <u>Did not</u> , 19 <u>---</u> ; day of week <u>---</u> ; hour of day <u>---</u> m. (a. m. or p. m.)	
	25. Has employee returned to work? <u>---</u> (Give date and hour)	
	26. Will employee receive pay for any portion of above absence on account of:	
	(a) Annual leave <u>---</u> (Give exact dates)	
	(b) Sick leave <u>---</u> (Give exact dates)	
	(c) Any other reason <u>---</u> (Give exact dates)	
	27. Describe in full how injury occurred <u>During course of firearms training, injured finger while working bolt on machine gun.</u>	
	28. State part of body injured and nature and extent of injury <u>left littlefinger</u>	
The injury	29. Did injury cause loss of any member or part of member? <u>No</u> If so, describe exactly <u>---</u>	
	30. Was employee injured while in performance of duty? <u>Yes.</u> If not, or in doubt, give detailed statement <u>---</u>	
	31. Was injury caused by:	
	(a) Willful misconduct of the employee? <u>No</u> (b) Intention of employee to bring about injury or death of himself or another? <u>No</u> (c) Employee's intoxication? <u>No</u>	
	(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)	
	32. Was written notice of injury given within 48 hours? <u>no</u> If not, did immediate superior have actual knowledge of injury? <u>no</u> (Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)	
	33. Names and addresses of witnesses to injury <u>None</u>	
	(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)	
	34. Was injury caused by a third party other than a Government employee or agency? <u>no</u> If so, has employee been instructed in procedure under Commission's regulations? <u>---</u> (A detailed statement should be forwarded with this report)	
Medical attendance	35. Name and address of physician who first attended case <u>Mrs. Skilling of FBI Health Service, who in turn referred me to the U.S. Public Health Service for care.</u>	
	36. How soon after injury? <u>11/10/50</u>	Location <u>---</u>
	37. To what hospital sent? <u>---</u>	
	38. Name and address of physician now attending case <u>---</u>	

Signed this 24 day of Nov, 19 50
at Wash DC

(Signature of reporting officer)
[Signature]
(1425)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

Signed this _____ day of _____, 19____

(Signature of witness)

Signed this _____ day of _____, 19____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that _____ was given first-aid treatment, or examined,
on _____, 19____, at _____ m., and _____ disabled for work. Probable length of
disability will be _____ In my opinion disability _____ due to injury
on _____, 19____
(Name of employee) (Was or was not)

Nature of injury as found on examination _____

Hospitalized _____ Will return for further treatment _____
Discharged _____ Other disposition _____
Remarks _____

Signed this _____ day of _____, 19____
at _____

(Signature of medical officer)

(Title)

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR
COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Arlington, Virginia
(City or town) (State)

3819 23rd St., North
(Street and number)

November 24, 1950
(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on October 25, 1950
(Date)

Wednesday, _____ a. m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at Federal Bureau of Investigation, Dept of Justice
(Give name of establishment where employed)

in the following manner: During the course of required and scheduled firearms training, injured finger while working bolt on machine gun.

2. Cause of injury Injured finger while working bolt on machine gun.

3. Nature of injury Bruised left littlefinger

4. Names of witnesses to injury:

None

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

There was no apparent injury until 11/10/50, at which time I reported to FBI Health Service for treatment. Distinctly recall hurting finger on date set out, but swelling and pain did not appear until above date.

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) Victor D. Keay

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

December 28, 1950

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Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

I have been advised of the most
gracious manner in which you assisted in
entertaining the Chief of the Investigative
Unit of the Cuban Army, Major Clemente Gomez
Sierra, and his aide, Captain Orlando Garcia
Iglesia, during their recent visit to the
Bureau.

Your services in this instance are
indeed praiseworthy and I want you to know
of my sincere appreciation.

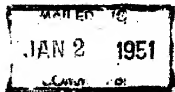
Sincerely,

cc: Mr. Belmont (P & C)

CLT:lrh

67-36842

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____



RECEIVED
JAN 2 1951
U.S. DEPT. OF JUSTICE
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April 11, 1951

MEMORANDUM FOR MR. TOLSON
MR. LADD
MR. BLEMONT
MR. CLEGG

Today I saw Inspector V. P. Keay of the Security Division, who outlined to me generally the results of his inspection of the offices of the Legal Attaches in Cuba, Mexico and Brazil.

I suggested to Mr. Keay that in view of his assignment to the Security Conference which is to be held next week between the British and Americans concerning French security, that I believed it would be well for him to accompany this group abroad to their meetings in London and Paris and that while abroad I would like to have him check over the offices of the Legal Attaches at London, Paris and Madrid. I also told Mr. Keay that upon his return to the United States, when it was convenient to do so, I would like to have him make the same check of our Legal Attache Office at Ottawa, Canada.

Very truly yours,

J. E. H.

John Edgar Hoover
Director

76 APR 26 1951

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Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Alden _____
Belmont _____
Laughlin _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

JEH:mpd

SENT FROM D. O.	
TIME	9:15 AM
DATE	4-12-51
BY	mpd



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Feb. 20th

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Keay Relationship Wife Date 2/17/51
Address 3819 23rd St. N., Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Same Relationship _____ Date _____
Address _____

ack
MAR 1 1951
[Signature]

3/1/51

Very truly yours,

Victor F. Keay
Special Agent

TO : MR. LADD

DATE: January 29, 1951

FROM : A. H. BELMONT

SUBJECT: MINIMUM STANDARDS FOR THE HANDLING AND TRANSMISSION
OF CLASSIFIED INFORMATION

V. P. Keay

Reference is made to memorandum dated January 20, 1951, to Mr. Ladd presenting comments concerning the effect on the Bureau of proposed Minimum Standards for the Handling and Transmission of Classified Information within the Executive Branch of the Government. This memorandum states that the provision "Under no circumstances should 'top secret' material be transmitted by mail or by any means not specified in the preceding paragraph" would not materially affect the Bureau's operations, whereas by further analysis it does appear that the Bureau would have to change its procedures to handle the dissemination of top secret information to its field offices. Although the amount of top secret information sent to the field appears to be very little, this would represent a material difference in the Bureau's operations.

Special Agent E. S. Sanders, who prepared the memorandum of January 20, 1951, states as follows:

"The Bureau, from the beginning of the discussions concerning these minimum standards in 1947, has taken the position that the Bureau's system of handling and transmission of classified information has proved to be superior to that used by the Military Services which is basically the minimum standards approved by ICIS. The Department has been notified of this position on various occasions and its correspondence which has been exchanged with the Department concerning these minimum standards indicated, in my interpretation, that the Bureau would be exempted from compliance with the minimum standards on the basis that the Bureau's system more than meets the level of security required by these minimum standards.

"Based on this interpretation of the correspondence, I prepared various memoranda and letters to the Department."

Section Chief V. P. Keay, who read and approved this memorandum states:

"I read and approved the various letters and memoranda regarding the Bureau's approval of the proposed directive on the basis that the Department had exempted us from the operations of the directive, except in so far as we desired to comply. It is obvious that we should have required the Department to give specific approval for not following provisions of the directive materially

AHB:tlc

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62-96938-148

MEMORANDUM FOR MR. LADD

"affecting the Bureau's work, such as the necessity for transmitting of secret data via messenger-courier or should have objected specifically to their inclusion. I made an error in accepting the premise that we were generally exempted from the operation of the Directive and in not seeing to it that the memoranda to the Department were changed to cover this."

Mr. Laughlin and I likewise committed an error in approving this memorandum without realizing that the Bureau was not specifically exempted from the provision in question.

You may be sure that the personnel involved realize the necessity for accuracy and will make every effort to avoid a repetition of such errors.

ADDENDUM: January 29, 1951

The effect that this regulation would have on the Bureau was obviously just missed. There is no excuse and I believe that Agents Saunders, Keay, Laughlin, Belmont, and myself should receive letters of reprimand for this error.

D. M. Ladd

ADDENDUM: January 29, 1951

I, too, missed the significance of the regulation in question and the statement made concerning it in the January 20th memo. There is no excuse for it. I should also be reprimanded.

J. A. Sizoo

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 1/10/51

FROM : J. P. MOHR

SUBJECT: INSPECTORS

Training and Inspection Division

Reference is made to the attached memorandum dated December 22, 1950, from Mr. H. L. Edwards to Mr. Glavin, which recommends that Special Agent Gerald C. Gearty of the Training and Inspection Division be reallocated to Grade GS-14, \$8800 per annum in view of the fact that Mr. Gearty is performing inspection duties in the Training and Inspection Division.

You inquired concerning how many Inspectors we have at the present time with their grade and salaries and their assignments. The following individuals carry the rating of Inspector and they are all in Grade GS-14:

A. H. Belmont	Security Division
N. P. Callahan	Administrative Division
G. C. Callan	Investigative Division
J. A. Carlson	Training and Inspection Division
J. S. Egan	Training and Inspection Division
V. P. Keau	Security Division
L. L. Laughlin	Security Division
H. B. Long	Training and Inspection Division
J. J. McGuire	Records and Communications Division
F. H. McIntire	Training and Inspection Division
K. R. McIntire	Training and Inspection Division
J. P. Mohr	Mr. Tolson's Office
T. E. Naughten	Training and Inspection Division
G. A. Nease	Director's Office
L. R. Pennington	Investigative Division
J. S. Rogers	Training and Inspection Division
Quinn Tamm	Identification Division

Of the foregoing, Messrs. Carlson, Long and Naughten are engaged in full-time inspection duties. Mr. Connelley also conducts some field inspections when he is not on special assignment. Mr. Harbo has also assisted the Training Division during the past calendar year in conducting some inspections.

Messrs. B. C. Brown and G. C. Gearty, both of whom are presently in Grade GS-13, are doing the same type of inspection work in the Training and Inspection Division as Messrs. Long and Carlson. As indicated in the attached memorandum, Mr. Gearty has now qualified as a full-time field Inspector and I feel he should be reallocated to Grade GS-14 at this time. The only other individual who will eventually qualify for promotion to this grade for inspection work is Mr. B. C. Brown and the

JPM:DW

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Training and Inspection Division is presently giving consideration to his promotion in the near future after an opportunity has been given to review his most recent field inspection.

It will be observed, therefore, that the only two employees who will be involved in such a promotion program are Messrs. G. C. Gearty and B. C. Brown. Under the circumstances, I recommend that Mr. Gearty, who has now qualified as a full-time field Inspector, be reallocated at this time to Grade GS-14, \$8800 per annum.

I concur

1-10

[Signature]

I am not going to approve any more of this unless the individuals to be given such a grade are willing & desirable of traveling & willing to accept full business of Inspectors. If Gearty & Brown so understand they advise me. Also check should be made with Carlson, Egan, Long, J. M. McIntire, K. R. McIntire, Naughton & Rogers to find out their attitudes. We are getting bogged down with GS-14 Inspectors who are not available.

*7. come for
11/10/54
11/10/54*

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

FROM : F. J. Baumgardner

SUBJECT: NATIONALIST PARTY OF PUERTO RICO - BRIEF
INTERNAL SECURITY - C

DATE: December 11, 1950

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

Security Division

The preparation of the Brief on the Nationalist Party of Puerto Rico was handled as a special in the Internal Security Section and in order to have it completed within the time limit fixed, the Supervisors in the Internal Security Section and in the Correlation-Liaison Section who were assigned to this project voluntarily worked many hours overtime. The actual correlation of the Brief was assigned to Supervisor [redacted]. He organized the information and handled all the details with respect to putting together the finished product.

I have read the Brief as it appears in its final form and I consider it to be an excellent piece of work and feel that those Supervisors who were assigned to this project should be commended for their efforts.

In completing the Brief, seven Supervisors prepared the various sections. These men are as follows:

SUPERVISOROVERTIME PERFORMED

[redacted]	116 hours - 10 minutes
J. J. Ward	18 hours
A. E. Dooley	25 hours - 35 minutes
[redacted]	56 hours - 50 minutes
[redacted]	19 hours - 25 minutes
[redacted]	18 hours - 53 minutes
L. H. Martin	36 hours - 10 minutes

I recommend that these seven Supervisors be afforded individual letters of commendation inasmuch as they worked a considerable amount of overtime in order that the Brief might be finished on time.

In addition to the aforementioned Supervisors, twenty other Supervisors assigned to the Correlation-Liaison Section were assigned

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to the preparation of the Brief. These twenty Supervisors also worked a considerable amount of overtime in the interests of having the Brief completed within the time limit fixed. While it is not recommended that each of the Supervisors in the Correlation-Liaison Section be afforded a letter of commendation, it is suggested that J. S. Ammarell who coordinated the efforts of the other Supervisors be afforded a letter of commendation. It is further suggested that a letter of commendation be afforded Mr. J. P. Keay, Chief of the Correlation-Liaison Section, and that Mr. Keay be instructed to personally advise the Supervisors involved that they are commended for the splendid manner in which they cooperated in the preparation of the Brief on the Nationalist Party of Puerto Rico.

For your information, a total of 481 hours, 15 minutes voluntary overtime was contributed by the men assigned to this project.

ACTION

In the event you concur, it is suggested this memorandum be forwarded to the Administrative Division for appropriate action.

*Letters of commendation
12/8/50 - CEF/leh*

Tom *sk*

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

FD-185

REPORT OF PERFORMANCE RATING

1087-7m

Name of Employee: VICTOR P. KEAY 464 300

Where Assigned: SECURITY-INVESTIGATIVE CORRELATION-LIAISON
(Division) (Section, Unit)

Payroll Title: Inspector - GS-14 - \$9000

Rating Period: from March 31, 1950 to March 31, 1951

reappr

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

V.P.K.

Rated by: *[Signature]* Inspector 4-14-51
Signature in Charge Date

Reviewed by: *[Signature]* Assistant to 4-14-51
Signature the Director Date

Rating approved by: *[Signature]* Assistant Director APR 30 1951
Signature Bureau of Investigation Date

TYPE OF REPORT

() Official
(x) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

68

36842-208

75

117

81

APR 21 1951

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD - 185)

Name of Employee VICTOR P. KEAYTitle InspectorRating Period: from 3-31-50 to 3-31-51

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|---|---|
| <u>+</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>+</u> (2) Personality and effectiveness of his personal contacts. | <u>+</u> (18) Development of informants and sources of information. |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>+</u> (19) Reporting ability: |
| <u>+</u> (4) Physical fitness (including health, energy, stamina). | <u>0</u> (a) Investigative reports |
| <u>+</u> (5) Resourcefulness and ingenuity. | <u>0</u> (b) Summary reports |
| <u>+</u> (6) Forcefulness and aggressiveness as required. | <u>+</u> (c) Memos, letters, wires |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | (Consider: <u>-</u> conciseness; <u>-</u> clarity; <u>-</u> organization; <u>-</u> thoroughness; <u>-</u> accuracy; <u>-</u> adequacy and pertinency of leads; <u>-</u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>0</u> (20) Performance as a witness. |
| <u>+</u> (9) Planning ability and its application to the work. | <u>+</u> (21) Executive ability: |
| <u>+</u> (10) Accuracy and attention to pertinent detail. | <u>+</u> (a) Leadership |
| <u>+</u> (11) Industry, including energetic consistent application to duties. | <u>+</u> (b) Ability to handle personnel |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application. | <u>+</u> (d) Making decisions |
| <u>0</u> (14) Technical or mechanical skills. | <u>+</u> (e) Assignment of work |
| <u>+</u> (15) Investigative ability and results: | <u>+</u> (f) Training subordinates |
| <u>+</u> (a) Internal security cases | <u>+</u> (g) Devising procedures |
| <u>0</u> (b) Criminal or general investigative cases | <u>+</u> (h) Emotional stability |
| <u>0</u> (c) Fugitive cases | <u>+</u> (i) Promoting high morale |
| <u>0</u> (d) Applicant cases | <u>+</u> (j) Getting results |
| <u>0</u> (e) Accounting cases | <u>✓</u> (22) Ability on raids and dangerous assignments: |
| <u>0</u> (16) Physical surveillance ability. | <u>+</u> (a) As leader |
| | <u>+</u> (b) As participant |
| | <u>+</u> (23) Organizational interest, such as making of suggestions for improvement. |
| | <u>+</u> (24) Ability to work under pressure. |
| | <u>-</u> (25) Miscellaneous. Specify and rate: |
| | <u>+</u> <u>Particularly adept at</u> |
| | <u>handling analytical work</u> |
| | <u>and complex matters.</u> |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Section Chief

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

VICTOR P. KEAY
CHIEF
CORRELATION-LIAISON SECTION
SECURITY INVESTIGATIVE DIVISION

Mr. Keay is a mature individual who makes a good personal appearance. He is a thoroughly experienced employee and has an outstanding knowledge of the Bureau's policies and procedures, particularly as they relate to internal security and intelligence matters.

He is a very good administrator. He personally follows the many problems and special assignments which fall within his Section from time to time.

Mr. Keay is a dependable, enthusiastic and extremely loyal employee. He works hard and sees to it that things "get done." He has a great deal of force and initiative. He has the ability to analyze situations and exercises good judgment.

As Chief of the Correlation-Liaison Section he sets a good example by working hard and voluntarily putting in long hours.

This employee can handle assignments of any nature, including the most complex. His dictation and paper work are excellent. His temperament is such that he undoubtedly could handle himself very well on dangerous assignments.

Mr. Keay represents the Bureau on various important committees in the fields of intelligence and internal security. He also serves as alternate and has actually represented the Bureau in this capacity on committees of the highest levels in these fields.

Mr. Keay also occupies the desk of the No. One Man of the Security Division from time to time. His work on these occasions has been very good.

On December 18, 1950, Mr. Keay personally and, through him, the members of the Section were commended for the splendid cooperation and assistance they rendered in connection with the handling of a special assignment.

On December 28, 1950, Mr. Keay was commended again for

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assisting in the effective handling of the representatives of the Investigative Unit in the Cuban Army during their visit to Washington.

Mr. Keay has been particularly effective in the organization, training and supervision of the liaison activities in his section. Largely as the result of his supervision, the liaison has been outstanding.

This employee is entitled to a rating of Satisfactory in the upper limits.

V.P.K.

COPY:ec

DATE: April 26, 1951

TO : THE DIRECTOR

FROM : D. M. LADD

SUBJECT: SPECIAL AGENT PERSONNEL - ADVANCEMENT

Reference is made to SAC Letter #29, Series 1951, dated March 27, 1951, subsection C, entitled "Special Agent Personnel - Advancement." In accordance with the instructions contained therein, the following comments are submitted regarding personnel assigned to the Security Investigative Division for consideration on a long-range basis for development as administrators and executives in the Bureau.

While it is understood that all supervisory personnel assigned to this Division are being considered for development on a long-range basis, at this time comments are being made only on those individuals whose work reflects that they are definitely above average as material for advancement along the lines indicated in referenced SAC Letter.

I am not submitting comments on Inspector Leo Laughlin or the various Section Chiefs, namely, Messrs. Carl Hennrich, Victor Keay, Fred Baumgardner, and Charles Stanley, inasmuch as their continued assignment in their present positions definitely reflects that they are highly capable and merit consideration for any advancement or change of assignment for which the Bureau may desire to consider them.

Also, I will not comment on the Number One Men in the four sections of this Division, namely, Joseph L. Schmit, Internal Security Section, William A. Branigan, Espionage Section, Earl E. Riley, Loyalty Section, and John S. Ammarell, Correlation-Liaison Section. At the present time these men occupy a position equivalent to that of an Assistant Special Agent in Charge and each of them merits consideration for further advancement.

The following are listed in accordance with the instructions set out in referenced SAC Letter and are available for general or special assignment wherever the Bureau may desire to utilize their services:

George H. Scatterday

Mr. Scatterday is presently assigned to the Communist Front Desk in the Internal Security Section. He also assists in handling

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MEMORANDUM FOR THE DIRECTOR

mail in the office of the Assistant to the Director. He has all the necessary qualifications to operate in an administrative position. Mr. Scatterday makes an excellent appearance, dresses well, and has a friendly disposition. He is one of the best Supervisors in the Internal Security Section. He has a well-rounded knowledge of Bureau policy, is a tireless worker, prepares excellent memoranda, has the ability to handle personnel, and exercises good judgment at all times. Mr. Scatterday has had extensive investigative and supervisory experience. He is capable of handling additional responsibility and is definitely SAC material on a long-term basis.

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[redacted]
[redacted] is a very intelligent, capable Agent who has demonstrated an unusual capacity for analysis work and for handling complicated problems. He has executive ability and is one of the top prospects in the [redacted] for development. [redacted] can be considered SAC material on a long-range basis.

Robert J. Lamphere

Mr. Lamphere has been assigned in the Security Division since September 1, 1947. He has done an outstanding job in the supervision of the complex espionage investigations assigned to him. He has a practical approach and the ability to organize and supervise his work using sound judgment. Mr. Lamphere presents a very good personal appearance, is highly intelligent and is an excellent conversationalist. He has the ability to make contacts among all types of people. Mr. Lamphere has the capability for future development as a Special Agent in Charge.

Donald E. Moore

Mr. Moore is considered Number Two Man in the Internal Security Section and presently assists in the administration of the Section. As such, he handles policy matters, issues instructions to Supervisors, makes decisions and frequently has acted in the capacity of Section Chief in the absence of both the Section Chief and Number One Man. Mr. Moore is a tall, well built individual, has an excellent personal appearance, meets people well, and has the ability to handle personnel. He has the necessary qualifications of a Bureau administrator, either at the Seat of Government or in the field. He has had extensive field experience, is a good contact man and has an excellent attitude. His general over-all ability as a Supervisor is outstanding. Mr. Moore is definitely potential SAC material.

MEMORANDUM FOR THE DIRECTOR

[redacted]
[redacted]
of the [redacted] He has considerable executive ability and has had experience as a Supervisor in the New York Office. He is serious, makes an excellent appearance, and is a good administrator. [redacted] should be considered on a long-range basis for development as an ASAC and SAC.

Sterling B. Donahoe

Mr. Donahoe entered on duty with the Bureau on January 6, 1941. He has been in the Security Division since June 20, 1949. He is one of the outstanding Agents in the Security Division. He has far better than average ability and has the necessary desire for advancement. He has demonstrated in his assignments that he has outstanding executive ability. Mr. Donahoe is intelligent, presents an excellent personal appearance, can make contacts with all types of individuals, and is adaptable to all situations. Based on his performance, he definitely has the capability for immediately handling the duties of an ASAC, and with further development the functions of an SAC.

Hugh J. Pharies

Mr. Pharies is an experienced, well-rounded Bureau employee. He makes a rugged, excellent personal appearance, and has an excellent personality. He has been assigned to the Loyalty Section, Security Division, since April 30, 1948, and has handled all phases of the Loyalty Program. He would be particularly adept in the cultivation of proper relationship with police or business officials. He has considerable poise and self-confidence and has clearly demonstrated that he has administrative ability. Prior to his assignment to the Loyalty Section, Mr. Pharies had considerable field experience, both as an investigator and as a supervisor. He is an intelligent, capable Bureau supervisor, and is thoroughly capable of handling additional responsibilities. Mr. Pharies would have no difficulty whatsoever in handling the duties of an ASAC at this time and is good material for development on a long-range basis as an SAC.

Elbert T. Turner

Mr. Turner has been assigned to the Security Division since March 29, 1946. He is above average in personal appearance and intelligence. Throughout his Bureau service he has demonstrated the ability to use sound judgment. He can also make contacts among all

MEMORANDUM FOR THE DIRECTOR

types of persons and is adaptable to all situations. In his current assignment, Mr. Turner has demonstrated outstanding administrative ability and I feel that he is perfectly capable of discharging the duties of an ASAC at the present time and has capability for further development as an SAC.

Calvin B. Howard

Mr. Howard is presently assigned to the Internal Security Section, supervising work on the Communist Front Desk. He has also assisted in approving correspondence in the office of the Number One Man of the Section. He presents an excellent personal appearance, is intelligent, knows Bureau policy, exercises good judgment, and has an enthusiastic approach to his work. He is well liked by his fellow employees, is a good contact man, and has all the necessary qualifications to act in the capacity of ASAC. Mr. Howard is definitely potential SAC material.

Cornelius A. Moynihan

Mr. Moynihan unquestionably has executive and administrative ability. He has served as Night Supervisor of the Security Division and is doing his job well. He has had experience in the New York Office as a supervisor. Mr. Moynihan is potential SAC material.

O. Eugene Coleman

Mr. Coleman has been assigned to the Loyalty Section since April 3, 1948. He presents a very businesslike appearance, has a most likable personality, and is a serious, loyal Bureau employee. He has an excellent grasp of Bureau policies and has definitely been an excellent supervisor throughout his assignment in the Loyalty Section. Through Coleman's excellent knowledge of the Loyalty Program, he has been able to assist in all phases of this work. It is noted that prior to Coleman's assignment to the Loyalty Section he had considerable experience in the investigative field, as well as supervisory experience in the Chicago and Savannah Divisions. He is a competent, logical-thinking Bureau employee who would have no difficulty in handling responsibilities of an ASAC at this time and is good material for long-range consideration for development as an SAC.

W. Raymond Wannall, Jr.

Mr. Wannall entered on duty on July 27, 1942, and has been assigned to the Security Division since July 24, 1947. He is a considerably above-average Bureau supervisor. His personal appearance

MEMORANDUM FOR THE DIRECTOR

is excellent and his personality commendable. From my observations he is the type of individual who can make contacts among all types of persons and is adaptable to all situations. Mr. Wannall's work is definitely superior and I consider him to have the capabilities for immediate advancement as an ASAC and with development as an SAC.

James F. Bland

Mr. Bland is performing supervisory duties on the Communist Front Desk in the Internal Security Section. He has had a wide variety of field experience, both as an investigator and supervisor. He has a good knowledge of security work, prepares clear, concise and accurate memoranda, exercises good judgment, and has indicated that he definitely has administrative ability. He makes an excellent appearance, meets people well, and is well liked by his fellow employees. Mr. Bland voluntarily performs long overtime duty and definitely has potentialities for development as SAC material.

Leo C. Nulty

Mr. Nulty makes an excellent personal appearance. He is friendly, sincere and obviously intelligent and has demonstrated good judgment in handling his assignments. From my observations of him, I know that he has the ability to make contacts among all types of persons and is adaptable to all situations. In addition, Mr. Nulty served for a number of years, as ASAC in the Salt Lake City Division, by reason of which he has valuable experience. By reason of his performance, he has demonstrated that he has the capability for additional responsibility as ASAC or SAC.

[redacted]
[redacted] is a very capable supervisor. He has a facility for handling complicated memoranda. He has an outstanding background of knowledge of internal security problems and in fact was a supervisor on these matters in the Baltimore Division. He has a facility for organizing memoranda, for handling squads working on large projects, and for preparing memoranda. [redacted] has executive ability and can be considered on a long-range basis as SAC material.

Robert H. Egan

Mr. Egan has been assigned to the Loyalty Section as a supervisor since March 26, 1948. He has done an outstanding job. He presents a very businesslike appearance, has a serious approach to his work and is one of the most thorough supervisors in the Loyalty

MEMORANDUM FOR THE DIRECTOR

Section. He is considerably above average in his ability to supervise loyalty cases. He has an excellent background in both investigative and supervisory work, having served as a field supervisor in the Los Angeles Office prior to assignment to the Seat of Government. Mr. Egan is a solid, well-rounded, conscientious Bureau employee and could operate very successfully as an ASAC. He is excellent material for development on a long-range basis as an SAC.

Paul L. Cox

Mr. Cox is currently assigned to the Security Index Unit, Internal Security Section, where he is handling policy matters in connection with the Detcom Program. He has had supervisory experience, both in the field and at the Seat of Government. Mr. Cox makes an excellent, mature personal appearance, has the ability to make contacts among all types of people, and has indicated an ability to handle personnel. He performs an unusually high amount of overtime duty without regard to his personal convenience. He has an excellent knowledge of over-all Bureau policy and is definitely interested in advancing himself in the Bureau's work. Mr. Cox is ASAC material at this time and has all the potentialities for development as an SAC.

Arthur J. Marchessault

Mr. Marchessault has been assigned to the Security Division since April 3, 1949. He has an excellent personal appearance and an engaging cooperative personality. He is very intelligent and in the discharge of his responsibilities in this Division has shown excellent judgment. He had valuable experience as ASAC in the Detroit Office and is ambitious to advance in the Bureau's service. He definitely has the ability to make contacts among all types of persons, is enthusiastic and promotes high morale. Because of his past outstanding performance and his present capabilities, Mr. Marchessault should be regarded for future development as an SAC.

Meffert W. Kuhrtz

Mr. Kuhrtz presently represents the Bureau in committee work, that is, coordinating committees involving other Government agencies. He is a sound, conscientious Agent. He has had training as a supervisor in the New York Office. His judgment is good and I think he is capable of handling the more complicated problems of the Bureau. Mr. Kuhrtz is ASAC material and has the potential for future development as an SAC.

MEMORANDUM FOR THE DIRECTOR

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Wayne W. Klemp

Mr. Klemp is an experienced Bureau Agent who has had extensive field and supervisory experience. He is currently performing supervisory duties in the Special Memoranda Unit of the Internal Security Section. He is a tall individual, makes an excellent personal appearance, has the ability to get along with people, and is a good contact man. Mr. Klemp exercises excellent judgment, knows Bureau policy, and has performed his supervisory duties in an outstanding manner. He has the ability to get to the bottom of a problem with a minimum effort, makes excellent decisions and is a well-rounded Bureau Supervisor. Mr. Klemp possesses the necessary qualifications for development as an SAC on a long-range basis.

Edward S. Sanders

Mr. Sanders is the Secretary of the Interdepartmental Intelligence Conference and a liaison representative. He has been commended by the other members of the IIC for his excellent work as Secretary. He does excellent contact work and has acquired a good knowledge of Bureau policy. Mr. Sanders is ASAC material and has potentialities for development as an SAC on a long-range basis.

[redacted]
[redacted] has been assigned to the [redacted] of the Security Division as a supervisor since February 25, 1948. He has been an excellent supervisor in all respects. He presents a very favorable personal appearance, is a most conscientious, hard working employee and has been outstanding in the supervision of his cases. [redacted] is extremely thorough and his instructions to the field are clear and succinct. It has been particularly noted that [redacted] has the ability to make his own decisions and carry out his responsibilities on his own initiative. Prior to assignment to the [redacted] he had considerable field experience and is thoroughly conversant with various policies and phases of the Bureau's work. [redacted] is a thorough, conscientious Bureau employee who has administrative and supervisory ability. It is felt he merits consideration on a long-range basis for development as an ASAC or SAC.

Samuel George Hiley

Mr. Riley began his Bureau career on June 17, 1940. He became a Special Agent on February 23, 1942, and has been assigned

MEMORANDUM FOR THE DIRECTOR

to the Security Division since June 12, 1949. He consistently does an excellent job, handles an above average volume of work, and has the capability for handling any type of assignment. Mr. Riley presents an excellent personal appearance and has a dynamic driving personality. He has exhibited executive ability and based on his performance, I would recommend Mr. Riley for immediate consideration as an ASAC, and with further development, as an SAC.

Charles T. Brown, Jr.

Mr. Brown has been a supervisor in the Loyalty Section since March 23, 1948. He presents an excellent personal appearance and has an excellent personality. He is a mature, clear thinking and sound Bureau employee who has had considerable experience in the investigative field prior to assignment to the Seat of Government. Mr. Brown is emotionally stable and clearly exhibits poise and confidence. He has demonstrated that he is able to make his own decisions and have the same carried out. He operates generally with very little supervision. Mr. Brown would be excellent in his contacts with police or business officials. It is believed he should be considered for development on a long-range basis as an ASAC or SAC.

S. Drake Ellis

Mr. Ellis is a very personable Agent who makes an unusually favorable impression outside the Bureau. He is presently doing liaison work and has previously had experience on several supervisory desks in the Bureau. His knowledge of Bureau policy and procedures is excellent and I think he is an excellent prospect for development on a long-range basis as an ASAC or SAC.

Herman O. Bly

Mr. Bly is presently a supervisor on the Communist Party, USA Desk in the Internal Security Section. He has an outstanding knowledge of the operations of the Communist Party; has been responsible in the past for handling policy matters involving not only the Party, but the Internal Security Act of 1950. He is an exceptionally hard worker, has initiative, aggressiveness, and is an above average organizer. Mr. Bly has an excellent personal appearance, a good personality and the ability to make friends and contacts. He could serve successfully in any Bureau office and is definitely capable of performing as an ASAC at this time. He possesses the necessary qualifications for development as a future SAC.

MEMORANDUM FOR THE DIRECTOR

[redacted]

[redacted] is performing supervisory duties on the [redacted] Internal Security Section. In this connection, he handles sabotage matters, labor infiltration cases, as well as violations of LMRA and the Federal Train Wreck Statute. He makes an excellent personal appearance, has tact, can handle personnel, and is an alert, intelligent Bureau supervisor. He is desirous of advancing himself in the Bureau's work and has an above average capacity to handle a heavy volume of cases. [redacted] has rapidly developed in the Bureau's service, knows how to meet people well, is a good contact man, and a tireless worker. [redacted] could successfully act as an ASAC at this time and his potentialities for development as a future SAC are excellent.

Douglas M. Brown

Mr. Brown has been working in the Special Memoranda Unit, Correlation-Liaison Section, since June 10, 1949, and has acquired an excellent knowledge of the general work of the Bureau. He is unusually good at inspiring confidence in new supervisors and clerical employees. He goes about his work in a calm, methodical manner and has demonstrated executive ability. He will be utilized in starting the new Correlation Unit due to his ability to handle clerical personnel. Mr. Brown has potentialities for development as an ASAC and SAC on a long-range basis .

[redacted]

[redacted] has been a supervisor in the [redacted] since February 21, 1948. He presents a very good personal appearance, has a very pleasant personality, and is serious and business-like in his work. He has an excellent knowledge of the Bureau's policies and procedures and has been a most competent supervisor. Prior to his assignment to the [redacted] had considerable experience in Communist matters which has materially assisted him in his work in the [redacted]. Due to [redacted] knowledge of the work in the [redacted] he has been used in connection with the outgoing signature mail and on occasions has acted as Relief Man for the Number One Man in the [redacted]. [redacted] is a conscientious and competent Bureau supervisor and should be considered on a long-range basis for possible material as an ASAC or SAC.

MEMORANDUM FOR THE DIRECTOR

Elmer F. Emrich

Mr. Emrich has been a Bureau Agent since September 24, 1934. He has been assigned to the Security Division since May, 1950. This Agent is easily an above average Bureau supervisor. His attitude is outstanding and he has sufficient background and ability to get results. He has demonstrated that he can make contacts among all types of persons and he is adaptable to varying situations. In my opinion he should be considered for development as an ASAC.

[redacted] is presently assigned to the Internal Security Section where he is performing supervisory duties on the [redacted]. He makes an excellent personal appearance, has a businesslike, mature approach to Bureau problems and exercises unusually good judgment at all times. He has the necessary initiative, aggressiveness and calmness to operate in an administrative post. At this time, it is believed that [redacted] could successfully act as ASAC in one of the Bureau's smaller offices and should be considered on a long-range basis as a potential [redacted].

George E. Irwin

Mr. Irwin is presently a Relief Supervisor in the Internal Security Section. He is also assisting in the reading and approving of correspondence for the Section and in this connection assists in administration. He has a well-founded knowledge of Bureau policy and procedure and has had considerable field experience in a supervisory capacity. He makes a nice personal appearance, has a good personality, and dresses in excellent taste. Mr. Irwin is above average in intelligence, exercises good judgment, and is capable of handling personnel. He is a hard worker and has demonstrated that he possesses administrative ability. He possesses the necessary qualifications for development as an SAC on a long-range basis.

Marion E. Torrens

Mr. Torrens is assigned to the Security Index Unit, Internal Security Section. He is an experienced Bureau supervisor, has had a wide variety of field experience, is a good contact man, and definitely possesses administrative ability. He possesses the necessary initiative and aggressiveness to act in an administrative capacity, has the ability to reach proper decisions, and carefully analyzes the problems which he handles. He could successfully operate as an ASAC and has potentialities for future development as an SAC.

MEMORANDUM FOR THE DIRECTOR

S. Wesley Reynolds

Mr. Reynolds' outstanding characteristic is his facility for contact work and his broad knowledge of Bureau policies and procedures. He can represent the Bureau in excellent fashion at the highest levels in other agencies or in private industry. He would be an asset to any office. Mr. Reynolds is ASAC and SAC material on a long-range basis.

Cartha D. DeLoach

Mr. DeLoach has demonstrated a capacity for contact work and for sound thinking. He is ambitious, shows a very considerable amount of initiative and a general interest in the Bureau's activities. He has an excellent knowledge of Bureau policy. Mr. DeLoach should be considered on a long-range basis as ASAC material with possibilities for development as an SAC.

Ralph R. Roach

Mr. Roach is a seasoned Bureau Agent and liaison man. His strongest asset is his personable appearance and his facility for handling high-placed contacts. Mr. Roach is ASAC and SAC material on a long-range basis.

b6
b7C

[redacted]
[redacted]
[redacted] is a methodical individual who carefully scrutinizes all correspondence crossing his desk. He has the capacity for handling a tremendous volume of mail and requires minimum supervision. He is a well built individual, who makes an excellent personal appearance, has a friendly disposition and could successfully operate in an administrative capacity. [redacted]
[redacted] has the necessary qualifications for future development as an SAC.

Carroll Doyle

Mr. Doyle is currently assigned to the Internal Security Section. He has had considerable experience in the Special Memoranda Unit and is presently handling matters involving the Plant Informant and American Legion Contact Programs. He has a broad knowledge of Bureau policy, is intelligent, and is regarded as one of the better Supervisors in the Section. He makes a good, substantial appearance,

MEMORANDUM FOR THE DIRECTOR

and is alert and forceful in manner. Mr. Doyle approaches his work with enthusiasm, is a tireless worker, and is a clear, logical thinker. He has had considerable experience in police contact work and has also assisted in inspections. It is believed he could successfully operate as ASAC in a small Bureau office at the present time and his potentialities for development as an SAC are good.

Francis X. Plant

Mr. Plant began his Bureau career on November 7, 1935. He became a Special Agent on January 26, 1942. While this Agent is comparatively new in the Security Division, he has generally demonstrated outstanding work. He makes an excellent personal appearance, is obviously intelligent, and has a most cooperative personality. He knows Bureau policies and procedures and uses sound judgment in handling his assignments. Unquestionably, based on his past performance, Mr. Plant has the ability to make contacts among all types of persons and is adaptable to all situations. He has administrative and executive ability. It is my opinion that he has the capability for consideration for development as an ASAC and eventually an SAC.

William Arthur Stigler

Mr. Stigler has been assigned to the Security Division since February 18, 1948. He makes an excellent personal appearance, is obviously intelligent, and in the discharge of his responsibilities has demonstrated sound practical judgment. He has a very favorable personality, being mature and of a serious temperament. Unquestionably, he has the ability, as demonstrated by his past performance, to make contacts among all types of persons. Mr. Stigler is adaptable to varying situations, and based on his past performance, I believe he has the capability for immediate consideration as an ASAC.

James R. Malley

Mr. Malley has been a Supervisor in the Internal Security Section since October 2, 1950. He is presently assisting in the handling of policy matters in connection with the Detcom Program. Agent Malley is an experienced Bureau employee, has a mature, business-like appearance, exercises excellent judgment and is a hard working Agent. He has a unique ability to get along with people. For a number of years, Agent Malley was Supervisor of the Communist Squad in the New York Office. He has had a wide variety of field experience, including assisting in a supervisory capacity in the Kansas City Office.

MEMORANDUM FOR THE DIRECTOR

I feel that Mr. Malley is capable of performing duties as an ASAC at this time and is definitely SAC material. He is capable of handling the most complicated investigative matters.

Frederick C. Zinck

Mr. Zinck is presently performing supervisory duties in the Security Index Unit, Internal Security Section. He has an excellent knowledge of Bureau policy and presently requires minimum supervision and has the capacity for handling a tremendous volume of work. He makes a nice appearance, has a friendly disposition and possesses all of the necessary qualifications as a Bureau administrator. He is alert to protect the Bureau's interests at all times and in view of his wide experience as an investigator and supervisor could successfully operate as an ASAC at this time. Mr. Zinck possesses the necessary qualifications for future development as an SAC.

* * * * *

In addition to those listed above, there are a number of other supervisors in the Security Division who have recently been transferred to the Seat of Government and whose work I desire to observe further. Undoubtedly, some of these men will be qualified for advancement in the Bureau's service. In the event they merit consideration for further advancement, I will list them at a future date.

March 1, 1951

CONFIDENTIAL
VIA LIAISON

Mrs. Ruth L. Shipley
Chief
Passport Division
Department of State
Washington, D. C.

Dear Mrs. Shipley:

Inspector Victor P. Keay of this Bureau is departing shortly on official business abroad, and he will visit Cuba, Mexico, Panama, and Brazil. It would be greatly appreciated if you would be kind enough to have a special passport issued for Mr. Keay and the necessary visas obtained.

Sincerely yours,

John Edgar Hoover
Director

NLF:hke

MAR 1 9 36 AM '51
U.S. DEPT. OF JUSTICE
FBI
RECEIVED - DIRECTOR

Tolson _____
Ladd _____
Nichols _____
Glavin _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

Delivered
Concededly
5/15/51
7/17/51

MAR 3 1951
MAR 8 1951
MAR 1 1951
MAR 1 1951

April 13, 1951

CONFIDENTIAL
BY SPECIAL MESSENGER

Mrs. Ruth B. Shipley
Chief
Passport Division
Department of State
Washington, D. C.

Dear Mrs. Shipley:

Inspector Victor P. Keay, of this Bureau, will be leaving the United States shortly for London, England; Paris, France; and Madrid, Spain; on official business. Inspector Keay is in possession of the attached Special Passport No. 27500 and it would be greatly appreciated if you would have his passport validated for his proposed travel to Europe.

It would also be appreciated if you would be kind enough to have the necessary visas obtained for Inspector Keay's trip.

Sincerely yours,

John Edgar Hoover
Director

APR 16 1951

Enclosure

NLF:pjb

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Belmont _____
Mohr _____
Tele. Room _____
Holloman _____
Gandy _____

RECEIVED
FBI
APR 14 8 25 AM '51

June 28, 1951

MEMORANDUM FOR MR. TOLSON

On June 22, 1951, I saw Inspector Victor P. Keay
of the Security Division who has recently returned from a
trip to Europe in connection with a commission dealing with
the security problems and intelligence of the United States,
Great Britain and France. Mr. Keay, at the time he made
this trip, also took occasion to inspect the Legal Attaches'
offices in Europe.

RECORDED

Very truly yours,

John Edgar Hoover
Director

0 JUL 6 1951

36842-205

153 96

JEH:mpd

Tolson
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Belmont
Mohr
Tele. Room
Holloman
Gandy

SENT FROM D. O.	
TIME	6:58
DATE	6-28-51
BY	How

1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation		2. Pay Period	3. Block No.	4. Slip No. 29042
5. Employee's name (and social security account number when appropriate) MR. VICTOR P. KRAY		6. Grade and salary SA GS 14 \$9000		
PAY ROLL CHANGE DATA				
	BASE PAY	OVERTIME	GROSS PAY	RET. TAX
7. Previous normal				
8. New normal				
9. Pay this period				
10. Remarks:		11. Appropriation(s)		12. Prepared by
				13. Audited by
<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase				
14. Effective date 7-8-51	15. Date last equivalent since 1-8-50	16. Old salary rate \$8 \$9000	17. New salary rate \$9200	18. Performance rating is satisfactory or better.
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):				(Signature or other authentication)
<input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP				<input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.
STANDARD FORM NO. 1126d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950, General Regulations No. 102				

PAY ROLL CHANGE SLIP—PERSONNEL COPY

☆ U. S. GOVERNMENT PRINTING OFFICE : 1950—5089

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: July 19, 1951

FROM : H. L. Edwards

SUBJECT: VICTOR P. KEAY
Inspector
Security Division

Tolson	_____
Ladd	_____
Clegg	_____
Glavin	✓
Nichols	_____
Rosen	_____
Tracy	_____
Harbo	_____
Belmont	_____
Mohr	_____
Tele. Room	_____
Nease	_____
Gandy	_____

Inspector Keay has advised that a book of Government Requests for Transportation issued him and containing unused requests numbered J182255 through J182275 cannot be found. Requests numbered 251 to 254 had been used. Inspector Keay stated that he left this book in the Anchorage Office during his visit there for security reasons and he did not miss it until July 9, 1951, when he was preparing to return to Washington. He last definitely recalls seeing the book on July 7, when it was on the desk he was using together with his files and notes. He expressed the belief that this book had either been misplaced in the Anchorage Office or that it fell into a wastebasket and was destroyed with the office trash.

A careful check has been made by agents of the Anchorage Office of all of the places Inspector Keay visited on July 7, with negative results.

A stop has been placed with the Department.

Recommendation of the Administrative Division

It is recommended that a letter of censure be directed to Inspector Keay for this loss.

UAS:bls

3 AUG 8 1951

36842-209

164

1951

RECEIVED

7/26/51

3 23 64 21

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270
(1-1-50)

NAME KEAY, Victor, Perl AGE 46 YEARS, 9 MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN 0
FAMILY HISTORY Father living, fair health. Mother, living, fair health.

HISTORY OF ILLNESS OR INJURY Childhood diseases; Iritis, left eye; tonsillectomy
3 fingers broken, left hand; right leg fractured.

HEAD AND FACE Neg.

EYES: PUPILS (size, shape, reaction to light and distance, etc.) neg.

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION Normal AOC 1940

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS Neg.

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS Neg.

NOSE Neg.

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES neg.

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS neg.

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH as indicated.

NONVITAL TEETH

PERIAPICAL DISEASE

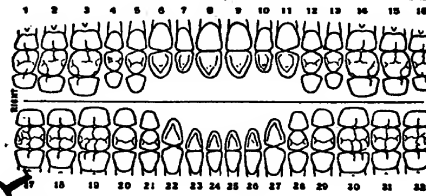
MARKED MALOCCLUSION

PYORRHEA ALVEOLARIS

TEETH REPLACED BY BRIDGES

DENTURES

REMARKS



S/E J. Kops, Cdr (MC) USN.
Signature of Dental Officer

GENERAL BUILD AND APPEARANCE Robust

TEMPERATURE 36 CHEST AT EXPIRATION 36

HEIGHT 67 CHEST AT INSPIRATION 39

WEIGHT 167 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35

RECENT GAIN OR LOSS, AMOUNT AND CAUSE negligible

SKIN, HAIR, AND GLANDS neg

NECK (abnormalities, thyroid gland, trachea, larynx) neg.

SPINE AND EXTREMITIES (bones, joints, muscles, feet) neg.

THORAX (size, shape, movement, rib cage, mediastinum) neg.
 RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. neg.
x-ray neg.
 CARDIO-VASCULAR SYSTEM neg.
 HEART (note all signs of cardiac involvement) neg.
 ECG - normal
 PULSE: BEFORE EXERCISE 80 BLOOD PRESSURE: SYSTOLIC 90
 AFTER EXERCISE 100 DIASTOLIC 66
 THREE MINUTES AFTER 80
 CONDITION OF ARTERIES OK CHARACTER OF PULSE OK
 CONDITION OF VEINS OK HEMORRHOIDS Neg.
 ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) Neg.
 GENITO-URINARY SYSTEM Neg.
 URINALYSIS: SP. GR. 1.000 ALB. neg. SUGAR neg. MICROSCOPICAL neg.
 VENEREAL DISEASE neg.
 NERVOUS SYSTEM neg.
 (organic or functional disorders)
 ROMBERG neg. INCOORDINATION (gait, speech) neg.
 REFLEXES, SUPERFICIAL neg. DEEP (knee, ankle, elbow) OK TREMORS neg.
 SEROLOGICAL TESTS neg. BLOOD TYPE B Positive
 ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) neg.
 SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1951
 TYPHOID PROPHYLAXIS: NUMBER OF COURSES
 DATE OF LAST COURSE 1951
 REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE
 SUMMARY OF DEFECTS N S A on P E
 CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION
 IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
 WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
 (when no is given state cause)
 FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)
 DATE OF EXAMINATION 6/25/51 s/C. Fl Park
 EMPLOYEE'S INITIALS Gdr (MC) USN
7/10/51

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE CHIEF CLERK

FROM : V. P. Keane *VPK*

DATE: July 11, 1951

SUBJECT: LOSS OF GTR BOOK

Reference is made to the wire from the SAC, Anchorage reflecting the loss of the book containing GTR's J182251 to J182275. GTR's 1 to 4 have been used. The details are as follows:

This book of GTR's was issued to me at the Seat of Government. The GTR's were left in the Anchorage Office during my visit there for security. They were not missed until Monday, July 9, 1951, when I was preparing my notes for return to Washington. They were last definitely seen on Saturday afternoon about 3 p.m., when they were on the desk with files, notes, etc. At 3 p.m. a conference of Agents was held and they were seen on the desk by others besides myself.

It is possible that the GTR's are misfiled in the Anchorage Office or that they may have fallen into a waste-basket and were destroyed with other trash. The trash was burned by employees of the Anchorage Office at 4 p.m., Saturday, July 7.

It is also possible that the GTR's were placed in my pocket as a matter of habit Saturday afternoon and were therefore lost by me. On leaving the office Saturday I went to the home of ASAC Moreland, and after remaining there about one hour, went to the LaBries Restaurant for dinner. I went directly from the restaurant to my hotel room. A careful check was made by Agents of the Anchorage Office of all these places with negative results. Also, a check was made at the Police Department, U. S. Marshal's Office, Post Office Department, the hotel desk, and other logical places to see if they had been turned in by anyone. Stops were placed at all of these places, as well as local offices of the airlines, railroads, and steamship company where they could be used.

VPK:lw

3 AUG 8 1951

memos HKE to [unclear] at [unclear] 7-19-51 [unclear] [unclear]

36-42-208 1941-104 [unclear]

38

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

F.B.I. RADIOGRAM

DECODED COPY

Tolson ☒
 Ladd ☒
 Clegg ☒
 Glavin ☒
 Nichols ☒
 Rosen ☒
 Tracy ☒
 Harbo ☒
 Belmont ☒
 Mohr ☒
 Tele. Room ☒
 Nease ☒
 Gandy ☒

FROM ANCHORAGE 7-9-51 NR 092240

8:37 P.M.

DIRECTOR

URGENT

ATTENTION CHIEF CLERK. GTRS J182251 TO 275 ISSUED TO INSPECTOR KEAY CANNOT BE LOCATED. NUMBERS 51 TO 54 HAVE BEEN USED. GTRS LEFT IN OFFICE DURING HIS STAY AND WERE THERE ON AFTERNOON OF SEVENTH INSTANT. FIRST MISSED MORNING OF JULY 9 ALTHOUGH DEFINITELY DID NOT HAVE IN POSSESSION SUNDAY JULY 8. POSSIBLE KEAY PLACED IN POCKET SATURDAY AFTERNOON AND THEREFORE LOST BUT DOES NOT RECALL. KEAY SATURDAY NIGHT LEFT OFFICE TO HOME OF ASAC MORELAND THENCE TO RESTAURANT THENCE TO HOTEL. ALL LOGICAL PLACES CHECKED. NEGATIVE RESULTS. STOPS BEING PLACED LOCAL AIRLINES AND OTHER POSSIBLE PLACES WHERE GTRS WOULD BE TURNED IN IF FOUND. THIS OFFICE CONTINUING EFFORTS TO LOCATE. IF FOUND BUREAU WILL BE NOTIFIED.

RECEIVED 7-9-51 8:41 P.M. LL

3 AUG 8 1951

If the intelligence contained in the above message is to be disseminated outside the Bureau, it is suggested that it be suitably paraphrased in order to protect the Bureau's cryptographic systems.

July 28, 1951

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

The Bureau has noted that on a recent occasion a book of unused Government Transportation Requests which had been issued to you for your official use was lost, and no adequate explanation for such loss has been furnished.

From the above it is apparent that you neglected to exercise the safeguards necessary in protecting such items of Government property. It is expected that in the future you will see to it that there is no repetition of such a loss, but should this occur, further administrative action may be necessary.

Very truly yours,

J. Edgar Hoover

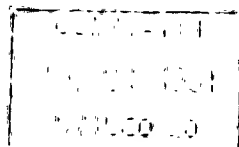
2 AUG 8 1951

John Edgar Hoover
Director

JIC:bls

CC: Mr. Belmont (Personal & Confidential)

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____



Jul 28 11 09 AM '51

RECEIVED DEPT. OF JUSTICE

RECEIVED DIRECTOR

210

July 20, 1951

PERSONAL AND CONFIDENTIAL

0
Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on June 25, 1951.

This report reflects that you have no disqualifying physical defects.

The electrocardiogram afforded you in this connection was found to be normal.

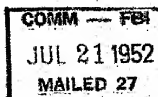
The Board of Examining Physicians reports that you are capable of strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover
Director

CC-Mr. Belmont (P & C)

HLE:jlr



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

August 20, 1951

I certify that I have received the following Government property for official use:
~~XXXXXX~~

Key to Room #1243

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY

25 1951

ALPHABETICAL
INDEXED
25 AUG 23 1951

FILE
WRG
FEB 15 1951

Very truly yours,
V. P. Keay
V. P. Keay, SA

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 8, 1951

FROM : SAC, Anchorage

SUBJECT: LOSS OF GTR's J182251 to 275

Reference is made to Anchorage radiogram to Bureau July 9, 1951, advising that above-captioned GTR's could not be located. Immediate investigation was instituted in an effort to locate instant requests.

All pending and closed files of this office believed to have been reviewed by Inspector KEAY were searched.

A thorough search was made of the route which Inspector KEAY traveled from the afternoon of July 7 until the morning of July 8, 1951, at which time individuals personally contacted by Inspector KEAY were alerted.

The public transportation systems in Anchorage, Alaska, including commercial airlines, The Alaska Railroad and the Matanuska Valley Bus Lines, Inc., and Alaska Steamship Co. were informed of instant loss and were instructed to notify the Anchorage Office should anyone attempt to issue one of these requests. These stops will remain in effect for a period of six months.

~~INDEXED~~ *mo*

*#5911 - Book contained
182252 thru 182275
memo was written Sept.
file*

*Concerned dated 7/11/51
included in this matter
Letter dated 7/11/51 from
dated 7/11/51 from
neg. 81. *Just**

52-436
BT:HCW

NOT RECORDED

ALPHABETICAL

AUG 8 1951

23

AUG 20 1951 *F314*

Office Memorandum • UNITED STATES GOVERNMENT

TO : A. H. Belmont *je*
 FROM : C. A. Moynihan
 SUBJECT: INSPECTOR V. P. KEAY
 ADMINISTRATIVE

DATE: July 31, 1951

1- *WFO mac*
 2- *Salinger*

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

Inspector Keay called at 9:45 P. M., advised he was leaving for Missouri tonight on emergency annual leave, returning to Washington approximately August 13, 1951.

He may be contacted at the following addresses:

Mr. Cave Barrow
 6930 Julian Street
 University City
 St. Louis, Missouri
 Telephone - Parkview 5066

Mr. P. W. Keay (Father)
 Elvins, Missouri

Mrs. E. Moyer
 Elvins, Missouri
 Telephone - Flatriver 612R

CAM:dmd

ALPHABETICAL
 FOR RECORD
 AUG 14 1951

750
noted
mac
 AUG 18 1951

3- WFO
WFO
mac

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *Q*
 FROM : G. E. Gotschal *ggg- dk*
 SUBJECT:

DATE: August 3, 1951 *WEGG mac*

As you will recall, Mr. V. P. Keay departed for Elvins, Missouri, on July 31, 1951, on emergency annual leave because of the critical condition of his sister-in-law, Miss Vera Moyer.

V. P. Keay, Jr., has advised me that Miss Moyer passed away on August 1, 1951, and is being buried today.

The above is for your information.

GEG:mls

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

~~3 AUG 13 1951~~

67-	211
SEARCHED	INDEXED
SERIALIZED	FILED
AUG 3 1951	
FBI - NEW YORK	

*noted
mac*

WEGG mac
 RECORDS SECTION

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 8-27-51

FROM : H. L. Edwards

b6
b7C

SUBJECT: VICTOR P. KEAY

Inspector

Chief of Correlation-Liaison Unit

On 8-3-51 [redacted] advised of the death of Mr. Keay's
sister-in-law, Miss Vera Moyer.

212

JEE/uc

32 SEP 19 1951

File

S3

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 8/7/51

FROM : J. P. MOHR

SUBJECT: DOMESTIC INTELLIGENCE DIVISION
 PROPOSED #1 MEN FOR SECURITY
 SECTION AND CORRELATION SECTION

1. It is recommended that Mr. Carl E. Hennrich, who was formerly #2 Man in the Security Division, be designated as #1 Man of the newly created Security Section under Mr. Belmont, Mr. Hennrich in addition to being #2 Man of the former Security Division was Supervisor in Charge of the Espionage Section, now the Espionage Unit.

There is attached a permanent brief of Mr. Hennrich's file. He entered on duty in the Bureau as a clerical employee on February 3, 1943 and was appointed to the position of Special Agent on October 7, 1935. He is presently in Grade GS-14, \$8800 per annum. He is 42, married and has two children. He is a legal resident of Arlington, Virginia and his office of preference is Washington, D. C. He has a Bachelor of Laws Degree and is a member of the District of Columbia Bar. He has served in a number of divisional offices, has been a Supervisor at the Seat of Government in the Investigative Division and Identification Division, has been in the former Security Division since February 27, 1950, was formerly ASAC in Richmond and the Washington Field Office and has been SAC at Richmond, Norfolk and Boston. On the March 31, 1951 annual efficiency report, Mr. Belmont rated him Satisfactory and stated he was a hard-driving, highly capable administrator and executive and had the ability to make prompt and accurate decisions.

I feel Mr. Hennrich with his experience in the Bureau, his background and training has the ability to adequately function as the #1 Man of the newly created Security Section.

2. It is recommended that Inspector Victor P. Keay be designated as the #1 Man of the newly created Correlation Section under Mr. Laughlin. Mr. Keay has been Chief of the Correlation Liaison Section of the former Security Division.

Mr. Keay entered on duty as a Special Agent on June 25, 1934 and is presently in Grade GS-14, \$9200 per annum. He is 46, married and has one child. He is a legal resident of Flat River, Missouri and his office of preference is Washington, D. C. He has an Associate of Arts Degree and a Bachelor of Laws Degree and is a member of the Missouri State Bar. He has served in a number of divisional offices and has been a Supervisor at the Seat of Government in the former Security Division since July 25, 1941. Mr. Keay has an outstanding record in the Bureau's service, is above average in intelligence and I believe he is well qualified to assume the duties of #1 Man of the newly designated Correlation Section.

3 OCT 2 1951 7/

JPM:DW

DIRECTORS NOTATION " O.K. AS TO HENNRICH H. "

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: 9-1-51

FROM : W. R. Glavin ✓

SUBJECT:

Tolson	✓
Ladd	✓
Clegg	✓
Glavin	✓
Nichols	
Rosen	
Tracy	
Harbo	
Belmont	
Mohr	
Tele. Room	
Nease	
Gandy	

There is attached hereto the permanent brief of the file of Inspector V. P. Keay who is presently in charge of the Correlation-Liaison Unit.

It is recommended that he be continued in his present assignment.

Attachment

WRG:cr

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TRANSLATION FROM THE FRENCH

2818, Avenue de Tourville

Paris, 7112

Paris, July 4, 1951

Dear Mr. KEAY,

I greatly appreciated your letter and apologize for replying so belatedly. I, for my part, especially cherish the memory of our visit to the F.B.I.: I appreciated, in effect, its organization, its principles, its activities, and I regret that we did not have the opportunity of meeting your great Chief. Please, transmit to him my thanks for his letter, remitted to me by Mr. L'HALLIER.

To you, Mr. KEAY, the expression of my sincere congeniality; you won, by your actions, our esteem for your character, your competence and your natural straightforward cooperation. It would give us, personally, great pleasure to see you again and you may be assured that the F.B.I. can count on the S.S.F.A.

Sincerely yours,
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/s/ A. BONNEFOUS

CV 72 Lt Colonel A. BONNEFOUS

Mr. Victor F. Keay
F.B.I.
Washington, D.C.

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PARIS, le

Cher Monsieur KEAY,

J'ai été extrêmement sensible à votre lettre et je m'excuse d'y répondre aussi tardivement. Pour ma part, je garde un souvenir particulier de notre visite au F.B.I. : j'ai apprécié, en effet, son organisation, ses principes, son action, et je regrette que nous n'ayons pas eu l'occasion de faire connaissance avec votre grand Chef, auquel je vous prie de transmettre mes remerciements pour sa lettre que m'avait remise M. L'HALLIER.

A vous, cher Monsieur KEAY, l'expression de ma grande sympathie ; vous avez eu tôt fait de gagner notre estime par votre caractère, votre compétence et votre camaraderie simple et directe. J'aurai personnellement plaisir à vous revoir et sachez que le F.B.I. peut compter sur le C.S.F.A.

Sincèrement vôtre,

M. Victor B. KEAY
F.B.I.
WASHINGTON D.C.

Lt-colonel A. GANN-FOUS

SECTION CLOSED